

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Monday, Jan 16, 2023
7:00 PM Meeting (meeting room open at 6:50 PM) via Zoom

Start: 7:01 pm

Present: Ben Maxey (BM), Dibyendu Mondal (DM), Lydia Hines (LEMH), Ed Thomas (ET), Jacob Kirkendall (JK), Doug Williams (DW), Abigail Maletta (AM), Seth Byrne (SB)

1. Secretary Report (Jake Kirkendall)
 - a. Review and approval of prior month's meeting minutes
#Minutes in Google Drive approved

2. Treasurer's Report (Doug Williams)
 - a. Financial Status
#Member David Salvat donation for Project SEED
Benevity (Pfizer, Carl Stachew) for HS Outreach
#December newsletter (-\$50)
#1099 efile (-\$2)
#Zoetis grant for Bell's event (+\$2000)

Restricted Funds
#METT Grant to be used for renewing domain host
DW Submitted yearly report
#Budget Fixes
#Increase Pfizer Benevity
#ACS allotment decreased to 8900
#Increase Project SEED to \$3800 due to math error
#Report Approved
#Approved Increase Project SEED Allotment Increase
#Approved use of leftover IPG funds for outreach in strategic plan

3. Student Organizations
 - a. Kalamazoo College (Suja Thakali & Mia Tucci – Chair; Blakely Tresca, Advisor)
#No representative present
 - b. WMU Chem Club (Abby Maletta & Jack Lyons – Chair; Elke Schoffers, Advisor)
#AM and SB representing
#Meeting this week to Tye Dye
#Seeing increased attendance up to 6-7 members per meeting
#Volunteering for the STEM night in late January
#Working on setting up a tour of an Industry Facility
#Working on getting members to attend the ACS Spring Meeting

4. Education Committee (Doug Williams, Carl Stachew)
 - a. Project SEED update
#Currently 5 Projects and 5 Candidate Mentors
#Portal for submissions open in April

- b. AACT Science Coaches
#Meeting Tuesday, Jan 17th
- c. Competitive exam (2023)
#DM, Joe Chemler (Kalsec), Salonika Aggarwal (Kalsec), and Shweta Yelgaonkar (Kalsec) met with LEMH
#Salonika is working on a to do list
#DW to provide that group with a list of teachers
#Focus is on getting everything together for next year
- d. *National Chemistry Week (Hershel Jude)*

5. Committee Business

- a. Seminars (Ed Thomas) – Target next one in Feb or March
 - i. TBD – Dionysios D. Dionysiou, Univ. of Cincinnati
(Ed spoke with, potential for fall in-person meeting)
#LEMH recommended removing Dionysios from potential list
 - ii. TBD – President-Elect Judy Giordan (Officer Insight Newsletter)
#Planned for February 22 @ 2:45 PM via K College and Zoom
 - iii. TBD – Vestaron scientist (Kalamazoo biological pesticide company,
<https://www.vestaron.com>)
#ET talked with Pat Sage about a patent seminar for the Fall
#Possible speaker Paris Svoronos
- b. Strategic Planning (Ed Thomas)
#ET shared the review of the strategic plan
#See report at the end of the minutes
#Current spreadsheet can be accessed at
https://docs.google.com/spreadsheets/d/19fM2H5URwHTc-Jg5gU4ICz-rbHLXvO2r/edit?usp=share_link&oid=116510409311580759599&rtpof=true&sd=true

6. Communications

- a. Newsletter content (Lydia Hines)
 - i. Articles' due date
#Due Febuary 3rd
#DM to write about ACS Leadership Institute
- b. Website (Hershel Jude)
#January Newsletter not on the website, JK to follow up with Hershel on fixing that
- c. Facebook (Elke Schoffers)
- d. Linked In (Blakely Tresca)

7. Old Business

- a. None

8. New Business

- a. Speed Networking – Blakely too busy to coordinate in January. Maybe later in the spring
- b. Leadership Institute – safe travels to Dibyendu!

- c. Spring Meeting – coordinator identification
#Looking to move meeting to the summer, ET to coordinate
- d. Other
#LEMH requested a formal vote on parliamentarian for the Great Lakes Region representation as requested by the Great Lakes region officers. LEMH was approved to be the parliamentarian.

#JK to check if Kalsec can host in the Todd Building as was done previously

9. Next Meeting

Feb 20 – Confirm cadence for 2023

#Plan to continue the meetings on the 3rd Monday of each month at 7pm

End: 8:22 pm

Review of Strategic Planning and Prioritization for 2023 (January 16, 2023)

#Provided by ET

Goal 1: Work with educators to develop programs that benefit students.

G1S1: Contact high school teachers (including AACT members/ KRESA/ VRESA/ARESA) in winter 2022 to organize an informational meeting with KACS representatives to be held before the end of the academic year. (June 2022) *Champion: Carl*

Status: **G1S1 complete (meeting accomplished, network established)**

G1S2: : Identify programs at K-8 level where KACS can make an impact (June 2022). *Champion: Ben*

Status: **On hold as of May 2022 (Continue?)**

#Still on hold

G1S3: Establish an online community for HS teachers (needs assessment, share resources from ACS/AACT/KACS) and review progress for next steps by March 2022. *Champion: Doug*

Status: **G1S3 inactive (online community was not popular, focused on G1S1 instead)**

G1S4: **Continue** K-12 outreach programs like Chemistry Day at the Museum; Project Seed, etc. and support of WMU and K College student outreach programs. (Already established success)

Status: All successfully completed this year.

Future: Continuing Chemistry Day at the Museum; Project Seed, etc. and support of WMU and K college student outreach programs. **Restart Competitive Exam when new committee established.**

(Continue?)

#Competitive exam starting up again in 2024

Goal 2: Increase participation and involvement within our community.

G2S1: Develop and implement an online outreach strategy that expands on the local website [Identify Social media "champion"] *Champion: Blakely*

Update: The social media goal has moved forward a little bit. I made a LinkedIn group for the KACS and have been advertising it at events over the last year. Member enrollment is still low, 4-6 so far. I keep it updated with the latest issue of the newsletter and fliers for upcoming events. Looking forward, it would be nice to advertise it in the newsletter and other events to keep growing the membership. Other members can post or send updates they like to share. More frequent posts, with a goal of once a week, would also help drive up member engagement. **Need to work with Blakely (Continue?)**

#Support to continue

G2S2: Increase awareness among local industry and academia organizations of the value of KACS/outreach participation, benefits and involvement, by visiting 1 facility in each of our 3 counties in the next 9 months. *Champions: Tomasz & Lydia*

Status: **G2S2:** I do have a power point of talking points regarding ACS from the National Office and have contacted Bridge Organics, as well as Perrigo, and Grace (formerly Albemarle) in South Haven to set up meetings with anyone there who would be interested, but have met with "crickets". Though we have a large number of EC members from Kalsec I did get to visit with Dr. Roger Nahas, their Exec VP of Global R&D and CIO, who is supportive of their involvement. He has been a beneficiary of ACS services (see [The KalChemist News](#), August 2022 issue, p. 6) and is highly supportive of his employees' participation in the section. **Continue?**

#Support to continue

G2S3: Maintain and grow programs that engage the community to promote the value of science, through organizing an event on agricultural chemistry before year end 2022. *Champion: Nicole*

Status: On hold as of May 2022, pending identifying a champion and speaker (Continue?)

#Support to continue

Goal 3: Connect academia and industry through KACS to build a strong and inclusive community by organizing innovative local events.

G3S1: Host Bell's poster event in October or November, subsidized from KACS funds. Evaluate impact and continuous optimization of future keynote topics to meet member needs.

Champion: Tomasz

Status: Held at Bell's on November 29, 2022. **(Continue?)**

#Support to continue, program this year was a success

G3S2: Hold annual members' meeting in person in April for summary of local section activities, awards and keynote speaker on relevant topic. *Champion: Hershel*

Status: On hold as of May 2022, pending identifying a champion. **(Continue?)**

#Support to continue

G3S3: Celebrate diversity of individuals and career paths through intentional incorporation at April/Nov events

- April Event - Brainstorming on what diversity means to KACS (also networking benefit)
- November Event - Use learnings from April event to guide planning this. *Champions: Luke and Doug*

Status: On hold as of May 2022 (**Continue?**)

KACS Calendar 2022 - 2023

<https://kalamazooacs.org/events/>

Jan 2023

16 7:00pm - KACS Executive Committee Meeting, TBD

Feb

20 7:00pm - KACS Executive Committee Meeting, TBD

March

20 7:00pm - KACS Executive Committee Meeting, TBD

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Monday, Feb 20, 2023
7:00 PM Meeting (meeting room open at 6:50 PM) via Zoom

Start: 7:00 pm

Present: Ben Maxey (BM), Dibyendu Mondal (DM), Lydia Hines (LEMH), Ed Thomas (ET), Jacob Kirkendall (JK), Abigail Maletta (AM), Hershel Jude (HJ)

1. Secretary Report (Jake Kirkendall)
 - a. Review and approval of prior month's meeting minutes
#Minutes Approved

2. Treasurer's Report (Doug Williams)
 - a. Financial Status
#Doug report via email
#I have reached out to Vitalis Omulu at WMU to ask if he has received the Bell's poster award check that I mailed in December.
#Separately, I am reconciling travel and meal expenses with Dibyendu for his participation in the ACS Leadership Institute. This will be about \$550-575.
#Report approved

3. Student Organizations
 - a. Kalamazoo College (Suja Thakali & Mia Tucci; Blakely Tresca, Advisor)
#K College representative not present
 - b. WMU Chem Club (Abby Maletta, Jack Lyons, Seth Byrne; Elke Schoffers, Advisor)
#Volunteering to run an event for Science Olympiad called "Don't Judge a Powder"
#Hosting a chemistry bingo night with the Chemical Engineering Club at WMU
#Meetings are averaging around 7 students

4. Education Committee (TBD)
 - a. Identify a leader of the Education Committee
#Need to identify both a leader and what their role is, discussion was tabled until next meeting to let DW explain further
 - b. Project SEED update (Doug Williams)
#DW Update via Email
#Submitted Project SEED proposals from K-College (2 proposals - mentors Williams and Tresca, up to 3 students) and Kalsec (3 proposals - mentors Bolliet, Chemler, Drew Elder, 3 students). No proposals received from WMU.
#Announcement sent to our local section high school chemistry teachers and their principals and recruitment flyers shared on KPS electronic bulletin and email notice system on Thu, Feb 16.
#Last year's Project SEED fellows have been personally contacted and encouraged to apply for a SEED II fellowship this year.

- c. AACT Science Coaches (Carl Stachew)
 - #This month, Mark Mattox, Theresa Schwartz, and Amber French sent summaries of their experience in the AACT Science Coach program.
 - #All felt that the program was valuable and provided ideas for future consideration that will be shared with our MiSTEM network leaders (Mary Burke, Carl, Blakely).
 - #As indicated above, I have issued payment of our promised \$250 stipend to each teacher.
 - #Next MiSTEM network conference call is scheduled for 3 pm, Tue, Mar 7.
- d. Competitive exam 2024 (Dibyendu Mondal)
 - #Competitive exam coordinator Salonika joining next month to give an update
- e. Awards Ceremony (Lydia Hines)
 - #Award recipients to be identified by local high school teachers
 - #Awards ceremony to be held May 8th via Zoom
 - #Plan to recognize project SEED students as well
 - #Need to put out a call for KACS Section Award
- f. National Chemistry Week (Hershel Jude)
 - #Date set for Oct 14th
 - #HJ to provide an update in May or June

5. Committee Business

- a. Seminars (Ed Thomas)
 - i. Feb 22 2:45p – President Judy Giordan (Officer Insight Newsletter) K-College CR & Zoom call
 - ii. May 23 7:00p – K College speaker (name not announced yet)
 - iii. TBD – Vestaron scientist (Kalamazoo biological pesticide company, <https://www.vestaron.com>) – Ben coordinate
 - #No update from BM, waiting on a response
 - iv. TBD – Nicole (possible for summer visit)
 - v. TBD – Patrick Sage (patents), possible for fall
 - vi. TBD – Paris Svoronos (Zoom only)
 - #Lydia shared information about the ACS Speaker service to be fully unveiled at the Indianapolis Meeting
- b. *Strategic Planning (Ed Thomas)*
 - Review quarterly (Jan, Apr, July, Oct)
- c. Members Meeting Planning (Ed Thomas)
 - #Best time and location: Summer outside (Oshtemo park / Upjohn Park / other)
 - #Agenda
 - #KACS to provide food (hot dogs, hamburgers) for an hour
 - #Intro – Exec: Ben/Dibyendu
 - #Benefits
 - #Target Subgroups (faculty, students, retirees and working members)
 - #What can we help you with? How can we help you?
 - #Maybe Nicole will be able to speak.
 - #Promote fall activities
 - #Could have speed networking for prospective members
 - #Invite Members, Prospective Members, and their families
 - #2nd or 3rd Saturday in June

6. Communications

- a. Newsletter content (Lydia Hines)
 - i. Articles' due date
March 2nd
#Articles
#Members Meeting Information (EWT)
#CCEW Date
#Article about WMU Chem Club Activities (AM)
#Summary of Judy Talk (EWT)
- b. Website (Hershel Jude)
#HJ to update Officers' contacts on website. Please send him email update if needed.
- c. Facebook (Elke Schoffers)
- d. Linked In (Blakely Tresca)

7. Old Business

- a. Leadership Institute debrief (Dibyendu)
#DM shared information on communication strategies and how to leverage tools like Facebook, Twitter and LinkedIn
#DM to also look into how to get metrics on ACS emails such as the Newsletter
- b. Community Connection status (annual report) status – Due Feb 15
#Annual Report was submitted; thanks to all who helped

8. New Business

- a. Review student travel requests:
 - Lindsey Baker (K-College, 3rd yr undergraduate)
 - Lampros Tzianos (WMU, 3rd yr PhD candidate)
 - Caelan Frazier (K-College, 4th yr undergraduate)#Approved all three grants
- b. Consider submission rules for travel grants
#Decision to support students within the section area regardless if research was done in KACS area or outside of it.
#BM suggested that local research could be a consideration when deciding between candidates if there were more submissions than budgeted for.
#Future grant approvals will be shared upon receipt and then discussed at the next meeting unless a more expediated approval is needed (closer to deadline and travel)
- c. West Michigan Section request for collaboration (Lydia)
#LEMH mentioned that WM section chair requested student emails for assistance with events
#Discussion led to decision to not share that information as our focus should be getting students involved locally; however, KACS programmatic information will be shared (e.g., send newsletter) if they want to distribute for their members' participation/
- d. Other
#LEMH shared information on the size of the council and the issues that come with such a large council
#Support was given towards a higher divisor number to shrink the size of council

9. Next Meeting
March 20 (Zoom)

#Meeting End 8:35

KACS Calendar 2022 - 2023
<https://kalamazooacs.org/events/>

March
20 7:00pm - KACS Executive Committee Meeting, Zoom

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Monday, March 20, 2023

7:00 PM Meeting (meeting room open at 6:50 PM) via Zoom

Start 7:00 PM

Present: Ben Maxey (BM), Dibyendu Mondal (DM), Lydia Hines (LEMH), Jacob Kirkendall (JK), Doug Williams (DW), Seth T. Byrne (SB)

1. Secretary Report (Jake Kirkendall)
 - a. Review and approval of prior month's meeting minutes
#Approved

2. Treasurer's Report (Doug Williams)
 - a. Financial Status
#Outgoing Expenses
#February Newsletter, AACT Science Coach Stipends, ACS Leadership Institute for DM, Snacks for KACS Speaker, Bell's Poster Award, stop payment fee for lost check, Oshtemo Park Reservation fee
#Report accepted
#Project SEED stipends were increased by ACS to \$4000, this will allow for a possible 6th project without going over budget, plan to revisit this topic at the April meeting to discuss further, currently 8 applicants

3. Student Organizations
 - a. Kalamazoo College (Suja Thakali & Mia Tucci; Blakely Tresca, Advisor) – no-one present
 - b. WMU Chem Club (Abby Maletta, Jack Lyons, Seth Byrne; Elke Schoffers, Advisor)
#SB Representing
#Club is currently holding elections for the next school year, elections are moving to electronic voting
#Students in the club volunteered at the Regional Science Olympiad event on March 18th.
#Still planning an industry visit before the end of the year
#Planning to volunteer for the earth day Green-a-thon event in portage

4. Education Committee (TBD)
 - a. Identify a leader of the Education Committee and the role of the leader
 - b. Project SEED update (Doug Williams)
#Report under Treasurer's Report; last year's SEED I students applied for SEED II
 - c. AACT Science Coaches (Carl Stachew)
 - d. Competitive exam 2024 (Salonika Aggarwal, Joe Chemler)
#Currently 4 members on the competitive exam committee
#Will need to consider switch of format of the test away from scantron this year
 - e. Awards Ceremony (Lydia Hines)
#May 8th at 7pm via Zoom
#Each KACS HS Chem Teacher will be invited to submit name of one outstanding student. Also WMU and K College faculty being invited to submit name of

outstanding graduating student in Chemistry; 50- and 60-year KACS members will be recognized as will the 2022 Project SEED students.

#Sheryl Loux invited folks to join her at the HUB Tavern and Grill for in-person at 6pm for the Zoom meeting for those interested in celebrating together in person.

f. *National Chemistry Week (Hershel Jude)*
- Next update in May/June '23

5. Committee Business

a. Seminars (Ed Thomas)

- i. Feb 22 – President Judy Giordan debrief
#ET shared that the meeting went well and was well received by members and students that attended
- ii. May 23 7:00p – Rena A. S. Robinson (K College Tourtellotte Lecture)
- iii. TBD – Vestaron scientist (Kalamazoo biological pesticide company, <https://www.vestaron.com>) – Ben coordinate
- iv. TBD – Patrick Sage (patents), possible for fall
- v. TBD – Paris Svoronos (Zoom only)
- vi. ACS Speaker Directory - www.acs.org/speakerdirectory

b. *Strategic Planning (Ed Thomas)*

- Review quarterly (Jan, Apr, July, Oct)

c. Members Meeting – June 24, Oshtemo Park (Ed Thomas)

#Members signup coming in April or May

#EWT looking for 2 volunteers to help organize the member portion of the June 24 meeting

#Tomasz Respondek (in absentia) suggested setting Bell's Recycle-a-poster event for Oct 24th

6. Communications

a. Newsletter content (Lydia Hines)

- i. Articles' due date
#Due April 3rd
#ET to write an article about the Picnic

b. Website (Hershel Jude)

c. Facebook (Elke Schoffers)

d. Linked In (Blakely Tresca)

#Currently at 14 Members

7. Old Business

- a. none

8. New Business

- a. Other

9. Next Meeting

April 17 (Zoom)

End:8:15pm

KACS Calendar 2022 - 2023
<https://kalamazooacs.org/events/>

March

20 7:00pm - KACS Executive Committee Meeting, Zoom

April

17 7:00pm - KACS Executive Committee Meeting, TBD

TBD CCEW – WMU Chem Club

May

15 7:00pm - KACS Executive Committee Meeting, TBD

23 7:00pm – K-College speaker

June

10 or 17 KACS Members Picnic

19 7:00pm - KACS Executive Committee Meeting, TBD

October

24 Bell's Recycle A Poster Event, TBD

Executive Committee Meeting Minutes

Kalamazoo Section ACS

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Start:7:00 pm

Present: Ben Maxey (BM), Dibyendu Mondal (DM), Lydia Hines (LEMH), Jacob Kirkendall (JK), Doug Williams (DW), Seth T. Byrne (SB), Salonika Aggarwal (SA), Elke Schoffers (ES); Edward Thomas (ET)

1. Secretary Report (Jake Kirkendall)
 - a. Review and approval of prior month's meeting minutes
#Approved

2. Treasurer's Report (Doug Williams)
 - a. Financial Status
#Expenses
#AACT Membership for Chris Bily
#March Newsletter
#National Meeting councilor travel
#National Meeting student travel grants
Revenue
#ACS Subsidy for councilor is still outstanding (80%)
#Upcoming insurance payment for section treasurer, covers 50k in damages
#Report Approved

3. Student Organizations
 - a. Kalamazoo College (Suja Thakali & Mia Tucci; Blakely Tresca, Advisor)
#DM asked why we haven't seen K College attend in months. Need to reach out to Blakely and re-establish contact.
 - b. WMU Chem Club (Abby Maletta, Jack Lyons, Seth Byrne; Elke Schoffers, Advisor)
#SB reporting
#Earth day event fell through, will plan on participating in the event next year
#Hosted Portage West Middle School on a Chemistry Department tour
#New Executive committee and contact information listed below
#President: Seth Byrne (seth.t.byrne@wmich.edu)
#Vice-President: Andy Kaczmar (andrew.r.kaczmar@wmich.edu)
#Treasurer: Colton Hicks (stanley.c.hicks@wmich.edu)
#Secretary: Sara Bussey (sara.m.bussey@wmich.edu)
#Next week is their last meeting for the school year
#ET requested that SB share picnic information with chemistry club members

4. Education Committee (TBD)
 - a. *Identify a leader of the Education Committee and the role of the leader*
 - b. Project SEED update (Doug Williams)
#DW shared that we have the problem this year of more students applying than there are available mentors

#Will have all 3 2022 SEED I students return as SEED II participants this year

#6 spots still left to assign

#DW plans to meet with students and mentors in May and the projects will start in June

#ET wants to donate to SEED, Where/ How?

#DW shared that there is a surplus currently and the money for these projects is held in restricted accounts

#This year there is \$9600 for the 6 students

#Next year with the stipend increase that would cost \$12,000

#LEMH shared that the recommendation from National ACS is to maintain twice the yearly budget in the section's accounts.

c. AACT Science Coaches (Carl Stachew)

#DW said no update currently, next meeting for the MISTEM group is May 2nd

#DW recommended that this item be re-labeled MiSTEM rather than the current designation

d. Competitive exam 2024 (Salonika Aggarwal, Joe Chemler)

#SA has contacted 15 high school teachers to get curriculum requirements and is compiling the next generation science standards

#They need to finalize the exam date, looking at the first Monday in March 2024

#Looking into ZipGrader to replace the unavailable Scantrons that have been used in the past

#LEMH indicated that there is a good possibility that with enough notice KACS may be allowed to use the Chemistry Building facilities for future in-person Award gatherings

e. Awards Ceremony – May 8, 7:00p (Lydia Hines) – ZOOM, with pre-registration
S Loux – in-person option starting at 6pm

#11 High school teachers have nominated students

#1 nomination from WMU and 2 nominations from K College (exception granted)

f. *National Chemistry Week (Hershel Jude)*

- Next update in May/June '23

5. Committee Business

a. Seminars (Ed Thomas)

i. May 23 7:00p – Rena A. S. Robinson (K College Tourtellotte Lecture)

#ET still needs to get a title for this lecture

ii. TBD – Vestaron scientist (Kalamazoo biological pesticide company,
<https://www.vestaron.com>) – Ben coordinate

iii. TBD – Patrick Sage (patents), possible for fall

iv. TBD – Paris Svoronos (Zoom only)

v. ACS Speaker Directory - www.acs.org/speakersdirectory

#ET mentioned that we should focus on in person speakers as there is less interest overall in ZOOM lectures

b. Strategic Planning (Ed Thomas)

Review quarterly (Jan, Apr, July, Oct)

#Strategic plan and notes at end of this Minutes document

c. Members Meeting – June 24, Oshtemo Park (Ed Thomas)

#ET shared tentative meeting agenda

- #Plan to have picnic and booths start at 4pm
- #Meeting at 5pm
 - #Introductions to the Executive Committee
 - #Sharing of key activities and planed future activities
 - #Discussion of ACS/KACS Benefits
 - #Survey and Feedback
 - #Close meeting at 6pm
- #EC Budgets for this event is \$1.5-2k
- #Pitch members meeting to members, families, friends, and students
- d. Bell's Poster Session – October 24 (Tomasz Respondek)

6. Communications

- a. Newsletter content (Lydia Hines)
 - i. Articles' due date
 - #Articles due May 1st
- #ES asked to be notified when newsletter is posted to the website so she can share it on facebook. JK to discuss with HJ and ensure that this is new standard procedure
- #Articles
 - #Section Awards
 - #Picnic sign up
 - #Joint Great Lakes-Midwest Regional Meeting
 - #K College Chemistry Club Update?
 - #Call for picnic volunteers
 - #Blakely article about Rena A. S. Robinson Talk?
- b. Website (Hershel Jude)
- c. Facebook (Elke Schoffers)
- d. Linked In (Blakely Tresca)

7. Old Business

- a. none

8. New Business

- a. National meeting - Councilor update (Lydia)
 - #Great candidates for KACS president elect, this year is a non-academic year
 - #Council Policy now allows for conduct monitors for councilors
 - #Notification of # councilors on May 1st
 - #Launch of speaker directory
 - #Efforts being made to replace one Director at Large with an International Director (our membership is approximately 20% international)
 - #Summary was included in April newsletter and is on the KACS website
- b. Member complaint about virtual awards event (Ben)
 - # Ben responded
- c. Other

9. Next Meeting

May 15 (ZOOM)

Meeting End: 8:29pm

Grey/italics text is placeholder for future meeting discussion

Appendix – Status of 2021 Strategic Planning – April 17, 2023

Goal 1: Work with educators to develop programs that benefit students.

G1S1: Contact high school teachers (including AACT members/ KRESA/ VRESA/ARESA) in winter 2022 to organize an informational meeting with KACS representatives to be held before the end of the academic year. (June 2022) *Champion: Carl*

Status: G1S1 complete (meeting accomplished, network established)

#Consider a new goal for MI STEM

G1S2: Identify programs at K-8 level where KACS can make an impact (June 2022). *Champion: Ben*

Status: On hold as of May 2022

#Keep but parked

G1S3: Establish an online community for HS teachers (needs assessment, share resources from ACS/AACT/KACS) and review progress for next steps by March 2022. *Champion: Doug*

Status: G1S3 inactive (online community was not popular, focused on G1S1 instead)

#Parked

G1S4: Continue K-12 outreach programs like Chemistry Day at the Museum; Project Seed, etc. and support of WMU and K College student outreach programs. (Already established success)

Status: All successfully completed this year.

Future: Continuing Chemistry Day at the Museum; Project Seed, etc. and support of WMU and K college student outreach programs. Restart Competitive Exam when new committee established. (Nicole has a committee identified for 2023)

#Salonika Aggarwal and Joe Chemler identified as new Champions

Goal 2: Increase participation and involvement within our community.

G2S1: Develop and implement an online outreach strategy that expands on the local website [Identify social media "champion"] *Champion: Blakely*

Update: The social media goal has moved forward a little bit. I made a LinkedIn group for the KACS and have been advertising it at events over the last year. Member enrollment is still low, 14-16 so far. (Ed Thomas proposes a newsletter article from Blakely Tresca)

G2S2: Increase awareness among local industry and academia organizations of the value of KACS/outreach participation, benefits and involvement, by visiting 1 facility in each of our 3 counties in the next 9 months. *Champions: Tomasz & Lydia*

Status: **G2S2:** Presentations given in 2022 by Lydia Hines. None given to date in 2023.

#Currently no response except for Kalsec

#Keep goal, look for new champion

G2S3: Maintain and grow programs that engage the community to promote the value of science, through organizing an event on agricultural chemistry before year end 2022. *Champion: Nicole*

Status: On hold as of May 2022, pending identifying a champion and speaker

Goal 3: Connect academia and industry through KACS to build a strong and inclusive community by organizing innovative local events.

G3S1: Host Bell's poster event in October or November, subsidized from KACS funds. Evaluate impact and continuous optimization of future keynote topics to meet member needs. *Champion: Tomasz*

Status: Held at Bell's on November 29, 2022.

#Planning to continue with event on October 24, 2023

G3S2: Hold annual members' meeting in person in April for summary of local section activities, awards and keynote speaker on relevant topic. *Champion: Ed*

Status: Scheduled for June 24, 2023.

G3S3: Celebrate diversity of individuals and career paths through intentional incorporation at April/Nov events

- April Event - Brainstorming on what diversity means to KACS (also networking benefit)

- November Event - Use learnings from April event to guide planning this. *Champions: Luke and Doug*

Status: On hold as of May 2022

#Consider discussing this at the members meeting

KACS Calendar 2022 - 2023
<https://kalamazooacs.org/events/>

April

- 17 7:00pm - KACS Executive Committee Meeting, Zoom
- 22 CCEW at Portage Green-athon– WMU Chem Club

May

- 8 7:00pm – KACS Awards Ceremony, Zoom
- 15 7:00pm - KACS Executive Committee Meeting, Zoom
- 23 7:00pm – K-College speaker

June

- 19 7:00pm - KACS Executive Committee Meeting, TBD
- 24 KACS Members Picnic, Oshtemo Park

July

No meeting

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Monday, May 15, 2023

7:00 PM Meeting (meeting room open at 6:50 PM) via Zoom

(<https://zoom.us/j/97848778761?pwd=UTBQMTRtcDBJZjZoRE5TZDNvRGhCdz09>)

Start:7:00 pm

Present: Ben Maxey (BM), Dibyendu Mondal (DM), Lydia Hines (LEMH), Jacob Kirkendall (JK), Doug Williams (DW), Seth T. Byrne (SB), Edward Thomas (ET), Joe Chemler (JC), Hershel Jude (HJ)

1. Secretary Report (Jake Kirkendall)
 - a. Review and approval of prior month's meeting minutes
#Approved
2. Treasurer's Report (Doug Williams)
 - a. Financial Status
#See Treasurer's report for details
#Report Approved
 - b. Financial Audit
#DW still looking for folks to do the audit, after discussion with some options he questions if it is necessary for such a small section
3. Student Organizations
 - a. Kalamazoo College (Suja Thakali & Mia Tucci; Blakely Tresca, Advisor)
none present
 - b. WMU Chem Club (Seth Byrne & Andy Kaczmar; Elke Schoffers, Advisor)
#Semester has ended
#Members notified about the KACS Picnic
4. Education Committee (TBD)
 - a. *Identify a leader of the Education Committee and the role of the leader*
 - b. Project SEED update (Doug Williams)
#DW shared that there are 2 additional internships at Kalsec, additional to number of current Project SEED students.
 - c. MI STEM (Carl Stachew)
 - d. Competitive exam 2024 (Salonika Aggarwal, Joe Chemler)
#JC shared that they are targeting March 2024 for the 1st exam
#HJ to share HS schedules with Salonika for reference and to avoid conflicts
#First exam to be done by teachers, second exam done in person with Comp Exam committee
#Awards the 1st or 2nd Monday in May
#Need to ensure no conflict with Science Olympiad
 - e. Awards Ceremony debrief – (Lydia Hines)
#26 attendees
#9/11 of the HS awardees, 2 nominating teachers and college awardees attended
#3/5 50-year members attended (from dinner gathering at restaurant); no 60-year members

#BM and LEMH to deliver certificates in person to recipients

#Aim for in person next year

f. National Chemistry Week (Hershel Jude)

- Next update in May/June '23

#HJ has meeting with Kalamazoo Valley Museum set for Thursday morning to start planning

#Date is planned for Sat October 14th from 12-4pm

#HJ requested a save the date be added to the newsletter.

5. Committee Business

a. Seminars (Ed Thomas)

i. May 23 7:00p – Rena A. S. Robinson (K College Tourtellotte Lecture)

ii. TBD – Vestaron scientist (Kalamazoo biological pesticide company, <https://www.vestaron.com>) – Ben coordinate

iii. TBD – Patrick Sage (patents), possible for fall

iv. TBD – Paris Svoronos (Zoom only)

#ET connected with David Boliet from Kalsec about a possible future speaker

v. ACS Speaker Directory - www.acs.org/speakersdirectory

b. *Strategic Planning (Ed Thomas)*

Review quarterly (Jan, Apr, Oct)

c. Members Meeting – June 24, Oshtemo Park (Ed Thomas)

#Eventbrite page is working well and 13 have already signed up

d. Bell's Poster Session – October 24 (Tomasz Respondek)

#Planned for Late October

#Looking for local speaker, ideally from academia this year

#It was suggested that John Mallet (Former director of brewing operations at Bell's Brewery) may be an interesting speaker

#Requested that any speaker ideas be directed to TR

6. Communications

a. Newsletter content (Lydia Hines)

i. Articles' due date

#June 1st

#LEMH to share about KACS Awards Program

ET to submit last invitation regarding Member Meeting/Picnic

#HJ to share about National Chemistry Week event

b. Website (Hershel Jude)

#HJ to train DW as a backup for the website and working on developing a manual for any future webmasters

c. Facebook (Elke Schoffers)

#Elke appreciated timely information regarding Newsletter on website

d. Linked In (Blakely Tresca)

7. Old Business

- a. none

8. New Business

- a. LS-MEET grant

Provides up to \$2,000 for programs to strengthen and build community in local sections. Funding can be used for specific events, ongoing programming, and purchase of technology or materials. Deadline to apply: May 31, 2023.

- b. Other

9. Next Meeting

June 19 (in person or Zoom?)

#Next meeting over Zoom, aim for August to start in person meetings

#End: 7:55pm

Grey/italics text is placeholder for future meeting discussion

KACS Calendar 2022 - 2023
<https://kalamazooacs.org/events/>

May

- 8 7:00pm – KACS Awards Ceremony, Zoom
- 15 7:00pm - KACS Executive Committee Meeting, Zoom
- 23 7:00pm – K-College speaker

June

- 19 7:00pm - KACS Executive Committee Meeting, TBD
- 24 KACS Members Picnic, Oshtemo Park

July

No meeting

Aug

- 21 7:00pm - KACS Executive Committee Meeting, TBD

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Monday, June 19, 2023

7:00 PM Meeting (meeting room open at 6:50 PM) via Zoom

(<https://zoom.us/j/97848778761?pwd=UTBQMTRtcDBJZjZoRE5TZDNvRGhCdz09>)

Start:7:00 pm

Present: Dibyendu Mondal (DM), Jacob Kirkendall (JK), Doug Williams (DW), Edward Thomas (ET), Joe Chemler (JC), Hershel Jude (HJ), Carol Guerrero Kercher (CGK), Salonika Aggarwal (SA)

1. Secretary Report (Jake Kirkendall)
 - a. Review and approval of prior month's meeting minutes
#Approved
2. Treasurer's Report (Doug Williams)
 - a. Financial Status
#Expenses: Newsletters, Awards, Website Domain Renewal
#Revenues: ACS Local Section Allocation
#DW Still waiting on SEED funds from National ACS
#METT Grant Restricted Fund has been depleted
#Report Approved
 - b. Financial Audit
#DW Still looking into a partial audit, Full audit is not needed for a section this small.
3. Student Organizations
 - a. Kalamazoo College (Ann Marie Johnston & Maxwell Rhames; Blakely Tresca, Advisor)
 - b. WMU Chem Club (Seth Byrne & Andy Kaczmar; Elke Schoffers, Advisor)
#No student organizations attended this month.
4. Education Committee (TBD)
 - a. *Identify a leader of the Education Committee and the role of the leader*
 - b. Project SEED update (Doug Williams)
#DW Shared that 4 students started last week and 2 started today
#Planning on doing a resume writing and college writing workshop with SEED students
 - c. MI STEM (Carl Stachew)
#DW Working on a proposal for ~\$3,000 for equipment for classrooms
#May be looking to Pfizer for financial support with this
 - d. Competitive exam 2024 (Salonika Aggarwal, Joe Chemler)
#March 11-15 is the targeted dates for the first exam
#Final exam dates will be April 6th, 20th, or 27th depending on availability of venue and students
 - e. *Awards Ceremony – (Lydia Hines)*
 - f. National Chemistry Week (Hershel Jude)
#CGK attended and introduced herself to the committee. She is former member of the Akron Local Section ACS. She is now the STEM Program Coordinator at the Kalamazoo Valley Museum

#Event will be on October 14th

5. Committee Business

- a. Seminars (Ed Thomas)
 - i. TBD – Vestaron scientist (Kalamazoo biological pesticide company, <https://www.vestaron.com>) – Ben connected with Tomasz for Bell's event
 - ii. TBD – Patrick Sage (patents), possible for fall
 - iii. TBD – Paris Svoronos (Zoom only)
 - iv. ACS Speaker Directory - www.acs.org/speakerdirectory
#Kalamazoo Valley Museum may be possible venue according to CGK, can hold 100-200 attendees depending on the space being used.
- b. *Strategic Planning (Ed Thomas)*
Review quarterly (Jan, Apr, Oct)
- c. Members Meeting – June 24, Oshtemo Park (Ed Thomas)
#Plan on welcome and meal from 4-5
#5pm target to start the meeting
- d. Bell's Poster Session – October 24? (Tomasz Respondek)

6. Communications

- a. Newsletter content (Lydia Hines)
 - i. Articles' due date
#Due August 3rd
#ET to provide Summary and Pictures of the members meeting
#JAK to provide minutes and notes from the members meeting
#DW to do a write up for project seed
#Call for Chemistry Day at the Museum volunteers
#Save the date for the Bells event
- b. Website (Hershel Jude)
- c. Facebook (Elke Schoffers)
- d. Linked In (Blakely Tresca)

7. Old Business
 - a. none

8. New Business
 - a. Transition Chair/Past-chair roles
#No plan to fill chair elect unless needed. Elections will be held in the fall to fill the position
 - b. Other

9. Next Meeting

No July meeting
August 21 (in person or Zoom?)

#Zoom

Minutes from KACS Members Meeting on 2023-06-24

1. DM Introductions
 - a. DM introduced himself and the Executive committee
2. LEMH - Programs
 - a. Focus on education outreach from children through college students
 - b. Discussed involvement from WMU and K College Chemistry Clubs
 - c. Regular Events
 - i. Speed Networking
 - ii. Bell's Recycle a Poster Event
 - iii. National Chemistry Week
 - iv. Scheduled Speakers
 - d. Emphasized the generosity of ACS toward students in terms of availability of educational materials (especially K-12) and career information and coaching (post-high school)
3. DW - Benefits
 - a. DW asked members to share what they get out of KACS
 - i. Networking
 - ii. Outreach
 - iii. Life Insurance
 - iv. Opportunity for leadership development
 - v. Resume and Career Building
 - vi. Green Chemistry Resources
 - b. DW Shared Project SEED details
4. Feedback from Attendees
 - a. Students are looking for outreach opportunities and volunteer hours
 - b. Students are also interested in being able to network with businesses and employers through KACS.

- c. Students also mentioned that they would be interested in finding internships through KACS
 - d. Interest was also expressed regarding improved interaction between the K College and WMU chemistry students
 - e. Members mentioned in this portion that they don't care for ZOOM meetings.
5. DM Closing

Grey/italics text is placeholder for future meeting discussion

KACS Calendar 2022 - 2023
<https://kalamazooacs.org/events/>

June

- 19 7:00pm - KACS Executive Committee Meeting, TBD
- 24 KACS Members Picnic, Oshtemo Park

July

No meeting

Aug

- 21 7:00pm - KACS Executive Committee Meeting, TBD

Sep

- 18 7:00pm - KACS Executive Committee Meeting, TBD
- 26 6:00pm – Speed Networking on Zoom – Blakely Tresca

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Monday, August 21, 2023

7:00 PM Meeting (meeting room open at 6:50 PM) via Zoom

<https://zoom.us/j/97848778761?pwd=UTBQMTRtcDBJZjZoRE5TZDNvRGhCdz09>

Start:7:00 pm

Present: Dibyendu Mondal (DM), Ben Maxey (BM), Lydia Hines (LEMH), Jacob Kirkendall (JK), Doug Williams (DW), Edward Thomas (ET), Joe Chemler (JC), Hershel Jude (HJ), Carol Guerrero Kercher (CGK), Salonika Aggarwal (SA), Ann Marie Johnson (AMJ), Carl Stachew (CS)

1. Secretary Report (Jake Kirkendall)
 - a. Review and approval of prior month's meeting minutes
#Approved
2. Treasurer's Report (Doug Williams)
 - a. Financial Status
#Spending increased this month (~\$4,500), this was expected and planned for
#Still waiting on Zoetis donation for the Bell's event
#Spending is on pace with planned budget for the year.
#Report approved
 - b. Financial Audit
#No update
3. Student Organizations
 - a. Kalamazoo College (Ann Marie Johnston & Maxwell Rhames; Blakely Tresca, Advisor)
#Starting school year recruiting students to join the club at K Fest event
#Planning on participating in Chemistry Day at the Museum
#Planned science themed scavenger hunt for 1st year students
#Project SEED and K College summer research presentation Friday Aug. 25th from 11-1:30pm.
WMU Chem Club (Seth Byrne & Andy Kaczmar; Elke Schoffers, Advisor)
#No representative attending
4. Education Committee (TBD)
 - a. **Identify a leader of the Education Committee and the role of the leader**
#Need to better define the role and responsibilities of an education committee leader before seeking someone to volunteer for this position
 - b. Project SEED-Pfizer visit update (Doug Williams)
#DM, DW, and BM visited Pfizer
#Discussed funds and outreach activities
#Mentioned possible college visits
#Need to provide Pfizer with a list of priorities
 - c. MI STEM (Carl Stachew & Doug Williams) – equipment purchase proposal (attached)
#Proposal Approved
 - d. Competitive exam 2024 (Salonika Aggarwal, Joe Chemler, Dibyendu Mondal)

- #JC and SA still working on reserving a venue
- #CGK to share information with group about election software
- #CGK suggested to partner with KVCC Chemistry department for a discount on venue for in-person exam and better availability
- #Considering April 6th, 20, or 28th for second exam
 - #LEMH requested April 28 not be considered – too close to possible Award ceremony
- #Considering remote options for testing

e. *Awards Ceremony – (Lydia Hines)*

f. National Chemistry Week (Hershel Jude)

- #HJ currently meeting monthly, will start moving to every other week
- #Getting close to needing to recruit volunteers
- #KVM needs goggles for the event, asking \$140 to purchase children's and adults goggles for the event; Carl Stachew (Pfizer) offered to supply some
- #Funds for event already budgeted, no approval needed for goggles purchase

5. Committee Business

a. Seminars (Ed Thomas)

- i. TBD – Vestaron scientist (Kalamazoo biological pesticide company, <https://www.vestaron.com>) – Ben connected with Tomas for Bell's event
- ii. TBD – Patrick Sage (patents), possible for fall
 - #Original speaker declined, looking for others to talk on patents; LEMH suggested Ron Gammill's (50-year member 2023) wife, who is a patent attorney, be contacted.
- iii. TBD – Paris Svoronos (Zoom only)
- iv. ACS Speaker Directory - www.acs.org/speakerdirectory

b. *Strategic Planning (Ed Thomas)*

Review quarterly (Jan, Apr, Oct)

c. Members Meeting – June 24, Oshtemo Park (Ed Thomas)

- #Meeting went well
- #Should consider a more formal meeting as well as how to get more to attend
- #JAK suggested that meeting should happen while college students are around so they may be more likely to attend.

d. Bell's Poster Session – October 24? (Tomasz Respondek)

- #Start time 6pm, Speaker at 7pm; October 24, Tuesday

6. Communications

a. Proposed revision of committee description (attached) (Doug Williams)

- #Revisions approved

b. Newsletter content (Lydia Hines)

i. Articles' due date

- #Sept 2.
- #ACS President-elect Information
- #Bells Article
- #Speed-networking reminder and call for volunteer mentors, and students to register
- #DW SEED Poster session
- #Chemistry Day Article

#Councilor Report Summary

#MI STEM

Highlight KACS Elections in fall and seek nominees

- b. Website (Hershel Jude)
 - #Update website with new Chair Information
- c. Facebook (Elke Schoffers)
- d. Linked In (Blakely Tresca)

7. Old Business

- e. none

8. New Business

- a. Transition Chair/Past-chair roles
- b. Other

#JK asked about elections

#Next Elections need a chair elect, councilor, and secretary

#JK to ask Nicole Burke if she plans to run for Chair Elect

#LEMH to run for councilor again for the last time (since recently re-elected by the Council to a 3-year term on the Council Policy Committee (After 40 Years of Service!))

9. Next Meeting

September 18, 7:00 pm ZOOM

Grey/italics text is placeholder for future meeting discussion

End: 8:42pm

KACS Calendar 2023

<https://kalamazooacs.org/events/>

Sep

18 7:00pm - KACS Executive Committee Meeting, TBD

Executive Committee Meeting Agenda

Kalamazoo Section ACS

Monday, September 18, 2023

7:00 PM Meeting (meeting room open at 6:50 PM) via Zoom

(<https://zoom.us/j/97848778761?pwd=UTBQMTRtcDBJZjZoRE5TZDNvRGhCdZ09>)

Start:7:00 pm

Present: Dibyendu Mondal (DM), Ben Maxey (BM), Lydia Hines (LEMH), Jacob Kirkendall (JK), Doug Williams (DW), Edward Thomas (ET), Joe Chemler (JC), Hershel Jude (HJ), Carol Guerrero Kercher (CGK), Seth Byrne (SB), Tomasz Respondek(TR)

1. Secretary Report (Jake Kirkendall)
 - a. Review and approval of prior month's meeting minutes
#Approved
2. Treasurer's Report (Doug Williams)
 - a. Financial Status
#Expenses - Project SEED Stipend, Fall ACS National Meeting Councilor Travel, Vernier Sensors for MiSTEM, newsletter
#Income- ACS Voluntary dues, New Member Commission
#DW suggested a committee for approving Student Travel in the future
#LEMH mentioned that reimbursement for councilor travel in the future will be a lump sum of \$2,000/meeting on condition councilor attends council meeting
#Report Approved
 - b. Financial Audit
3. Student Organizations
 - a. Kalamazoo College (Ann Marie Johnston & Maxwell Rhames; Blakely Tresca, Advisor)
#No representative this month
 - b. WMU Chem Club (Seth Byrne & Andy Kaczmar; Elke Schoffers, Advisor)
#SB Representing
#1st meeting had about 12 new members
#Planning to collaborate with K college for an event in the spring
#Will likely not have volunteers for Chemistry Day at the Museum due to WMU homecoming being the same day.
4. Education Committee (TBD)
 - a. **Identify a leader of the Education Committee and the role of the leader.**
 - b. Competitive exam 2024 (Salonika Aggarwal, Joe Chemler, Dibyendu Mondal)
#Working with KVCC to find a room at the Texas Township Campus
#Looking April 20th or 27th for the Final Exam
#Looking into an online option such as Moodle
#LEMH concerned about new format of electronic tests and reception
#CGK and HJ mentioned current state of students using these forms of testing is widely used in schools.
 - c. MI STEM (Carl Stachew & Doug Williams) – equipment purchase proposal (attached)
#Sensors were purchased and DW has received them. They work very well.

#DW continuing to fundraise for project SEED, looking for donations in the small thousands.

d. *Awards Ceremony – (Lydia Hines)*

e. National Chemistry Week (Hershel Jude)

#HJ Started requesting and contacting volunteers

#HJ also ordered supplies for the event using approved KACS funds

#CGK thought they had a good start on volunteers for the event

5. Committee Business

a. Seminars (Ed Thomas)

i. TBD – Vestaron scientist (Kalamazoo biological pesticide company, <https://www.vestaron.com>) – Ben connected with Tomas for Bell's event

ii. TBD – Patrick Sage (patents), possible for fall

#Pat Sage Declined

Martha Gammill is a possible speaker on same topic (pending her schedule)

iii. TBD – Paris Svoronos (Zoom only)

#Blakely mentioned that there would be an upcoming seminar at K College, in November, details will be included in Oct newsletter if available

iv. ACS Speaker Directory - www.acs.org/speakerdirectory

b. *Strategic Planning (Ed Thomas)*

Review quarterly (Jan, Apr, Oct)

c. *Members Meeting – June 24, Oshtemo Park (Ed Thomas)*

d. Bell's Poster Session – October 24 (Tomasz Respondek)

6. Communications

a. Proposed revision of committee description (attached) (Doug Williams)

b. Newsletter content (Lydia Hines)

i. Articles' due date

#Oct 2nd

Flyers for Bells Event

#Mention of local and national ACS elections

c. Website (Hershel Jude)

d. Facebook (Elke Schoffers)

e. Linked In (Blakely Tresca)

7. Old Business

a. none

8. New Business

a. Transition Chair/Past-chair roles

b. Other

#JAK Brought up upcoming elections, will be requesting bios for each candidate

#Ballots to be distributed in the middle of October

9. Next Meeting

Next meeting October 16th via Zoom

End 8:12 pm

KACS Calendar 2022 - 2023

<https://kalamazooacs.org/events/>

Sep

18 7:00pm - KACS Executive Committee Meeting, TBD

26 6:00pm – Speed Networking on Zoom – Blakely Tresca

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Monday, October 16, 2023

7:00 PM Meeting (meeting room open at 6:50 PM) via Zoom

(<https://zoom.us/j/97848778761?pwd=UTBQMTRtcDBJZjZoRE5TZDNvRGhCdz09>)

Start:7:03 pm

Present: Dibyendu Mondal (DM), Ben Maxey (BM), Lydia Hines (LEMH), Jacob Kirkendall (JK), Edward Thomas (ET), Joe Chemler (JC), Salonika Aggarwal (SA), Hershel Jude (HJ), Carol Guerrero Kercher (CGK), Seth Byrne (SB), Tomasz Respondek (TR), Elke Schoffers (ES)

1. Secretary Report (Jake Kirkendall)
 - a. Review and approval of prior month's meeting minutes
#Approved
2. Treasurer's Report (Doug Williams)
 - a. Financial Status
#Doug Williams absent, shared financial report in his absence.
#Approved
 - b. Financial Audit
3. Student Organizations
 - a. Kalamazoo College (Ann Marie Johnston & Maxwell Rhames; Blakely Tresca, Advisor)
 - b. WMU Chem Club (Seth Byrne & Andy Kaczmar; Elke Schoffers, Advisor)
#4 members volunteered for Chemistry Day at the Museum and helped with molecular model kits and a diffusion demonstration
#6-12 members attending meetings regularly
#May be asking for ACS funding for an upcoming future event – collaborative with other campus science groups
4. Education Committee (TBD)
 - a. *Identify a leader of the Education Committee and the role of the leader.*
 - b. Competitive exam 2024 (Salonika Aggarwal, Joe Chemler,)
#Still vetting in person vs online exams
#Concern about online exam can be lessened with a lockdown browser
#More information to be available for the next meeting
 - c. MI STEM (Carl Stachew & Doug Williams) – equipment purchase update
 - d. Fund raising
 - e. *Awards Ceremony – (Lydia Hines)*
 - f. National Chemistry Week (Hershel Jude)
#Event was a great success and both HJ and CGK wanted to thank all volunteers
5. Committee Business
 - a. Seminars (Ed Thomas)
 - i. <https://www.vestaron.com> – Ben connected with Tomasz for Bell's event

#TR says event is ready to go, currently 3-4 posters submitted, but expects several more

#ET looking to do a speaker in February or March

#Speakers update - Spring Speaker Options (from Speaker Directory)

#Dr. Mary Virginia Orna

#Dr. Inna Popova

ii. TBD – Paris Svoronos (Zoom only)

#ET abandoned this speaker from the roster, looking for in person speakers.

iii. ACS Speaker Directory - www.acs.org/speakerdirectory

b. *Strategic Planning (Ed Thomas)*

Review quarterly (Jan, Apr, Oct)

6. Communications

a. Newsletter content (Lydia Hines)

i. Articles' due date

#Nov 1st

#Articles

#National ACS Election

#KACS Local Election

#Speed Networking

#Bell's Event

#Chemistry Day at the Museum

b. Website (Hershel Jude)

#JK to get summarized minutes from 2022 for HJ to post to the website

#Doug Williams now a backup for uploading the Newsletter

#HJ and Doug Williams met with Elena about PDF vs Wordpress Newsletter for the website

c. Facebook (Elke Schoffers)

d. Linked In (Blakely Tresca)

7. Old Business

a. none

8. New Business

a. KACS elections. Two potential candidates for chair elect

b. Update bylaws and election platform funding

#Approved funding (\$36) for use of ElectionRunner for KACS Election

#LEMH to lead the charge with the questionnaire document

#Will review after LEMH drafts initial document

#Once the Executive Committee approves, new bylaws will be shared with members for comment.

9. Next Meeting

Next meeting November 20

#End 8:19

Grey/italics text is placeholder for future meeting discussion

KACS Calendar 2023 - 2024

<https://kalamazooacs.org/events/>

Appendix - Strategic Planning Update

Status of 2021 Strategic Planning – October 16, 2023

Goal 1: Work with educators to develop programs that benefit students.

G1S1: Contact high school teachers (including AACT members/ KRESA/ VRESA/ARESA) in winter 2022 to organize an informational meeting with KACS representatives to be held before the end of the academic year. (June 2022) *Champion: Carl*

Status: G1S1 complete (**meeting accomplished, network established**)

G1S2: Identify programs at K-8 level where KACS can make an impact (June 2022). *Champion: Ben*

Status: On hold as of May 2022 (**suggest removing this goal**)

G1S3: Establish an online community for HS teachers (needs assessment, share resources from ACS/AACT/KACS) and review progress for next steps by March 2022. *Champion: Doug*

Status: G1S3 inactive (online community was not popular, focused on G1S1 instead) (**goal retired, April 2023**)

G1S4: Continue K-12 outreach programs like Chemistry Day at the Museum; Project Seed, etc. and support of WMU and K College student outreach programs. (Already established success)

Status: All successfully completed this year.

Status: Continuing Chemistry Day at the Museum; Project Seed, etc. and support of WMU and K college student outreach programs. **Restarted Competitive Exam with new committee established (Salonika Aggarwal and Joe Chemler are chairs; exams set for 2024.**

Goal 2: Increase participation and involvement within our community.

G2S1: Develop and implement an online outreach strategy that expands on the local website [Identify social media "champion"] *Champion: Blakely*

Update: The social media goal has moved forward a little bit. I made a LinkedIn group for the KACS and have been advertising it at events over the last year. Member enrollment is still low, 4-6 so far.

(**Ed Thomas proposes a newsletter article from Blakely Tresca**)

G2S2: Increase awareness among local industry and academia organizations of the value of KACS/outreach participation, benefits and involvement, by visiting 1 facility in each of our 3 counties in the next 9 months. *Champions: Tomasz & Lydia*
Status: **G2S2:** One presentation given to three individuals at Pfizer by Doug and Dibyendu (arranged by Ben Maxey).

G2S3: Maintain and grow programs that engage the community to promote the value of science, through organizing an event on agricultural chemistry before year end 2022. *Champion: Nicole*
Status: On hold as of May 2022, pending identifying a champion and speaker (**Reassess?**)

Goal 3: Connect academia and industry through KACS to build a strong and inclusive community by organizing innovative local events.

G3S1: Host Bell's poster event in October or November, subsidized from KACS funds. Evaluate impact and continuous optimization of future keynote topics to meet member needs. *Champion: Tomasz*
Status: **To be held at Bell's on October 24, 2023.**

G3S2: Hold annual members' meeting in person in April for summary of local section activities, awards and keynote speaker on relevant topic. *Champion: Ed*
Status: **Members Meeting conducted on June 24, 2023 at Oshtemo Township Park.**

G3S3: Celebrate diversity of individuals and career paths through intentional incorporation at April/Nov events
- April Event - Brainstorming on what diversity means to KACS (also networking benefit)
- November Event - Use learnings from April event to guide planning this. *Champions: Luke and Doug*
Status: On hold as of May 2022 (**Reassess?**)

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Monday, November 20, 2023

7:00 PM Meeting (meeting room open at 6:50 PM) via Zoom

<https://zoom.us/j/97848778761?pwd=UTBQMTRtcDBJZjZoRE5TZDNvRGhCdZ09>

Start: 7:01pm

Present: Dibyendu Mondal (DM), Doug Williams (DW), Lydia Hines (LEMH), Jacob Kirkendall (JK), Edward Thomas (ET), Joe Chemler (JC), Salonika Aggarwal (SA), Carol Guerrero Kercher (CGK), Elke Schoffers (ES)

1. Secretary Report (Jake Kirkendall) <5 mins>
 - a. Review and approval of prior month's meeting minutes
#Requested to send minutes to all attending instead of just Executive Committee members.
#Approved

2. Treasurer's Report (Doug Williams) <5 +15 mins>
 - a. Financial Status
#Larger than normal spending due to the Bell's Event
#Positive market changes on Vanguard Accounts
#Currently at a high mark for spending, but that was planned for.
#Treasurer's Report Approved
 - b. Financial Audit
 - c. Draft 2024 budget (NEW ITEM)
#Revenues
#Plan to increase project SEED Fundraising goals.
#Bell's Event costs to increase
#ACS to provide \$2,000 per councilor per meeting for travel stipend
#ACS National to fund 5 project SEED students at 50%
#Expenses
#Continue to budget for Chemistry Club Funds
#Increase funds for Competitive Exam awards
#Increase support for high school teachers through MiSTEM Network
#HS Teacher Travel Grant for BCCE Conference
 - d. [G1S5 - Grow Teacher-Scientist Network](#)

3. Student Organizations <5 mins>
 - a. Kalamazoo College (Ann Marie Johnston & Maxwell Rhames; Blakely Tresca, Advisor)
#No Updates
 - b. WMU Chem Club (Seth Byrne & Andy Kaczmar; Elke Schoffers, Advisor)
#Seth Byrne updated via Email
#Since last meeting:
#Carved pumpkins together in celebration of Halloween
#Hosted a game night for members where we played "musical" chairs with an iodine clock reaction and various other card games
#Volunteered at Spring Valley Elementary School's STEM fair for 3rd - 5th

graders

#Postponed the titration competition I mentioned at the last meeting to next semester (collaboration with AIChE)

#Next Semester Plans

#AIChE / Chem Club competitive titration (possibly involving K College's Chemistry Club as well)

#Research night collaboration with Women in STEM (WiSTEM) club

#Industry visit to Bell's café and brewery

4. Education Committee (TBD)

a. *Identify a leader of the Education Committee and the role of the leader.*

b. Competitive exam 2024 (Salonika Aggarwal, Joe Chemler,) **<5 mins>**

#Still looking for exam location

#CGK can help with KVCC location options and registration

#Planning to send invitations out the 3rd week of december.

#Considering April 20th or 27th for the second exam date

c. U.S. National Chemistry Olympiad (USNCO) (**NEW ITEM**) (Carol) **<10 mins>**

#Overlaps with existing competitive exam

#Multi-tier high school competition

#Last year there was a cheating scandal and now the exam only is allowed in a proctored in person setting.

#Geared towards the AP Chemistry Curriculum

#No Cost to Students or Teachers

#Timeline

#Students must apply by Dec 15th

#In March the first round test is administered in the high schools

#April the second test is administered in a designated location

#June is the study camp for finalists

#July is the final competition

#Proposed options

#Keep with existing, Switch to the new format, or offer both

#Teachers don't have to run exams

#Special vote via email after a new proposal was written

d. *Awards Ceremony – (Lydia Hines)*

e. *National Chemistry Week (Hershel Jude)*

5. Committee Business **<5 mins>**

a. Seminars (Ed Thomas)

i. Speaker 2024. Financial support to bringing one or 2 ACS speakers to Kalamazoo

#Speakers update - Spring Speaker Options (from Speaker Directory)

#Dr. Mary Virginia Orna

#Dr. Inna Popova

ET reached out to other local chairs to see if they wanted to split speaker costs and share hosting.

#\$4,000 would cover 2 speakers

#Want to target getting both students and ACS members to these events,

considering 6pm or 7pm start time to be more accommodating for ACS members.

#Looking at second week of March or April for first speaker for 2024

*b. Strategic Planning (Ed Thomas)
Review quarterly (Jan, Apr, Oct)*

6. Communications **<5 mins>**

a. Newsletter content (Lydia Hines)

#Articles due Dec 1st

#DW to write article about Donations and Finances

#Writeup from Seth about WMU chem club events

b. Website (Hershel Jude)

c. Facebook (Elke Schoffers)

d. Linked In (Blakely Tresca)

7. Old Business

a. none

8. New Business **<5 mins>**

a. KACS elections result

#LEMH and JK won re-election, Nicole Burke won chair elect position

b. Update bylaws and election platform funding

#LEMH continuing work on bylaws, planning to have separate meeting to discuss and review before bringing to the Executive Committee meeting

9. Next Meeting

Next meeting December 19th?

End: 8:53pm

Grey/italics text is placeholder for future meeting discussion

KACS Calendar 2023 - 2024

<https://kalamazooacs.org/events/>

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Monday, December 18, 2023

7:00 PM Meeting (meeting room open at 6:50 PM) via Zoom

(<https://zoom.us/j/97848778761?pwd=UTBQMTRtcDBJZjZoRE5TZDNvRGhCdZ09>)

Start: 7:02 pm

Present: Dibyendu Mondal (DM), Ben Maxey (BM), Jacob Kirkendall (JK), Lydia Hines (LEMH), Seth Byrne (SB), Joe Chemler (JC)

1. Secretary Report (Jake Kirkendall)
 - a. Review and approval of prior month's meeting minutes
#Approved
2. Treasurer's Report (Doug Williams)
 - a. Financial Status
#Report Approved, no discussion due to DW absence
 - b. [G1S5 - Grow Teacher-Scientist Network](#)
#DW Absent, revisit next year
3. Student Organizations
 - a. Kalamazoo College (Ann Marie Johnston & Maxwell Rhames; Blakely Tresca, Advisor)
 - b. WMU Chem Club (Seth Byrne & Andy Kaczmar; Elke Schoffers, Advisor)
#SB Reporting - Had a study night meeting for finals, presentation from a PHD student on the S-STEM program at WMU, and pizza party for finals week
4. Education Committee (TBD)
 - a. *Identify a leader of the Education Committee and the role of the leader.*
 - b. Competitive exam 2024 (Salonika Aggarwal, Joe Chemler,)
#In Progress for finding testing site through KVCC
#After that is done, working to find date and location for the Awards
#LEMH to inquire about using WMU for awards
#SA emailed HS teachers about exams
 - c. U.S. National Chemistry Olympiad (USNCO)(Carol)
#Locked vote, look to revisit for next year
 - d. *Awards Ceremony – (Lydia Hines)*
 - e. National Chemistry Week (Hershel Jude)
5. Committee Business
 - a. Seminars (Ed Thomas)
 - i. Speaker 2024.
#ET working on details for speakers for 2024
#Suggestion was made by Joe Chemler that Jay Howard (Kalsec) may be willing to give a presentation
 - b. *Strategic Planning (Ed Thomas)*
Review quarterly (Jan, Apr, Oct)

6. Communications

- a. Newsletter content (Lydia Hines)
 - #Due Jan 1
 - #Articles
 - #Regional Meeting Input
 - #LinkedIN via Blakely
 - #DM Chair New Year Article?
- b. Website (Hershel Jude)
- c. Facebook (Elke Schoffers)
- d. Linked In (Blakely Tresca)

7. Old Business

- a. none
 - #LEMH requested nominees for Volunteer of the Year

8. New Business

- a. KACS elections result
- b. Update bylaws and election platform funding
 - #Plan for a separate meeting in January to review bylaws
 - #LEMH requested that Executive Committee members review questions and proposed bylaws.
 - #JK to coordinate date
 - #Election platform funding added to the budget for future years, JK plans to stick with Election Runner for next year.

9. Next Meeting

Next meeting January 15th, 2024?

End: 7:38pm

Grey/italics text is placeholder for future meeting discussion

KACS Calendar 2024

<https://kalamazooacs.org/events/>