

Kalamazoo &gt; Administration Form &gt; 2022

**\*Required Fields**

## Governance

**Please input your responses to all questions based on the annual reporting year (unless otherwise instructed.)**

**1. How many times did the executive committee meet to conduct governance business? \***

**2. How many members were there in the executive committee? \***

**3. How did the executive committee communicate with one another? (Check all that apply.) \***

 Email Teleconference Zoom/Gotomeeting/Webex ACS Network Other

**4. What was the month and year of the last Local Section strategic planning session?**

**5. What percentage of your councilors were in official attendance at the Spring Virtual Council Meeting? \***

**6. What percentage of your councilors were in official attendance at the Fall Hybrid Council Meeting?**

100	%
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**7. Did your local section have a succession and/or leadership development plan? \***

- Yes
- No

**8. Did a member of your local section attend the Local Section Leaders Track at ACS Leadership Institute? \***

- Yes
- No

**9. How did your local section identify future leaders and get them into the leadership pipeline? (Check all that apply.) \***

- Self-nomination
- Solicitation or Advertising
- Identify Active Committee Members
- Formal Leadership Training
- Long Term Plan
- Outreach to New Members
- Arm-Twisting
- Other

**10. Did your local section conduct an officer election? \***

- Yes
- No

**11. Did your local section conduct its elections electronically? \***

- Yes
- No

**12. How many members voted in your local section election?**

35

The following questions provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. Do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

**13. Chair's Report: Please provide a narrative of the past year's activity/successes/challenges \***

The Kalamazoo local section spent 2022 regrouping after the disruption of Covid, continuing to connect with our membership in creative and appropriate ways, including supporting Chemists Celebrating Earth Week (CCEW) with hands-on exhibits at local environmental events, co-hosting a virtual student/industry discussion panel, coordinated four speakers (3 virtual and 1 in-person), recognized local students and section volunteers in a virtual Awards Event, facilitated the kick off a new AACT Science Coach collaboration with the Kalamazoo Regional Educational Service Agency (KRESA), and held a hands-on National Chemistry Week event at the Kalamazoo Valley Museum. In addition, monthly newsletters provide society and section information to our members and scientists in the community.

Responses to be provided by the Chair-elect for the annual reporting year.

**14. Chair-Elect's Goals \***

**a . Please list first of top three goals**

Learn more about the EC and its operations

**b . Please list the second for top three goals**

Implementation of the 2021 strategic plan in compliance with current Covid restrictions

**c . Please list third of top three goals**

Plan and execute in-person activities when appropriate

To be completed by the Chair-elect for year following the annual reporting year.

**15. Next Year's Chair-elect's Goals \***

**a . Please list first of top three goals**

Being the newest member of the Executive Committee, I would devote my time to learning more about the committee and its function.

**b . Please list second of top three goals**

I would like to take part in organizing an in-person summer picnic for the members.

**c . Please list third of top three goals**

Being a team member I would assist to execute the team goal for 2023.

**16. Does the Local Section have an Vision and/or Mission Statement \***

- Yes
- No

## Organization

**1. Did your local section have active coordinators for the following?**

Activity	Coordinator Names
Awards	Lydia E Moissides Hines
Budget/Finance	Douglas Williams
Community Activities	Hershel Jude
Educational	Douglas Williams
Mentoring	Douglas Williams
Newsletter/Publications	Lydia E Moissides Hines
Project SEED	Douglas Williams
Public Relations	Lydia E Moissides Hines
Strategic Planning	Edward William Thomas

**2. How many subsections were active in your local section? \***

0

**3. How many subsection meetings were held? \***

0

**4. How many topical groups were active in your local section? \***

0

**5. How many topical group meetings were held? \***

0

\*A person who is not a member of the SOCIETY shall not become a member of any Local Section, but Local Sections may provide in their bylaws to have Local Section Affiliates, not members of the SOCIETY, who shall be entitled to all the privileges of membership in the Local Section, as provided in the Local Section bylaws, except that of holding an elective position of the Local Section, or voting on Articles of Incorporation and bylaws for the Local Section, or serving as a voting member of its Executive Committee or equivalent policymaking body, or voting for Councilor(s) or Alternate Councilor(s) from the Local Section. In their bylaws, Local Sections may either provide or withhold the privilege of voting by Local Section Affiliates for an elective position (other than Councilor or Alternate Councilor) of the Local Section. Local Section Affiliates may be appointed as Committee Chairs, if allowed by the bylaws of the Local Section.

**6. How many dues-paying local section affiliates\* were there in the local section? \***

1

**7. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) \***

- Yes
- No

**8. What was the approximate number of active volunteers in your local section? \***

15

**9. Please estimate the number of volunteers that were new. \***

5

**10. Please indicate all the ways that your local section recognized volunteers? \***

- Awards
- Certificates
- Letter to Volunteer
- Letter to Volunteer Supervisor
- Recognition at Event
- Recognition in Newsletter
- Recognition on Web
- Other

## Communication

**Please input your responses to all questions based on the annual reporting year (unless otherwise instructed.)**

**1. Did your local section have a representative on your Regional Meeting Board or Steering Committee? \***

- Yes
- No

**2. How did Councilors report to your local section members about national ACS matters? \***

At an Executive Committee Meeting

At a Section Meeting

In an email

In the newsletter

On the local section website

Other

**3. On average, how many members attended a local section meeting? \***

30

**4. How many local section meetings were held? \***

2

**5. How does the section's leadership communicate information to its members (including social media channels)?**

**a . General description of communication:**

e-mail notices as needed in addition to the newsletter (see item (b))

**b . How Often do these communications occur? Number of newsletters published:**

11

**c . How Often do these communications occur? Number of meeting notices:**

monthly, and additionally as needed

**6. What social media does your local section use? (If selected, the link is required.)**

Facebook

@ACSkalamazoo

Instagram

LinkedIn

<https://www.linkedin.com/groups/12584628/>

Snapchat

TikTok

Twitter

Other

**7. Did your local section have a website? \***

Yes

No

**If the answer to above question is YES, what was the URL for your website?**

www.kalamazooacs.org

## 8. Did your local section post its Annual Report on the website? \*

- Yes
- No

## Nomination

The Local Section (LS) Outstanding Performance (OP) ChemLuminary Award is given annually to a local section in each section size category by the Local Section Activities Committee. This award recognizes the most outstanding performance of a LS in a particular size category in supporting ACS, its section members, students, the public, the education enterprise, industry, other ACS sections, other professional societies, and partnering organizations. The review is based solely on the LS FORMS annual report (AR), considering primarily the summary self-nomination statement below and the summary descriptions contained within Events, Activities, and Meetings. Other performance indicators may include administrative (e.g. participation in elections) and financial (e.g. sound budgetary policy) aspects. Timely submission of your administration and financial forms is a major factor in the evaluation of your LS for the Outstanding Performance Award.

### 1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award \*

- Yes
- No

## Supporting Materials

Brief Description	File Name	File Size	Date Uploaded
2022 KACS events and activities summary	2022 KACS Summary.docx	18.13 KB	2/5/2023
sample of our newsletter, The KalChemist News (November 2022)	November 2022 Vol 12 Iss 10.pdf	2.78 MB	2/6/2023



On behalf of LSAC, please accept our apologies for the delay in getting this report review completed. Our goal is to have all the reports completed by June 1. Due to some unavoidable circumstances and reassignment your review was delayed. We do thank you for all the hard work the Kalamazoo Section is doing. I was excited to see all that you accomplished in 2022. You had a very busy and productive year! I am glad your Section was able to focus on moving past Covid with more in person to connect with your members. Your events around National Chemistry Week (NCW), a virtual student/industry discussion panel, and four speakers (3 virtual and 1 in-person) were wonderful to see. I am sure you are aware of the newly revamped speaker directory but just to provide you with the link for future speaker bookings, here you go <https://communities.acs.org/t5/ACS-Speaker-Directory/bg-p/speaker-service-2022>. Great to see your section has applied and received an IPG award. We will be reviewing the IPG grants this year and would welcome your input and feedback in how to make the IPGs even better going forward. Here are some additional links that may be useful to your section <https://www.acs.org/officer-toolkit/engage-your-members/science-cafes.html>. <https://www.acs.org/funding/grants/local-section-mett-grant.html>. <https://www.acs.org/funding/grants/local-section-innovative-project-grant.html> . Kalamazoo is doing an outstanding job. Keep up the good work!

Reviewer: Beth Lohrsbach, LSAC Chair 2022-3