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Executive Committee Meeting Minutes
Kalamazoo Section ACS
Tuesday, January 21, 2020, 6:30 PM
Location: Kalsec's Todd Building

Present: Doug Williams (DW), Lydia Hines (LEMH), Andrew Simpkins (AS), Mike Weslosky (MW), Ed Thomas (ET), James Redwine (JR), Hershel Jude (HJ)

Welcome Ed Thomas (Chair Elect) and James Redwine (Secretary)

#Meeting start time: 6:39 pm

1. Secretary (JR)

- Approved minutes from December 2019 meeting as written

2. Treasurer's Report (BS)

- #BS absent, no action on Treasurer-involved items

3. Communications Chair (MW)

- a. Newsletter Report - #MW requested articles be sent for next newsletter. Jan 2020 newsletter linked on homepage (kalamazooacs.org)
- b. Website report – update on webservice transition

#MW will meet with Allison McKenna regularly to monitor and direct progress on the website project. Allison recommends meeting roughly every 2 weeks. There is a questionnaire for the EC to fill out to guide the direction of the new website. Allison's strategy to build the sitemap/infrastructure first, then develop the user interface/experience.

4. Student Organizations

- a. **WMU Chem Club (Andrew Simpkins, President)**

#AS present. Reported on a volunteer event that WMU Chem club will hold at a local Middle School.

5. Old Business

- a. Update on our IPG activities. (DW/HJ) (**Appendix 4**)

#One Well Brewing event netted \$50 for project SEED. Business cards have not yet netted any donations.

#Event to be scheduled at Latitude 42-Oshtemo

#\$700 of the \$3500 award has been spent

- b. Proposal to skip preliminary high school exam and run final competitive exam at KVCC test centers in April. ((**Appendix 2**, DW)

#Will proceed with plan to utilize KVCC testing resources. There is significant concern regarding security of the test. Since the most likely alternative is not holding the competition, majority consensus is to monitor the security and address for future years if necessary.

- c. Survey (<https://www.surveymonkey.com/r/PFQWYRV>) and Letter to High School Chemistry Teachers (DW)

#DW working with LEMH to finalize and distribute.

6. New Business

- a. 2019 KACS Annual Report due February 15th, 2020

- Administrative Section – Lydia Hines

#Completed

- Financial Section – Bill Schinzer

#Still needs completion

- 2019 Chair's Report – Luke Chadwick

#Completed

- 2020 Chair's Goals – Hershel Jude

#Pending: draft completed as of Feb 4, 2020

- 2020 Chair Elect's Goals – Ed Thomas

#Pending: draft completed as of Feb 4, 2020

- b. Proposed application form for new KACS student travel grants. (**Appendix 3**, KT/LH/DW)

#Moving to online submission (and available pdf form), secretary JR will be the contact for submission. Discussion on how to better publicize/promote the grants. Student membership rates in ACS are low, even among the chem clubs.

- c. Upcoming Events

#Program in a Box 2/25 on Food, DW and HJ will reach out to potential sites to host an event.

#Latitude 42 event for project SEED fundraising is tentatively scheduled for month of March.

#CCEW (Earth week) April 19-25. Theme is "Protecting our planet through Chemistry;" Community Event is to organize clean-up groups; this was suggested as an activity to the WMU ChemClub representative; WMU ChemClub also has tentatively offered to work the Celery Flats Event in Portage and the Earth Day event at the Farmers' Market (previously at Bronson Park)

#LEMH and ET will attend the ACS Leadership Institute and report for Feb 2020 EC meeting.

7. General Discussion

#Suggestion to include ACS memberships as awards at the Bells Recycle a Poster event. This may improve student ACS membership rates.

8. Next Meeting: February 18th, 2020 Kalsec's Todd Building

#End time 8:22 pm

Appendix 1: Treasurer's Report

#Not Submitted

Appendix 2: Proposal for an Electronic KACS Competitive Scholarship Exam Program

American Chemical Society
Kalamazoo Section
www.kalamazooACS.org



To: KACS Executive Committee
From: Doug Williams and Kim Lewis
Date: 15 October 2019 (updated 08 January 2020)

Re: Proposal for an Electronic KACS Competitive Scholarship Exam Program

Our objective is to develop a secure digital test program for the KACS competitive scholarship exam that requires less labor to deliver and improves accessibility. The desired outcome is greater participation of chemists, teachers and students in the exam program.

Preliminary exam. Historically, KACS sends a preliminary, qualifying exam to all high schools in our local section. This step “recruits” teachers and students into the test program and qualifies a manageable number of candidates for the final auditorium exam. If we agree to move to a more flexible, electronic final exam, we would no longer need to limit the number of finalists in this way but would like to maintain the preliminary exam as a way for students to learn of their chemistry abilities and to inspire additional study for those who feel successful.

We have considered some options for giving a remote preliminary exam through the internet. Some security can be added by using a dedicated (“lock down”) browser tool such as Respondus, which may be available to us through KVCC license. Additional KVCC remote testing tools may be available but will require discussion with KVCC staff for access to high school students.

Decision 1: In Executive Committee discussions, we have determined that we are not prepared to offer an electronic preliminary exam in 2020 but, in place of this, will conduct a survey of high school chemistry teachers for the readiness of their schools to administer a proctored, online test within their campus for interested chemistry students. Meanwhile, we may consider an option (below) to conduct a single final exam without qualification through KVCC tests centers.

Final exam. Prof. Kimberly Lewis (KVCC – Chemistry) has offered to coordinate use of the computer-equipped testing centers at KVCC for the KACS final competitive exam. Each test center has over 20 computers available and operates on first-come, first served basis. Open hours are shown in the table below for weeks when classes are in session. Students must begin their test within the listed times. Test centers remain open for one hour after the posted closing time. Tests would be made available for a period of 4 weeks.

The primary advantage of using the test center is to provide students with more opportunities to take the exam. Secondly, this will eliminate some of the volunteer effort that was necessary to schedule, deliver and score a written lecture hall exam.

Texas Township Campus

Room 2210 | 269.488.4460

	Open	Close
Sunday	Closed	
Monday	8:30am	8:00pm
Tuesday	8:30am	8:00pm
Wednesday	8:30am	8:00pm
Thursday	8:30am	8:00pm
Friday	8:30am	3:30pm
Saturday	9:00am	1:00pm

Arcadia Commons Campus

Room 211 | 269.373.7836

	Open	Close
Sunday	Closed	
Monday	8:30am	6:00pm
Tuesday	8:30am	6:00pm
Wednesday	8:30am	6:00pm
Thursday	8:30am	6:00pm
Friday	8:30am	3:30pm
Saturday	Closed	

The KVCC test centers have secure, test-dedicated computers with time-limit capability and video monitors in place to deter cheating. Cell phones are not permitted in the test room. Any other materials or tools such as scrap paper or calculators are allowed only as permitted by the test sponsor. Test center proctors are expected to challenge and report violations or suspicious behavior.

Decision 2: We propose to conduct the final exam in 2020 through the KVCC test centers without a qualifying preliminary exam. This configuration will give us an opportunity to assess and refine the format accordingly for future years.

Roles/Expectations

Expectations of KACS

- KACS test director will set dates for exams
- KACS test director will prepare content for exams (prelim and final), assess/organize results and draft (send?) announcements (invitation, results, etc.) to high schools
- KACS will provide scholarship funds

KVCC offers to

- Provide platform or support electronic delivery and scoring of exams. This includes compiling exam content into platform and coordinating access for students, teachers and KACS test director to the test systems.

Next Steps

If KACS would like to pursue partnership with KVCC for use of their testing services, we are asked to send a letter of request to Peter Linden (Provost) and Deborah Coates (Dean of Instruction). Ms. Coates has already expressed her verbal support for this proposal. Once there is agreement to proceed, KACS will begin preparations as outlined above.

Appendix 3: Draft - ACS Kalamazoo Section Student Travel Award

DRAFT



***Kalamazoo Section
American Chemical Society***

ACS Kalamazoo Section Student Travel Award

Please send the following by email to the KACS section secretary (email):

1. a completed application
 2. a letter of support from your research advisor
- Requests for up to \$500 will be considered for travel expenses to an American Chemical Society meeting.
 - The deadline for receipt of applications is four weeks prior to the meeting for which funding is requested.
 - You may receive this award only once during your pursued degree.

APPLICATION FORM

Name	
Degree being pursued	
Expected graduation date	
Current institution	
Email address	
Name and location of ACS meeting that you plan to attend	
Amount requested (\$)	
Is this your first time presenting at an ACS meeting?	(Select one) YES NO
Please list any previous scientific presentations, including name of meeting, location and date	
If you are selected for an award, are you willing to present your work at our KACS annual local poster event in November?	(Select one) YES NO

EDUCATION/TRAINING (Begin with baccalaureate or other initial professional education, such as nursing, include postdoctoral training and residency training if applicable.)

INSTITUTION AND LOCATION	DEGREE <i>(if applicable)</i>	Completion Date MM/YYYY	FIELD OF STUDY

Please write a personal statement of 300 words or less. Briefly describe your current position, research goals, key accomplishments/contributions and relevant honors received. Explain how attendance at the proposed meeting will impact your work and goals.

Appendix 4: Update on our IPG activities



American Chemical Society
Kalamazoo Section
www.kalamazooACS.org



Planning team: Hershel Jude, Mike Weslosky, Doug Williams

Date: 3 Jan 2020

Re: Planning for IYPT event and Project SEED fundraiser

Status

Proposal funded at \$3500. About \$700 spent through Dec 2019. Still planning events through April 2020

Remaining plans for 2020

- Distribute wallet Periodic Tables to high schools with information and survey invitation.
- Latitude 42 events room – Talks on brewing (M. Babb) and Project SEED (impact, funding, etc.), raffle items, brewery tour?
- Kalamazoo Stillhouse – Needs activity and Project SEED fundraising ideas.
- Brew Bus – requires coordinator and 2-3 locations (possibilities: Final Gravity, Olde Peninsula, HopCat, Tibb's, Shakespeares, Bell's, Saugatuck). Needs activity and Project SEED fundraising ideas.

Completed

- Commemorative glasses and Project SEED business cards made (Oct 2019). Did not make coasters and tap handles.
- IYPT Events web page created Oct 3.
- Dine to Donate event held at One Well Brewing (Oct 21) ~30 participants. Gave Periodic Table quiz. Raised \$50. Conducted participant survey.
- Project SEED posters, one Project SEED intern at Bell's Poster Event (Nov 12). Distributed more glasses and business cards.

Idled or abandoned efforts

- Arcadia Brewing, Boatyard Brewing and Ruperts out of brewing business. Gonzo's Bigg Dogg Brewery sold to Saugatuck.
- HopCat charity tap discontinued in August 2019.
- Bell's, Brite Eyes and Saugatuck Brewing unresponsive to charity tap queries.

Contact information / costs

- Price, services and schedule for private bus shuttle.
 - <http://www.kalamazoobrewbus.com/about-beer.html> (8/16). Tony (Owner). \$100 per hour flat rate (no additional taxes, hidden fees, etc). Bus holds 14, 2nd bus is possible if needed.
 - <https://westmichiganbeertours.com/private-tours/> (Quoted, too expensive)

Budget table (\$)

Item	Proposed	Committed	Spent	Comments
Glasses (312)	1500	0	375	From Beer City Glass
Wallet tables (2250)	350	0	283	Send 1750 to area high schools
Tap handles (10)	400	0	0	No brewers interested
Posters (10)	100	0	0	To advertise at breweries
Business cards (250)	150	0	25	From Office Depot
Brew bus (day)	750	0	0	\$100 per hour quoted
Snacks	250	0	0	
Sum	3500	0	683	

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Tuesday, February 18, 2020, 6:30 PM

Location: Kalsec's Todd Building

#Present: Doug Williams (DW), Lydia Hines (LEMH), Ed Thomas (ET), James Redwine (JR), Hershel Jude (HJ), Bill Schinzer (BS), Luke Chadwick (LC), Chris Vennard (KCollege, CV), Grace McKnight (KCollege, GM)

#Meeting start: 6:35 pm

1. Secretary's Report (JR)
 - a. January 2020 minutes approved
2. Treasurer's Report (BS)
 - a. Treasurer's Report (**Appendix 1**)
 - #No checks currently outstanding, some checks will be coming
 - #ca. \$6650 allotment from ACS will be received in next couple weeks
 - #LEMH requested a breakdown of the portions of current money earmarked for Project SEED and grant associated with IYPT. [DW reported ~\$2050 for SEED and ~\$2700 remaining in IPG grant for IYPT program use.]
3. Communications Chair (MW)
 - #MW not present
 - #LEMH and others re-emphasized that frequency of publishing the newsletter is more important than quantity of content
4. Student Organizations
 - a. WMU Chem Club (Andrew Simpkins, President)
 - #Absent
 - b. WMU CGSA (Emile Van Meter, President)
 - #Absent
 - c. Kalamazoo College (Blake Tresca, adviser; Sarah Nixon [President], Amelia Grey [media]))
 - # CV and GM attended and announced that they would be hosting a trivia night
5. Old Business
 - a. Update on our IPG activities, Latitude Event. (DW)
 - #Confirmed for March 10, deposit paid. Funded through IPG grant, will result in approximately half of that money being spent.
 - b. Update on high school exam and awards Program (**Appendix 2**)
 - #Letter to KVCC awaiting approval. It appears that timing will have to be mid-May for hosting the exam, this is not optimum for the students, but the alternative has been to not have the competition. It was decided that not ideal is preferable to elimination of exam for 2020.
 - c. Update on Survey and Letter to High School Chemistry Teachers (DW/LEMH)
 - d. Travel Grant application is on website (LEMH/DW)
 - #Travel award application is posted on website, Secretary (JR) listed as primary contact and he agreed to be the recipient.
6. Upcoming Events
 - a. Program in a Box (February 25th, Bells Comstock Brewery Family Room A)
 - #Confirmed, LC has prepared a flyer, will be distributed by HJ via e-mail blast.
 - b. IYPT – Latitude 42 (March 10th) See: **old business Item a**
 - c. Earth Day
 - i. The Kalamazoo event is taking place at Farmer's Market on Bank Street noon to 5 pm on

Saturday, April 18. The sponsorship is \$250 has to be paid.

Who will staff the table? LC, BS, CV and GM volunteered to help, ET expressed interest as well. KCollege chem club may have additional volunteers as well, and WMU ChemClub is willing to participate.

- ii. The Portage Earth Day event will not be at Celery Flats this year but in the area in front of Portage City Hall, on Sunday, April 19, from 11 am to 3 pm. The WMU Chem Club has offered to do that event.

7. New Business

- a. Annual Report Submission – FORMS (LEMH)

#The Annual Report was submitted on time

- b. Report From leadership Institute (Ed, LEMH)

#LEMH commented that the meeting was well organized. There was discussion regarding what Strategic Planning was recommended for local chapters.

#ET wrote a report. It was noted that KACS reported attendance to the local Recycle-A-Poster event was extremely good. Sample attendance for local events was that Boston regional ACS chapter has 6000 members, typically sees around 50 attendees.

- c. Council Agenda at Spring National Meeting (LEMH)

#Some topics that are on the agenda for discussion: Membership categories, \$ for SEED and scholarships, diversity and inclusivity, and dues.

8. General Discussion

#ET suggested including a calendar of events on the website

#DW stated that two SEED proposals have been received

9. Next Newsletter (MW)

10. Next Meeting: March 17th, 2020 Kalsec's Todd Building, 6:30 pm

#Meeting end time: 7:57 PM

Appendix 1: Treasurer's Report February 18, 2020

Current accounts summary:

PNC \$9833.27 There are no outstanding checks (but there will be shortly)

Vanguard investments \$11,153.83 in the VIPSX account
 \$17,960.24 in the VWINX account
 \$29,114.07 total account balance as of today

Comment on Vanguard investments: slight gain over the last months

Income since Dec 19: None

Outgo since Dec 19: 1225.00 to ACS for last year's leadership training
 600.00 to Lydia Hines for travel advance
 375.08 to Hershel Jude for IYPT glasses
 100.00 to Samuel Rabick to replace lost check for chem exam award

Old outstanding checks: None

Total outstanding: None

Accounting for the outstanding checks issued in the last months, we have available:

PNC \$ 9833.27

Last note, we have filed our 2019 annual report and expect to receive the annual allotment soon.

Appendix 2: Proposal for an Electronic KACS Competitive Scholarship Exam Program

American Chemical Society
Kalamazoo Section
www.kalamazooACS.org



To: KACS Executive Committee
From: Doug Williams and Kim Lewis
Date: 15 October 2019 (updated 08 January 2020)

Re: Proposal for an Electronic KACS Competitive Scholarship Exam Program

Our objective is to develop a secure digital test program for the KACS competitive scholarship exam that requires less labor to deliver and improves accessibility. The desired outcome is greater participation of chemists, teachers and students in the exam program.

Preliminary exam. Historically, KACS sends a preliminary, qualifying exam to all high schools in our local section. This step “recruits” teachers and students into the test program and qualifies a manageable number of candidates for the final auditorium exam. If we agree to move to a more flexible, electronic final exam, we would no longer need to limit the number of finalists in this way but would like to maintain the preliminary exam as a way for students to learn of their chemistry abilities and to inspire additional study for those who feel successful.

We have considered some options for giving a remote preliminary exam through the internet. Some security can be added by using a dedicated (“lock down”) browser tool such as Respondus, which may be available to us through KVCC license. Additional KVCC remote testing tools may be available but will require discussion with KVCC staff for access to high school students.

Decision 1: In Executive Committee discussions, we have determined that we are not prepared to offer an electronic preliminary exam in 2020 but, in place of this, will conduct a survey of high school chemistry teachers for the readiness of their schools to administer a proctored, online test within their campus for interested chemistry students. Meanwhile, we may consider an option (below) to conduct a single final exam without qualification through KVCC tests centers.

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Room 2210 | 269.488.4460

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- KACS will provide scholarship funds

KVCC offers to

- Provide platform or support electronic delivery and scoring of exams. This includes compiling exam content into platform and coordinating access for students, teachers and KACS test director to the test systems.

Next Steps

If KACS would like to pursue partnership with KVCC for use of their testing services, we are asked to send a letter of request to Peter Linden (Provost) and Deborah Coates (Dean of Instruction). Ms. Coates has already expressed her verbal support for this proposal. Once there is agreement to proceed, KACS will begin preparations as outlined above.

Executive Committee Meeting minutes
Kalamazoo Section ACS
Tuesday, March 17, 2020, 6:30 PM
Location: Conference Call

Due to the State and Federal National Emergency Declarations the March 2020 Executive Council meeting of the Kalamazoo Section of the ACS will not meet in person. We will conduct the meeting via conference call or WebEx:

Voice:

Conference dial-in number: 1-8007475150
access code: 349 329 8

Computer link (for video):

1. Go to <https://themeetingson.webex.com/themeetingson/j.php?MTID=ma6df12d95f4f7f37e7090b516f0e0265>
2. Enter your name and email address.
3. Enter the meeting password: (This meeting does not require a password.)
4. Click "Join Now".
5. Follow the instructions that appear on your screen.

#Start at 6:35

#Present: Doug Williams (DW), Lydia Hines (LEMH), Ed Thomas (ET), James Redwine (JR), Hershel Jude (HJ), Bill Schinzer (BS), Andrew Simpkins (AS, WMU Chem Club), Mike Weslosky (MW) Brian Eklov (BE)

1. Secretary's Report (JR)
 - a. Review and approval of February 2020 minutes (**Attached at end**)
2. Treasurer's Report (BS)
 - a. Treasurer's Report (**Appendix 1**)
 - b. Summary of balance and transactions in restricted funds (ex. Project SEED donations, 2019 IPG)
Received ACS rebate of \$250 for Ed's early enrollment in ACS 2020 Leadership Institute
About \$1,000 due to be pulled from account for the Latitude 42 event (from IPG funding)
3. Communications Chair (MW)
 - a. Newsletter Report
 - a. We need our newsletter out monthly; how do we make this happen?
 - b. Website report – update on webservice transition

#MW has skeleton of the website

Discussion points:

- Use of e-Roster to populate a directory? Would allow for generation of traditional marketing-style e-mails (with opt out, etc.)
- e-commerce for handling tickets?
- Archiving?
 - Keep at least the current abilities
- Tabs for the major activity types of the section
- Blog/news portion of the website?
-

4. Student Organizations
 - a. WMU Chem Club (Andrew Simpkins, President)
#Suspended activities due to COVID-19 campus restrictions
 - b. WMU CGSA (Emile Van Meter, President)
#no representation
 - c. Kalamazoo College (Blake Tresca, adviser; Sarah Nixon [President], Amelia Grey [media])
#no representation

5. Old Business

- a. Project Seed (DW)
#Portal opens for applications on March 31st, will invite students to apply at that time, waiting for COVID-related HS issues to settle before addressing teachers
- b. Report from Latitude Event. (DW)
#HJ: March 9th Food and beer pairing went really well and was well received. Approximately 20 attendees.
#DW: couple donations since the event. Costs were a little over \$1000.
- c. High School Exam and Awards Program (DW/LEMH)
 - a. COVID 19, Closed Schools, ETC
 - b. KVCC Testing Center (**Appendix 2**)
#DW/LEMH: most likely going to cancel the exam due to the timeline being scrambled by COVID-19, as well as no weekend being available at the KVCC testing room.
#LEMH: KAMSC has testing areas available, limited computers.
Unanimous agreement by EC not to hold the competitive exam this year.
#High School teachers had been advised of the likelihood described and appreciated the continued offer to recognize nominated top chemistry students by mailing their awards to them. Typically 10 of the 35 schools will nominate a student; the award consists of a certificate and a \$25 Amazon Gift Card. It was agreed that an in-person award ceremony would not be held this year. Graduating College seniors will also be recognized (LEMH) and long-term ACS members of the KACS will receive their certificates (LEMH).
- d. Update on Survey and Letter to High School Chemistry Teachers (DW, **Appendix 3**)
#Will reach out to teachers who requested more details regarding KACS/ACS offerings.
- e. Travel Grant application update (JR)
 - a. Two students applied and received awards, National ACS terminated, rewards rescinded
#one candidate is graduating, the other plans to reapply for fall ACS meeting.
 - b. Need a process (committee) to award Travel Grant
#One student will be attending in the fall.

6. Upcoming Events

- a. Earth Day
 - i. Kalamazoo Farmer Market (Saturday, April 18, 12-5 pm; WS and LS)
 - ii. Portage City Hall (Sunday, April 19, 11-3 pm; WMU Chem Club)
#LEMH: Recommendation to terminate due to pandemic response. Approved.
Unsure whether we should still pay for sponsorship of Farmers' Market event; LEMH to inquire as to use of requested sponsorship funds.

7. New Business

#Two 50-yr and one 60-yr member in the section.

8. General Discussion

#Request for clarity of funding availability in earmarked funds (e.g., SEED, IPG) in monthly treasurer's report.

#Essentially, we have terminated events through April.

#Need to put together a tentative events calendar for the remainder of the year on the website.

9. Next Newsletter (MW)

#Two articles – IPG article and pictures (DW), WMU ChemClub outreach (AS), website construction statement.

Proposed a monthly schedule for publishing a monthly newsletter: Saturday, after EC meeting, 8am article deadline, Sunday/Monday publish deadline. It would be a good idea to try to use the upgraded website to ease Newsletter generation (?)

10. Next Meeting: Tuesday, April 21st, 2020 Kalsec's Todd Building pending COVID-19 restrictions

#End 7:54. The availability of online attendance was appreciated. KACS may routinely offer remote attendance options for EC in the future

Appendix 1: Treasurer's Report

Treasurer's Report for the KACS Executive Committee meeting on March 17, 2020

Current accounts summary:

PNC \$9072.84 There are currently no outstanding checks

Vanguard investments \$10895.79 in the VIPSX account
 \$16457.66 in the VWINX account
 \$27353.45 total account balance as of today

Comment on Vanguard investments: slight loss over the last month

Income since Feb 18: ACS return of \$250 for early enrollment at LI

Outgo since Feb 18: 305.92 Lydia travel expenses for this year's leadership training
 579.51 Ed Thomas travel expenses for this year's leadership training
 125.00 to Doug Williams for IPG event (Latitude 42 deposit)
 1010.43

Old outstanding checks: None

Total outstanding: None

We have available:

 PNC \$ 9072.84

We have filed our 2019 annual report but have not received the annual allotment yet.

Appendix 2 – KVCC Testing Center

Good afternoon.

I am pleased to inform you that KVCC will host the ACS scholarship testing. We would like students who attempt the test to provide a picture ID - a school picture ID is fine- and to inform our testing center staff they are to take the ACS scholarship exam.

We would like students to use our testing center after the completion of our semester. The wait times in the last two weeks can sometime exceed 90 minutes just to get in! Students are welcome to attempt the test anytime between April 30th and May 14th.

Our hours during those times are as follows:

Thursday April 30-Friday May 1st: 8:30 AM to 3:30 PM (students would have until 4:30 to finish testing).

Monday, May 4-Friday May 8th: 8:30 AM to 3:30 PM (students would have until 4:30 to finish testing).

Monday, May 11-Thursday May 14th: 8:30 AM to 7:00 PM (students would have until 8:00 PM to finish testing).

We look forward to working with you to help students! Please do not hesitate to contact me if I can be of further assistance.

Warm regards,

Deborah

Deborah J. Coates, Ed.D

Dean of Instruction, Early/Middle College, Dual Enrollment, and WPE Kalamazoo Valley Community College

6767 W. O Ave

Kalamazoo MI 49003

(269)488-4509

Appendix 3: KACS High School Teacher Survey Results

See Excel file for a better view

KACS High School Teacher Survey Results										
Name	School	how can we help?	Aware?	ACS Resources	Interest?	Helping KACS?	Participate?	Scholarship Exam	Internet?	Other advice
Diane Schear	KAMSC		Which?					Computer?	Yes	
Al Nieboer	Kalamazoo Christian	One idea is to develop a list of speakers who would be willing to come to our schools to speak to students about their chemistry careers and why they chose them.	Yes	KACS Newsletter	Very	give advice	Yes	Yes	Yes	Please continue honoring the outstanding Chemistry student from each school, as nominated by each school's Chemistry teacher.
Theresa Schwartz	Plainwell	I think offering opportunities outside of the school day or in the summer. I would love to see some internship opportunities. I realize that is pretty tough because the students really don't have much content knowledge and they are just not very mature. Maybe if they could run some reactions (under supervision), be taught to prepare some solutions, do a chromatographic separation, see/use things like counter top mass spec/gc's, etc. This would really be a gift of the chemist time wise. So maybe a week or something that could be carved out by the chemist to just do these things and kind of mentor the student. An application process would be necessary to make sure you are getting students that really really want to do something like that.	Yes	AACT	Somewhat	give advice	Yes	Yes	Yes	We have chromebooks - so exam would have to be compatible. Also I would have to have information to our tech department ahead of time because the students are very restricted on access to web sites and such. I am not sure that would really improve participation because if it takes teachers a long time to figure out how to use your lock-down browser we probably won't do it. The test is sort of problematic in its timing. We don't get through the curriculum in our regular classes in time for the students to score well. They could come back the next year - but they don't and they wouldn't remember enough anyway. So the test seems like it is for students that are in an honors chemistry or AP chemistry. It is also tough in a way for the smaller schools to complete against the bigger schools who offer the more advanced courses. I don't know how many students you have actually show up for the second part of the exam. Students in high school are actually super busy and going to WMU seems like it may be difficult for them. (However if they want the money that you are generously donating they need to show up....)
Amy Johnston	Hackett		No					Yes	Yes	
Michelle Mason	Portage Northern	Career related info night or classroom presentation.	Yes		Somewhat	develop or pilot programs	Yes	Yes	Yes	
Heather Reeves	Mattawan	Labs and demonstration ideas. It would be awesome if we knew who might be available to come talk with our students about opportunities in the area to see science in action and what you all do at your jobs. I'm always looking for guest speakers to talk about current climate of science in society, their jobs, or cutting edge information about where we are at in development of treatments, or technology. Chemists speak in chem classrooms? Practical laboratory experiments? Help in providing Chemmatters magazine. We don't have the resources to pay for it any more.	No		Very	give advice develop or pilot programs	Yes	Yes	Yes	I appreciate the increase in communication and I will try and use as many resources as I can that you all can make available!
Bob Dick	Decatur	Chemists speak in chem classrooms? Practical laboratory experiments? Help in providing Chemmatters magazine. We don't have the resources to pay for it any more.	Yes	Online ACS	Somewhat		Yes	Yes	Yes	
Jon Taylor	Portage Central	With the security at various businesses it is difficult to get students to see how what we are teaching is used in industry. If there was a way to have a contact list of people who would be willing to share their career experiences that would be very helpful.	Yes		Somewhat		Yes	Yes	Yes	I appreciate the scholarship exam as students who excel in chemistry are able to compete for money but also validation that what they are doing is important and they are being successful.

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Tuesday, April 21, 2020, 6:30 PM
Location: Conference Call

Due to the State and Federal National Emergency Declarations the April 2020 Executive Committee meeting of the Kalamazoo Section of the ACS will not meet in person. We will conduct the meeting via conference call or WebEx:

Voice:

Conference dial-in number: 1-8007475150
access code: 349 329 8

Computer link (for video):

Go to <https://themeetingson.webex.com/themeetingson/j.php?MTID=mf72a41ebe5d7bac04a860d001bc1ef23>

2. Enter your name and email address.

3. Meeting password: (This meeting does not require a password.)

4. Click "Join Now".

#Present: Doug Williams (DW), Mike Weslosky (MW), Bill Schinzer (BS), James Redwine (JR), Andrew Simpkins (AS, WMU Chem Club), Jerome Davis (JD, WMU chem club), Hershel Jude (HJ), Lydia Hines (LEMH), Ed Thomas (ET)

#Start: 6:37

1. Secretary's Report (JR)
 - a. Review and approval of March 2020 minutes (**Attached at end**)
#HJ and ET added names of the section's 3 service awardees
2. Treasurer's Report (BS)
 - a. Treasurer's Report (**Appendix 1**)
 - b. Summary of balance and transactions in restricted funds (ex. Project SEED donations, 2019 IPG)
Restricted funds are split out as line items
The ACS local allotment was \$6615.24
Collected dues amounted to 1199.50
Need to respond to ACS national regarding collection of voluntary local section dues (\$8/yr), whether KACS will continue having ACS collect and disburse – approval was granted for this practice to continue and response submitted to ACS.
Need to report to ACS when we file the 990-N with IRS
It was discussed that it might be worth pursuing ways to utilize the funds that are freed up by budgeted events canceled by COVID-19 pandemic (try to get expenditures back on budget)
3. Communications Chair (MW)
 - a. Newsletter Report
 - a. We need our newsletter out monthly; how do we make this happen?
Contributions due Fri April 24, newsletter will be issued week after
 - b. Website report – update on webservice transition
We have received the 'wireframe' of the website
4. Student Organizations
 - a. WMU Chem Club (Andrew Simpkins, President)
CCEW video ← (click for link to video)
Present, showed video.

b. WMU CGSA (Emile Van Meter, President)

Not Present

c. Kalamazoo College (Blake Tresca, adviser; Sarah Nixon [President], Amelia Grey [media])

Not Present

5. Old Business

a. Project SEED update – call for students sent to Kalamazoo Country high school teachers on Apr 12. No applications received as of Apr 16. (portal doesn't open until May 1st)

National ACS is putting together contingency plans for COVID. Regions were surveyed on preferences.

b. HS teacher survey. No new responses since last month. Discuss the attached summary again for thoughts on next steps once we are able to operate more normally again (DW, **Appendix 2**).

No new entries, no significant word back from the teachers beyond what has been previously reported DW will be able to reach out to the teachers over the next couple of months

c. IPG status – Plan is to prepare a summary that can be submitted to ACS in the coming month. With no prospect of holding in-person gatherings for a while, we will have about \$1600 to spend on other options.

Report is coming soon (DW and HJ)

d. Education/Awards status - College Seniors, Teacher, Outstanding HS Students, 50/60 year members (LH)

Two college Sr awards, WMU has submitted a candidate, K has not submitted yet (\$250 ea)

11 teachers have submitted candidates for the high school award (\$25 Amazon card each)

Teacher award (Bob Dick, Decatur, 40 years of teaching) \$300+AACT membership (\$45 value)

e. Region Board request (LH, **Appendix 3**)

Great Lakes Region (GLR) board request: website needs to be set up/maintained by a member of the region. Recruitment letter is attached as Appendix 3

6. Upcoming Events

a. CCEW (LH, **Appendix 4**)

Each section deciding on how, or whether or not, to move activities to online/virtual format.

Earth Day global cleanup re-scheduled for Sept 19th.

Plan is for KACS to restart sponsorship next year

7. New Business

a. Should we link our KACS bank account with our Project SEED PayPal account or some reconfigured PayPal account? Advantages/Disadvantages? Will reduce the transaction fee that PayPal takes from 2.9 to 2.2%.

Bank (PNC) only allows 1 paypal acct linked to a bank account. Idea would be to link the SEED PayPal account to more easily transfer the donations that roll in. No action at this time.

Will close down the PayPal account remaining from the landmark celebration, this is currently using the 1 PayPal account slot that PNC allows.

b. Councilor Report from Spring meeting (LH)

"ACS Efforts and Resources on COVID-19 <https://www.acs.org/content/acs/en.html>

•Even though council did not meet in person, 282 met via webinar.

•Council Policy Committee (CPC) met virtually (LH is member of CPC).

•Dues for 2021 will be unchanged (i.e., \$175/yr).

•The ACS is offering assistance to members adversely affected by COVID-19 and has made a large amount of scientific information freely available at the above link.

8. General Discussion

ET: Would like to gather ideas on reaching out to members. Perhaps look into making demo/teaching videos to help HS and college teachers reach out to students or other interested parties. General discussion demonstrates interest in exploring options to better reach out to high schools and perhaps even younger students. This would be a potential topic to present to the section members via the newsletter. "Partnering with Education"

9. Next Newsletter (MW) And website discussion

Presented the wireframe. Still would like more easily found archives, maybe want to have a restricted area as well. Goal is to try to finalize the website organization in the upcoming week.

10. Next Meeting: May 19th, 2020, 6:30 pm via webex or Kalsec's Todd Building if restrictions are lifted
Will stay with Webex until things change.
Meeting end: 8:16

Appendix 1: Treasurer's Report

Current accounts summary:

PNC \$15855.42 There are currently no outstanding checks

Vanguard investments \$11338.21 in the VIPSX account
\$17070.38 in the VWINX account
\$28408.59 total account balance as of today

Comment on Vanguard investments: gain over the last month (!)

Restricted funds: **Project SEED: \$2050.12**
IPG: \$1637.83

Income since March 17: ACS allotment of 6615.24
ACS dues payment of 1199.50

Outgo since Feb 18: 1032.16 to Doug for IPG (Latitude 42 costs and wallet card mailing)

Old outstanding checks: None

Total outstanding: None

We have available:

PNC \$ 15,855.42

Dues collected by national response needed

Tax time – I intend to file 990-N, possibly new procedure of notifying national ACS.

Appendix 2: S High School Teacher Survey Results

See Excel file for a better view

KACS High School Teacher Survey Results										
Name	School	How can we help?	Aware?	ACS Resources Which?	Interest?	Helping KACS?	Participate?	Scholarship Exam Computer?	Internet?	Other advice
Diane Schear	KAMSC	One idea is to develop a list of speakers who would be willing to come to our schools to speak to students about their chemistry careers and why they chose them.	Yes	KACS Newsletter	Very	give advice	Yes	Yes	Yes	Long term sub at KAMSC. Will not continue in her role.
Al Nieboer	Kalamazoo Christian	I think offering opportunities outside of the school day or in the summer, I would love to see some internship opportunities. I realize that is pretty tough because the students really don't have much content knowledge and they are just not very mature. Maybe if they could run some reactions (under supervision), be taught to prepare some solutions, do a chromatographic separation, see/use things like counter top mass spec/gcs, etc. This would really be a gift of the chemist time wise. So maybe a week or something that could be carved out by the chemist to just do these things and kind of mentor the student. An application process would be necessary to make sure you are getting students that really really want to do something like that.	Yes	AACT	Somewhat	give advice	Yes	Yes	Yes	We have chromebooks - so exam would have to be compatible. Also I would have to have information to our tech department ahead of time because the students are very restricted on access to websites and such. I am not sure that would really improve participation because if it takes teachers a long time to figure out how to use your tool, down browser we probably won't do it. The test is sort of problematic in its timing. We don't get through the curriculum in our regular classes in time for the students to score well. They could come back the next year - but they don't and they wouldn't remember enough anyway. So the test seems like it is for students that are in an honors chemistry or AP chemistry. It is also tough in a way for the smaller schools that are in against the bigger schools who offer the more advanced courses. I don't know how many students you have actually show up for the second part of the exam. Students in high school are actually super busy and going to WMU seems like it may be difficult for them. (However if they want the money that you are generously donating they need to show up....)
Theresa Schwartz	Plainwell		Yes							
Any Johnston	Hackett		No				Yes	Yes	Yes	
Michelle Mason	Portage Northern	Career related info night or classroom presentation.	Yes		Somewhat	develop or pilot programs	Yes	Yes	Yes	
Heather Reeves	Mettawan	Labs and demonstration ideas. It would be awesome if we knew who might be available to come talk with our students about opportunities in the area to see science in action and what you all do at your jobs. I'm always looking for guest speakers to talk about current climate of science in society, their jobs, or cutting edge information about where we are at in development of treatments, or technology.	No		Very	give advice develop or pilot programs	Yes	Yes	Yes	I appreciate the increase in communication and I will try and use as many resources as I can that you all can make available!
Bob Dick	Decatur	Chemists speak in chem classrooms? Practical laboratory experiments? Help in providing Chemmatters magazine. We don't have the resources to pay for it any more.	Yes	Online ACS	Somewhat		Yes	Yes	Yes	
Jon Taylor	Portage Central	With the security at various businesses it is difficult to get students to see how what we are teaching is used in industry. If there was a way to have a contact list of people who would be willing to share their career experiences that would be very helpful.	Yes		Somewhat		Yes	Yes	Yes	I appreciate the scholarship exam as students who excel in chemistry are able to compete for money but also validation that what they are doing is important and they are being successful.

Appendix 3: Region Board request

Dear KACS EC:

As your representative to Great Lakes Region (GLR), and its chairman, I forward the message/plea, below, from the GLR Board.

Currently, GLR has a forum on the ACS Network, acs.org/GLR. GLR cannot exist forever with only this limited forum, as we'll need to link and archive GLRM 2021, 2023, etc. program info and other historical information. We're not so much concerned with past GLRM, but we will post the final programs, etc.

So, the question for the Kalamazoo EC to consider: is anyone on the EC willing to be GLR webmaster? If not, should we post this to the entire section membership? I'm not sure if simply forwarding the message is the best, but you may want to pick out the salient elements and then send an e-blast with a call to service.

The GLR webmaster will not need to design the GLR website, just maintain it. GLR is prepared to pay a vendor for design services and the GLR website committee will send a request for proposal (RFP) after a webmaster is on board; GLR cannot have a "free" site with random ads scrolling. It's a good idea to have a webmaster in place during the design, to make sure the webmaster is comfortable. Ideally, the webmaster should plan to do this for several years. As Lydia said in her previous request communication to the Board*, the webmaster need not be a member of the GLR Board, but preferably a member of one of the 20 local sections in our GLR; **ACS membership is required.**

Do not hesitate to contact Joe Sabol (jsabol@chem-consult.com), chair of the GLR website development committee, with any questions.

Thank you,
Lydia

Appendix 4: Earth Day 2020

Sunday, April 19, 2020

KALAMAZOO

50th Earth Day celebration to be week of virtual events

Environmentally focused activities, presentations planned

Sophie Hillmeyer shillmey@mlive.com

This year, given the coronavirus emergency, Earth Day will be celebrated a little differently in Kalamazoo.

Instead of gearing up and heading outside for community events, residents can enjoy environmentally focused activities from their homes as part of virtual Earth Week celebrations.

Earth Week runs through Saturday, with Earth Day on Wednesday, and will feature dozens of interactive activities for all ages,

according to a news release from the organizing committee.

Earth Day first was held April 22, 1970.

Ever since, the holiday has been an opportunity to encourage communities to help protect and restore the planet.

Kalamazoo's virtual Earth Week events can be accessed through the Kalamazoo Earth Day website at bit.ly/kaearthday.

Some events, such as "Generation Green New Deal" and the "Youth Climate Solidarity discussion," will take place on the Zoom video- chat platform at a designated time, while others, such as a printable coloring book, will be available at any time.

In the past, Earth Day in Kalamazoo has consisted of community celebrations such as a 5K run, a full day of activities at the Kalamazoo Nature Center and an Earth Day festival in Bronson Park.

Organizers still plan to host an in-person event once it is advisable, the release said.

The virtual event was organized by Kalamazoo Earth Day Committee, Kalamazoo Climate Crisis Coalition, Kalamazoo Nature Center, Hope for Creation and other local climate- conscious organizations, the release said.

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Tuesday, May 19, 2020, 6:30 PM
Location: Google Meet Conference Call

Due to the State and Federal National Emergency Declarations the May 2020 Executive Committee meeting of the Kalamazoo Section of the ACS will not meet in person. We will conduct the meeting via Google Meet:

Google Meet:

1. [Join with Google Meet](#)

meet.google.com/etd-ewqo-zpq

2. [Join by phone](#)

+1 475-522-0350 PIN: 412 362 430#

#Start: 6:38

#Present: Hershel Jude (HJ), Ed Thomas (ET), Lydia Hines (LH), Doug Williams (DW), James Redwine (JR), Bill Schinzer (BS)

1. Secretary's Report (JR)
 - a. Review and approval of April 2020 minutes (**Attached at end approved**)
2. Treasurer's Report (BS)
 - a. Treasurer's Report (**Appendix 1**)

4 checks outstanding. Vanguard accounts in good shape. Filed 990-N, accepted, will notify National ACS
 - b. Summary of balance and transactions in restricted funds (ex. Project SEED donations, 2019 IPG)

See Appendix 1
3. Communications Chair (MW)
 - a. Newsletter Report
 - a. We need our newsletter out monthly; how do we make this happen?
 - b. Status of May Newsletter
 - b. Website report – update on webservice transition
#MW not present.
3. Student Organizations
 - a. WMU Chem Club (Andrew Simpkins, President)
 - b. WMU CGSA (Emile Van Meter, President)
 - c. Kalamazoo College (Blake Tresca, adviser; Sarah Nixon [President], Amelia Grey [media]))
#None present.
5. Old Business
 - a. Project SEED update: Virtual Summer Camp Program (DW)
 - a. <https://www.acs.org/content/acs/en/education/students/highschool/seed/virtual-summer-camp.html>
#Selection phase. One student from our Section will be participating in the summer camp format. Looks like we will have no cost for her participation.
 - b. HS teacher outreach (DW)
#No new responses. DW contacted HS teacher Heather Reeves at Mattawan. She has interest in learning more about chemistry in food.

- c. Education/Awards status - College Seniors, Teacher, Outstanding HS Students, 50/60 year members (LH)
#Letters and certificates getting signed and printed this week.
#Delivered 50/60 year certificates.
- d. High School Exam WMU testing center (LH)
#Business school has an exam room, not sure on availability to KACS.

6. Upcoming Events

- a. NCW Chemistry Day at the Museum (LH)
#Doubtful we will have hands-on activities at Museum, some interest in some sort of virtual activity

7. New Business

- a. Anyone interested in setting up a Zoom/Skype/Google Meets networking event (ET)
#Some discussion on perhaps setting up small townhall style Zooms for members.
- b. SF National ACS Meeting (LH)
 - i. ACS President-Elect Candidates
#Still no decision on the ACS meeting. Council Policy Committee and Council met virtually. Two candidates for President-Elect selected from a total of 4 nominees: Dr. Mary Carroll and Dr. Angela Wilson.

8. General Discussion

#LH: Former Competitive Exam winner (Lucas Hamelink – Gull Lake HS and KAMSC) graduating as a pharmacist – happy to be remembered and congratulated.

- Some conversation regarding offering one-year AACT membership to HS teachers willing to be helpful in our Education outreach endeavors.

#BS: We're going to have a budget surplus. Perhaps produce a video chem demo or lecture? Some interest in trying to put something together for chemistry day.

9. Next Newsletter (MW)

#Continue sending stuff to Mike Weslosky for newsletter:

- DW: Put together an article on the project SEED changes
- HJ: Potentially use newsletter to highlight local members doing something to support the COVID-19 efforts. Examples: Jake K. making ear spacers for face shields
- LEMH has sent Mike 4 articles for the June Newsletera

- a. Highlight KACS members making contributions during COVID-19 pandemic (HJ to send article?)
- b. LEMH wrote summary article announcing the various KACS "Award" recognition recipients (see third bullet point above)

10. Next Meeting: June 16th, 2020, 6:30 pm via Google Meet, or Kalsec's Todd Building if restrictions are lifted

#ET: Possibly hold socially distanced meeting at a park or such.

#End: 7:33

Appendix 1: Treasurer's Report May 2020

Current accounts summary:

PNC \$15855.42 This is the same as for last month, but see below for outstanding checks

Vanguard investments \$11479.73 in the VIPSX account
\$16889.13 in the VWINX account
\$28368.86 total account balance as of today

Comment on Vanguard investments: *slight* loss since last month

Restricted funds: **Project SEED: \$2050.12**
 IPG: \$1637.83

Income since April 21: None

Outgo since April 21: 2 checks issued to Kalamazoo College outstanding seniors, \$125 each
1 check issued to WMU outstanding senior, \$250
1 check issued to outstanding high school teacher, \$300

Old outstanding checks: None

Total outstanding: \$800

We have available:

PNC \$ 15,055.42

Dues collected by national ACS, response sent to ACS

Tax form – Filed 990-N, new procedure of notifying national ACS not done yet.

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Tuesday, June 16, 2020, 6:30 PM
Location: Google Meet Conference Call

Due to the the COVID-19 Pandemic the June 2020 Executive Committee meeting of the Kalamazoo Section of the ACS will not meet in person. We will conduct the meeting via Google Meet:

Zoom Meeting:

<https://us02web.zoom.us/j/9234873197?pwd=bkRlV0ZlOTFoekNlMIJoNWQzRlprZz09>

#Present: Ed Thomas, Luke Chadwick, Andrew Simpkins (WMU), Jerome (WMU Chem VP), Lydia, Doug Williams, Bill Schinzer

#Start 6:33

1. Secretary's Report (JR)
 - a. Review and approval of May 2020 minutes (**Attached at end**)
#Approved
2. Treasurer's Report (BS)
 - a. Treasurer's Report (**Appendix 1**)
 - b. Summary of balance and transactions in restricted funds (ex. Project SEED donations, 2019 IPG)
#Good shape, reimbursement for award expenses, paid ACS invoice for Leadership Institute. Still need to notify ACS regarding 990-N.
3. Communications Chair (MW)
 - a. Newsletter Report
 - a. Status of June Newsletter
 - b. Website report – update on webservice transition
#Not present
4. Student Organizations
 - a. WMU Chem Club (Andrew Simpkins, President)
#AS and Jerome present. WMU is going to try in-person for fall semester, still no announcements.
 - b. WMU CGSA (Emile Van Meter, President)
#Not present
 - c. Kalamazoo College (Blake Tresca, adviser; Sarah Nixon [President], Amelia Grey [media])
#Not present
5. Old Business
 - a. Education/Awards status - College Seniors, Teacher, Outstanding HS Students, 50/60 year members (LH)
#Two college students have received their award, Teacher award received and appreciated. All awards seem to have arrived at their destination.
6. Upcoming Events

#No meeting in July, next meeting in August

#Normally: September is the speed networking, October is Chemistry week with chemistry at the museum, November is Bells Poster Event.

7. New Business

a. SF National ACS Meeting (LH)

#ACS Nat'l meeting will be entirely virtual. ACS is continuing to host free educational webinars during this time, non-members can access the webinars, but not view once archived.

b. Engaging Members

#DW: Teacher outreach has been idle, trying to get some input from educators regarding teaching in a Pandemic.

i. Ed has contacted retired members (ET)

#30ish emeritus members, ET has reached out and had good response.

c. Mett1 grant – virtual events

#Grant to encourage local sections to host virtual events. LC raised potential of applying for a grant to fund the new website. Possibly try to come up with other virtual networking opportunities, perhaps tied to the grant, perhaps not.

8. General Discussion

#LEMH: Elke has been adding some material to KACS Facebook page. Some discussion regarding how much of the archive needs to be converted to digital for the new website. Physical archive has a lot of information.

9. Next Newsletter (MW)

a. Highlight KACS members making contributions during COVID-19 pandemic

b. Summary article announcing the various KACS “Award” recognition recipients (LEMH)

#Approximately 5 articles have been submitted for the next Newsletter, should be ready to publish very soon.

10. Next Meeting: August 18th, 2020, 6:30 pm via Google Meet, or Kalsec's Todd Building if restrictions are lifted

#Zoom seems to be the most practical option.

#End at 7:22pm

Appendix 1: Treasurer's Report

Will be added once received

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Tuesday, August 18, 2020, 6:30 PM

Location: Zoom Conference Call

Due to the COVID-19 Pandemic the August 2020 Executive Committee meeting of the Kalamazoo Section of the ACS will not meet in person. We will conduct the meeting via ZOOM:

Ed will send a link to ZOOM

#Present: James Redwine (JR), Ed Thomas (ET), Lydia Hines (LEMH), Grace McKnight (GM), Doug Williams (DW), Tomasz Respondek (TR), Kelly Teske (KT)

##Start: 6:35

1. Secretary's Report (JR)
 - a. Review and approval of June 2020 minutes
#Approved
 - a. Should 2020 minutes be added to website?
Yes! JR will convert approved Minutes to pdf, send to webmaster Mark W. quarterly
2. Treasurer's Report (BS)
 - a. Treasurer's Report (**Appendix 1**)
attached
3. Communications Chair (MW)
#Not present, busy at Sstryker; time will free up soon
 - a. Newsletter Report
 - a. Status of Newsletter
#Desire for monthly newsletter expressed again.
 - b. Website report – update on webservice transition
#Allison waiting on some feedback, requesting photos to use in building the website; will request from Lydia and Mark W.
4. Student Organizations
 - a. WMU Chem Club (Andrew Simpkins, President)
#E-mail sent by Andrew Simpkins to EC before the meeting:
I can tell you what we are planning to do with the Chemistry Club at Western Michigan though. We plan to have meetings through a video chat service (zoom, webex, etc) and if people wanted to meet we would have a sign-up to have one on one sessions with them in the Chem Club room we have in the Chemistry building. As for events that's still up in the air because we don't know how schools and things of that nature are going to operate.
 - b. WMU CGSA (Emile Van Meter, President) – **no one present**
 - c. Kalamazoo College (Blake Tresca, adviser; Andrew Walsh, Grace McKnight)
#GM: K-College is using hybrid in person/remote approach to classes. Student organizations will be more limited in how they can operate, types of events, etc. Not clear as to what seminars will look like.
#KT: WMU attempting to coordinate two seminars with K-college. Information forthcoming.
Possible speakers: Matt Disney - Scripps and Carl Snipes - Tufts

5. Project SEED (DW)
 - #Summer camp has been completed. Closing meeting occurred this week. 300 students started, good completion (291). Good diversity profile. 10 were from MI, 1 student from Kzoo.
 - #Some of the aspects of remote SEED will be incorporated into the future, including for traditional, in-person program. More news coming up.
6. Old Business
 - #None
7. Upcoming Events
 - a. National Chemistry week Museum Day Event (LEMH)
 - #Coming up in October. KVM is still closed, Annette Hoppenworth is planning to take the Chem day at museum event virtual. Theme is “Sticking with Chemistry”: chemistry of glues/adhesives.
 - b. Speed Networking (LC)
 - #LC not present. Usually in fall at K-college, considering either late-winter or virtual. ET to contact LC for update.
 - c. Bell’s recycle a poster event (TR and KT)
 - #“Doesn’t look very good” for the event happening this year. Would be difficult to operate virtually. KT: maybe do 3 min. talks, but difficult for industry, lose the networking aspect. TR: Perhaps postpone to spring. If canceled, will be communicated in Sept newsletter. HJ will write the cancelation, with assistance from ET.
8. New Business
 - a. SF National ACS Meeting\Council meeting (LH)
 - #Council meetings ongoing tomorrow in virtual ACS meeting. Member annual dues will remain unchanged for 2021. Announcements coming via ACS Matters regarding the upcoming election for ACS President Elect. Membership affairs committee is considering increasing number of types of memberships to allow members to choose member benefits and adjust dues accordingly.
 - b. Fall Elections (ET and LH)
 - #Treasurer (2-yr), Chair-elect (1-yr), Councilor (3-yr), positions that have to be filled. LEMH willing to run or re-election as councilor. ET to pursue seeking nominations.
 - c. How to reinvigorate the section? Postcards, Calls, Updated website, regular newsletter?
 - #ET and HJ goals for the year. Would be good to better involve chemists at local larger employers, especially BS/MS level.
 - d. Zoom meeting with chairs of other local section to discuss issues (ET)
 - #Will work on reaching out to some neighboring similar-size sections. (St Joe Valley, Mich State, W. Michigan Section (GR), Huron Valley)
9. General Discussion
10. Next Newsletter (MW)
 - a. Highlight KACS members making contributions during COVID-19 pandemic (HJ to write)
 - #Speed Networking (HJ and ET to write re cancellation/postponement)
 - #Bells poster event (HJ and ET to write re cancellation/postponement)
 - #LEMH awarded Helen M. Free award for 2020. Press Release upcoming, should be included in newsletter thereafter.
 - #Article regarding the Chemistry Day at the KVMuseum going virtual (LEMH)
11. Next Meeting: September 15th, 2020, 6:30 pm via Zoom

End at 7:39

Appendix 1: Treasurer's Report for the KACS Executive Committee meeting on August 18, 2020

Current accounts summary:

PNC \$14,128.76 Note that we have no outstanding checks as of today

Vanguard investments \$11879.32 in the VIPSX account
\$18147.20 in the VWINX account
\$30026.52 total account balance as of today

Comment on Vanguard investments: both accounts gained since last meeting on June 16 2020

Restricted funds: **Project SEED: \$2050.12**
 IPG: \$1637.83

Income since June 16: ACS deposit of \$45.00 for new membership (President's Challenge)

Outgo since June 16: 1 check issued to ACS for Leadership Institute, \$598.30 (not yet transacted by last meeting)

Old outstanding checks: None

Total outstanding: \$0.00

We have available:

PNC \$ 14,128.76

Tax form – Filed 990-N, notified national ACS

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Tuesday, September 15, 2020, 6:30 PM

Location: Zoom Conference Call

Due to the COVID-19 Pandemic the September 2020 Executive Committee meeting of the Kalamazoo Section of the ACS will not meet in person. We will conduct the meeting via ZOOM:

Present: Lydia Hines (LEMH), Andrew Simpkins (AS), Doug Williams (DW), Hershel Jude (HJ), Ed Thomas (ET), James Redwine (JR), Tomasz Respondek (TR), Bill Schinzer (BS), Andrew Walsh (AW), Luke Chadwick (LC)

Start: 6:34 pm

Zoom Meeting:

1. Secretary's Report (JR)
 - a. Review and approval of August 2020 minutes (**Attached at end**)
Minutes approved
2. Treasurer's Report (BS)
 - a. Treasurer's Report (**Appendix 1**)
No activity, one check did come from ACS (\$576.60), looks like Jan-Jun local section dues. Budgeting season is coming up.
3. Communications Chair (MW)
 - a. Newsletter Report
 - a. Status of Newsletter
 - b. Website report – update on webservice transition
MW not present. Did send an e-mail from Allison regarding the website.
4. Student Organizations
 - a. WMU Chem Club (Andrew Simpkins, President)
Had first meeting (Virtual) of the semester. (Three speakers lined up – Dr. Teske; someone from Pfizer; and an "old e-board member"). ET asked if KACS members could join, the WMU Chem Club can send out additional invites.
 - b. WMU CGSA (Emile Van Meter, President)
Not Present
 - c. Kalamazoo College (Blake Tresca, adviser; Andrew Walsh, Grace McKnight)
K Chem club hasn't been able to hold any events/meetings yet. AW did comment that they are seeking speakers for virtual sessions. Looking at "Skype a scientist" type events.
5. Project SEED (DW)
Expecting \$300 matching fund check from Kalsec. No response has been received from Ola Turkey.
6. Old Business
None
7. Upcoming Events
 - a. National Chemistry week Museum Day Event (LEMH)
9 Activities video taped last week for the virtual program. Information regarding how to register for the virtual museum activity will be posted on the KACS Facebook page and the Kalamazoo Valley Museum website; also at members' employer sites (e.g. Kalsec). The recording of the full program will be available on You-tube after its completion/presentation.
 - b. Speed Networking (LC)
Tuesday Sept 22, LC is meeting with K-College to test the virtual speed networking tech. ET will also attend. Need to put together an invitee list for the mentors. Will update on status after the meeting.

8. New Business

a. Fall KACS Elections in October (ET and LEMH)

Chair elect (1 year-term) and Treasurer (2 year term) candidates will be recruited. Lydia has offered to run again for the 3-year Councilor term.

JR to request election-only roster from ACS.

b. Zoom meeting with chairs of other local section to discuss issues (ET) (**Appendix 2**)

>Huron Valley Section had also canceled events, not sure when they will run again. Planning on joint meeting with Detroit, thinking that it may be virtual.

>St. Joe Valley Section and U.P. Section actually have better engagement with Zoom meetings due to rural nature of those regions. KACS appears to host more activities than most of the other local sections.

Question: Do we want to set up a seminar series with nearby sections?

> METT Grant (Members Engaging Through Technology), \$2k available from, LSAC to assist local sections in virtual engagement. Website could potentially qualify; ET to work on grant application.

9. General Discussion

Discussion on increasing participation on the education/testing front, especially regarding how to engage college instructors to lend their knowledge/expertise and improve the program moving forward.

10. Next Newsletter (MW)

MW not present, looking for some stories; LEMH to get some articles to MW; we NEED monthly contact with members!

11. Next Meeting: October 20, 2020, 6:30 pm via Zoom

End at 7:25

Appendix 1: Treasurer's Report

Treasurer's Report for the KACS Executive Committee meeting on September 15, 2020

Current accounts summary:

PNC \$14,705.26 Note that we have no outstanding checks as of today

Vanguard investments \$11962.57 in the VIPSX account
\$18192.83 in the VWINX account
\$30155.40 total account balance as of today

Comment on Vanguard investments: both accounts gained slightly since last meeting on August 18 2020

Restricted funds: **Project SEED: \$2050.12**
 IPG: \$1637.83

Income since June 16: ACS deposit of \$576.50 for "JanJun2020 LSDues"

Outgo since June 16: No checks have been issued since mid-June

Old outstanding checks: None

Total outstanding: \$0.00

We have available:

PNC \$14,705.26

Appendix 2: Michigan Local ACS Leaders Meeting

Wednesday, September 9, 2020

Attendees: Hershel Jude and Ed Thomas

Huron Valley Section: Dr. Mary Lynam (chair), Dr. Yulia Sevryugina (chair-elect)

Summary: Have cancelled event like us, one being a student poster session. No plans for activities till new year. Joint regional meeting with Detroit in summer of 2021 in doubt. Will meet again in December to see if we can share new idea on how to proceed in this environment.

Thursday, September 10, 2020

Attendees: Hershel Jude and Ed Thomas

Upper Peninsula Section: Dr. Thu Nguyen (chair), Dr. Lesley Putman (chair-elect)

St. Joe Valley Section: Mr. James Manore (chair-elect)

Summary: Have cancelled events like us, one being events around chemistry week. Both sections suffer from the large distances all members have to endure. Video meetings are seen as an advantage that cut down on travel time. Will meet again in December to see if we can share new idea on how to proceed in this environment.

Michigan State University Section: Later in the day called Dr. Selvan Severin (chair). Similar comments to those above. Does have an active seminar program and would be willing to share info with us.

Ed will stay in contact with all these leaders as a resource for our section.

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Tuesday, October 20, 2020, 6:00 PM

Location: Zoom Conference Call

Due to the COVID-19 Pandemic the October 2020 Executive Committee meeting of the Kalamazoo Section of the ACS will not meet in person. We will conduct the meeting via ZOOM:

Zoom Meeting:

Ed will send a link

#Start at 6:01 PM

#Present: Ed Thomas, James Redwine, LEMH, Andrew Simpkins, Doug Williams, Hershel, Grace McKnight

1. Secretary's Report (JR)
 - a. Review and approval of September 2020 minutes (**Attached at end**)

#Approved

2. KACS 2020 Election (ET)
 - a. Chair Elect: Benjamin Maxey + Write in
 - b. Treasurer: Doug Williams+ Write in
 - c. CouncilorL Lydia E. M. Hines+ Write in

#Get ballots out next week. Two weeks, send reminder after 1 week.

3. Special Event: Celebrate Lydia Winning Helen M. Free Award at 7:00 PM (**Agenda Attached**)
4. Review 2020 Budget and discuss changes that need to be made. (**Appendix 1, Separate Excel File**)
 - a. I think this is the most important thing for the October meeting. Anything that follows will only occur if we have time at the end of the meeting.

#Discussion on expenses. BS not present. DW and HJ going to update budget spreadsheet for November meeting.

5. Treasurer's Report (BS)
 - a. Treasurer's Report (**Appendix 2**)

6. Communications Chair (MW)
 - a. Newsletter Report
 - a. Status of Newsletter
 - b. Website report – update on webservice transition

#Status report is desired on website progress. ET and HJ will work on getting an update.

7. Student Organizations

- a. WMU Chem Club (Andrew Simpkins, President)

#Jerome is also present. Getting presentation from former member on course they took post-graduation. Looking for more volunteers.

- b. WMU CGSA (Emile Van Meter, President)

- c. Kalamazoo College (Blake Tresca, adviser; Andrew Walsh, Grace McKnight)

#Filmed Nylon 6,10 demonstration for K-college. Some networking events ongoing, also participating in remote lecture series.

8. Project SEED (DW)

#Have money on hand to fund probably 2 students next year. No need for fundraising at this time.

9. Old Business

a. METT Grant (ET)

#Applied for METT grant to assist in funding virtual efforts, including website migration efforts. Maximum value of \$2k.

10. Upcoming Events

a. Speed Networking (LC)

#ET attended meeting. Dry run of the technology seemed to work well. K College is driving progress on this project.

11. New Business

a. Zoom Meeting with Detroit Local ACS section on November 10th

#ET: ET and HJ met with many of the local sections in the past, will meet with Det local in November, this will be their EC meeting on 11/10.

12. General Discussion

#LEMH: no update on format of national ACS meetings next year at this time. Regional meeting 2021 is in Minneapolis (June), leaning towards virtual at this time.

13. Next Newsletter (MW)

14. Next EC Meeting: November 17, 2020, 6:30 pm via Zoom **Budget meeting**

#Meeting end at 6:50

Appendix 1: 2020 Budget

ACS annual financial report line item	2014-2018 range (actual)	2019		2020 budget (proposed)	comments
		budget	actual YTD		
Revenue					
1. Annual ACS allotment	7000-7800	7000	6950	7000	conservative estimate based on history (\$7024 in 2018)
2. New member commissions	45 - 75	50	15	50	conservative estimate based on history
3. Donations, contributions (general)	2000-6700	0	383	0	unspecified gifts
3a. Bequests and/or trusts (list separately from line 3)	0-3000	3000	5143	0	for Project SEED program (\$3143 WMU, \$2000 Apjohn+Kalsec)
4. Rebate from ACS for Councilor travel expenses	0-2000	2000	2000	2000	for Bells poster event (Zoetis)
	1500-3000	2500	2566	2500	estimate based on history
5. ACS awards or Grants received	0-2500	2500	3500	0	for Project SEED (two students in 2020 @ \$1950/student)
	0-3500	0	3500	0	\$3500 for IPG (LYPT proposal)
6. Program revenue	0-7600	0	0	0	no planned revenue-generating programs
7. Local section dues, affiliate dues	1700-2140	1700	1888	1700	estimate based on history
8. Interest, dividends	500-1500	500	500	500	estimate based on history
Expenses					
9. Special events and activities (for fundraising)					
9a. Gross revenue		9500	16612	0	NHCL dedication sponsorships and sales and \$2000 ACS reimbursement
9b. Less direct expenses other than fundraising expenses		-9500	-17816	0	NHCL dedication program costs
9c. Net income (or loss) from special events and activities		0	-1204	0	Net revenue - added to Total Revenues (line 12)
10. Meals	0	0	0	0	estimate based on history
11. Other revenue					
12. Total Revenues		19250	25241	0	18150
Expenses					
13. Subsidies to subsections	100-620	300	0	300	WMU Chem Grad Student Association chapter support
		300	0	300	WMU Chem Club chapter support
		300	0	300	K College Chem Club chapter support
		500	272	1000	CCEW & NCW supplies including KACS safety glasses
	4200-6187	5350	4817.22	5000	Competitive exam and awards program (including food, printing, etc)?
14. Awards, scholarships, grants	0-150	150	150	150	Bells event poster awards
	0	0	0	2000	student travel grants. (Pending proposal from DW/LH)
	0	500	0	50	KACS Meritorious Service Award
15. Administrative expenses					
15a. Salaries	0	0	0	0	
15b. Professional fees and payments	0-383	0	0	2500	website migration project. Maybe this should be in other expenses (21).
15c. Rent, utilities, maintenance	0	100	0	500	web/hosting/maintenance
15d. Total administrative expenses	0-383	100	0	3000	sum of lines 15a-15c. Added to Total Expenses (line 22)
16. Printing, publications, postage	0-470	75	0	75	placeholder estimate based on history
17. Local meetings (including speakers)	3144-6100	3000	2663.9	3500	Bells posters event (covers venue rental & food/drinks, A/V costs, printing)
	0-3900	0	0	0	hold row for additional event/speaker
	0-3900	0	0	0	no planned separate meal expenses
19. Travels subsidies to Councilors	2000-4500	3000	2957.08	3000	estimate based on history
20. Travel subsidy for Leadership Institute	0-1300	1000	1717.86	0	1700 for one attendee (typically chair-elect)
	2500-6000	6000	6000	0	Project SEED stipends (2 students)
21. Other expenses (describe and itemize)	200-500	300	0	0	propose for WMU or KACS Science Symposium
	100-500	600	0	500	Great Lakes Regional Board Meeting
22. Total Expenses		21475	18578	3650	27275
23. Excess (Deficit) (item 12 - item 22)		-2225	6663	-3650	-9125

Appendix 2: Treasurer's Report

Treasurer's Report for the KACS Executive Committee meeting on October 20, 2020

Current accounts summary:

PNC \$15,005.26 Note that we have one outstanding check as of 10/19/2020

Vanguard investments \$11989.08 in the VIPSX account
\$18328.25 in the VWINX account
\$30317.33 total account balance as of 10/19/20

Comment on Vanguard investments: both accounts gained slightly since last meeting on Sept 15 2020

Restricted funds: **Project SEED: \$2350.12**
 IPG: \$1637.83

Income since Sept 15: Deposit of \$300 for SEED program, Kalsec matching grant

Outgo since Sept 15: \$109.55 to reimburse Lydia for "self-inflating balloons" for NCW

Old outstanding checks: None

Total outstanding: \$109.55

We have available:

PNC \$ 14,895.71

Kalamazoo ACS Section Recognition Evening for Lydia E. M. Hines, Ph.D.,

**The 2020 Helen M. Free Award Winner
October 20, 2020**

7:00 PM Dr. Douglas Williams – Welcome and Opening Remarks

7:10 PM *Words of Congratulations*

Dr. Brian Eklov, Director of Chemistry, Kalexsyn

Dr. Jed Fisher, Research Professor, Emeritus,
University of Notre Dame,

Dr. James Kiddle, Professor, Department of Chemistry,
St. Xavier University

Mr. Paul Dobrowolski, Scientist, Cayman Chemical

Mr. Carl Stachew, Process Engineer, Pfizer, Inc.

Ms. Annette Hoppenworth, Program Coordinator,
Kalamazoo Valley Museum

Dr. Doug Williams, Research Fellow, Kalsec, Inc.

7:45 PM Dr. Lydia Hines, Emeritus ACS Member
Keynote Address

8:15 PM Dr. Hershel Jude, Lead Scientist 1, Kalsec, Inc.
Concluding Remarks

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Tuesday, September 15, 2020, 6:30 PM
Location: Zoom Conference Call

Due to the COVID-19 Pandemic the September 2020 Executive Committee meeting of the Kalamazoo Section of the ACS will not meet in person. We will conduct the meeting via ZOOM:

Present: Lydia Hines (LEMH), Andrew Simpkins (AS), Doug Williams (DW), Hershel Jude (HJ), Ed Thomas (ET), James Redwine (JR), Tomasz Respondek (TR), Bill Schinzer (BS), Andrew Walsh (AW), Luke Chadwick (LC)

Start: 6:34 pm

Zoom Meeting:

15. Secretary's Report (JR)
 - b. Review and approval of August 2020 minutes (**Attached at end**)
Minutes approved
16. Treasurer's Report (BS)
 - b. Treasurer's Report (**Appendix 1**)
No activity, one check did come from ACS (\$576.60), looks like Jan-Jun local section dues. Budgeting season is coming up.
17. Communications Chair (MW)
 - c. Newsletter Report
 - a. Status of Newsletter
 - d. Website report – update on webservice transition
MW not present. Did send an e-mail from Allison regarding the website.
18. Student Organizations
 - a. WMU Chem Club (Andrew Simpkins, President)
Had first meeting (Virtual) of the semester. (Three speakers lined up – Dr. Teske; someone from Pfizer; and an "old e-board member"). ET asked if KACS members could join, the WMU Chem Club can send out additional invites.
 - b. WMU CGSA (Emile Van Meter, President)
Not Present
 - c. Kalamazoo College (Blake Tresca, adviser; Andrew Walsh, Grace McKnight)
K Chem club hasn't been able to hold any events/meetings yet. AW did comment that they are seeking speakers for virtual sessions. Looking at "Skype a scientist" type events.
19. Project SEED (DW)
Expecting \$300 matching fund check from Kalsec. No response has been received from Ola Turkey.
20. Old Business
None
21. Upcoming Events
 - a. National Chemistry week Museum Day Event (LEMH)
9 Activities video taped last week for the virtual program. Information regarding how to register for the virtual museum activity will be posted on the KACS Facebook page and the Kalamazoo Valley Museum website; also at members' employer sites (e.g. Kalsec). The recording of the full program will be available on You-tube after its completion/presentation.
 - b. Speed Networking (LC)

Tuesday Sept 22, LC is meeting with K-College to test the virtual speed networking tech. ET will also attend. Need to put together an invitee list for the mentors. Will update on status after the meeting.

22. New Business

- a. Fall KACS Elections in October (ET and LEMH)
Chair elect (1 year-term) and Treasurer (2 year term) candidates will be recruited. Lydia has offered to run again for the 3-year Councilor term.
JR to request election-only roster from ACS.
- b. Zoom meeting with chairs of other local section to discuss issues (ET) (**Appendix 2**)
>Huron Valley Section had also canceled events, not sure when they will run again. Planning on joint meeting with Detroit, thinking that it may be virtual.
>St. Joe Valley Section and U.P. Section actually have better engagement with Zoom meetings due to rural nature of those regions. KACS appears to host more activities than most of the other local sections.

Question: Do we want to set up a seminar series with nearby sections?

> METT Grant (Members Engaging Through Technology), \$2k available from, LSAC to assist local sections in virtual engagement. Website could potentially qualify; ET to work on grant application.

23. General Discussion

Discussion on increasing participation on the education/testing front, especially regarding how to engage college instructors to lend their knowledge/expertise and improve the program moving forward.

24. Next Newsletter (MW)

MW not present, looking for some stories; LEMH to get some articles to MW; we NEED monthly contact with members!

25. Next Meeting: October 20, 2020, 6:30 pm via Zoom

End at 7:25

Appendix 1: Treasurer's Report

Treasurer's Report for the KACS Executive Committee meeting on September 15, 2020

Current accounts summary:

PNC \$14,705.26 Note that we have no outstanding checks as of today

Vanguard investments \$11962.57 in the VIPSX account
\$18192.83 in the VWINX account
\$30155.40 total account balance as of today

Comment on Vanguard investments: both accounts gained slightly since last meeting on August 18 2020

Restricted funds: **Project SEED: \$2050.12**
 IPG: \$1637.83

Income since June 16: ACS deposit of \$576.50 for "JanJun2020 LSDues"

Outgo since June 16: No checks have been issued since mid-June

Old outstanding checks: None

Total outstanding: \$0.00

We have available:

PNC \$14,705.26

Appendix 2: Michigan Local ACS Leaders Meeting

Wednesday, September 9, 2020

Attendees: Hershel Jude and Ed Thomas

Huron Valley Section: Dr. Mary Lynam (chair), Dr. Yulia Sevryugina (chair-elect)

Summary: Have cancelled event like us, one being a student poster session. No plans for activities till new year. Joint regional meeting with Detroit in summer of 2021 in doubt. Will meet again in December to see if we can share new idea on how to proceed in this environment.

Thursday, September 10, 2020

Attendees: Hershel Jude and Ed Thomas

Upper Peninsula Section: Dr. Thu Nguyen (chair), Dr. Lesley Putman (chair-elect)

St. Joe Valley Section: Mr. James Manore (chair-elect)

Summary: Have cancelled events like us, one being events around chemistry week. Both sections suffer from the large distances all members have to endure. Video meetings are seen as an advantage that cut down on travel time. Will meet again in December to see if we can share new idea on how to proceed in this environment.

Michigan State University Section: Later in the day called Dr. Selvan Severin (chair). Similar comments to those above. Does have an active seminar program and would be willing to share info with us.

Ed will stay in contact with all these leaders as a resource for our section.

November 2020 Executive Committee Meeting Minutes

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Tuesday, November 17, 2020, 6:30 PM

Location: Zoom Conference Call

Due to the COVID-19 Pandemic the November 2020 Executive Committee meeting of the Kalamazoo Section of the ACS was conducted via ZOOM:

Zoom Meeting:

1. Secretary's Report (JR)
 - a. Review and approval of October 2020 minutes (**Attached at end**) -**Approved**
2. KACS 2020 Election Update (JR) - **We had 67 total responses. We had 313 total e-mails on the election roster list**
3. Review 2021 Budget and discuss changes that need to be made. (**Appendix 1, Separate Excel File**) –
2021 budget approved.
3. Treasurer's Report (BS)
 - a. Treasurer's Report (**Appendix 2**)
4. Communications Chair (MW)
 - a. Newsletter Report
 - a. Status of Newsletter – **No December Newsletter, Resume in January.**
 - b. Website report – update on webservice transition **Hershel and Ed will work with Mike and Allison**
5. Student Organizations
 - a. WMU Chem Club (Kelly Teske, Adviser; Andrew Simpkins, President; Jerome Davis) – **Virtual classroom meeting presenting to elementary students in a couple of weeks. Trying to decide what can be done virtually in 2021.**
 - b. WMU CGSA (Emile Van Meter, President) - **None**
 - c. Kalamazoo College (Blake Tresca, adviser; Andrew Walsh, Grace McKnight) – **Filmed a nylon 66 demo for students. Finishing quarter for year and will plan short demos that can be sent to student body and elementary schools for virtual events.**
6. Project SEED (DW) – **ACS had a webinar on writing personal statements geared toward high school students.**
7. Old Business

- a. METT Grant (ET) – We should hear something by the end of November. [\$2000 technology grant for website migration.]
 - b. Update from meeting with the Detroit ACS section (**Appendix 3, ET, LEMH**) See note in appendix.
8. Upcoming Events
- a. Speed Networking (LC) – Next technical prep discussion meeting is December 2nd. Virtual Speed Networking event is scheduled for Jan 26, 2021.
9. New Business
- a. Strategic Planning Proposal (ET) – It was submitted November 13th. Meeting is to be in person so will likely not happen until 2nd half of 2021. Can do the meeting over a weekend. Detroit section is scheduled to have a strategic planning meeting in 2021.
 - b. ChemLuminary Finalist Medium Small Size, Award Ceremony December 9 @ 4pm EST (**Appendix 4, LEMH**) – Because it is virtual it will be different than previous year. To participate Log in at www.acs.org and use ACS identification information.
10. General Discussion – Lydia was appreciative of virtual HMF_{Free} award recognition program. She informed that the Annual Report format will change from FORMS to “Community Connection”. 2020 final report needs to be in by Feb 15, 2021. Highlight Chemistry Day at Museum Event and Latitude event.
11. Next Newsletter (MW) No Newsletter in December. Expect a newsletter in January with articles about Project Seed (DW), New Chair Letter (Ed Thomas), Chair Elect Letter (Ben Maxey), summary of ChemLuminary Award program (LEMH) and a summary of Speed Networking event (for February)(LC?).
12. Next EC Meeting: December 15, 2020, 6:30 pm via Zoom

Meeting Ended at 7:55 pm

Appendix 1: 2020 Budget/2021 Proposed (approved) Budget

ACS annual financial report line item	2014-2018 range (actual)	budget	2020		2021 budget (proposed)	comments
			actual YTD	remaining estimated		
Revenue						
1. Annual ACS allotment	7000-7800	7000	6615	365	6600	
2. New member commissions	45 - 75	50	45	5	50	
3. Donations, contributions (general)	2000-6700	0	300	-300	0	Matching gift from Kaisec for SEED donation
3a. Bequests and/or trusts (list separately from line 3)	0-3000	500	0	500	0	Project SEED?
4. Rebate from ACS for Councilor travel expenses	0-2000	2000	0	2000	2000	From Zoetis for Bell's Event?
5. ACS awards or Grants received	1500-3000	2500	0	2500	2500	
6. Program revenue	0-2500	3900	250	3650	3900	From ACS for Ed's early enrollment for LI
7. Local section dues, affiliate dues	0	0	0	0	0	
8. Interest, dividends	0-7600	0	0	0	0	
9. Special events and activities (for fundraising)	1700-2140	1700	1776	-76	1700	Two deposits from ACS, 1199.50 and 576.50
9a. Gross revenue	500-1500	500	500	500	500	
9b. Less direct expenses other than fundraising expenses				0	0	
9c. Net income (or loss) from special events and activities		0	0	0	0	Net revenue - added to Total Revenues (line 12)
10. Meals	0	0	0	0	0	estimate based on history
11. Other revenue	0	0	0	0	0	
12. Total Revenues		18150	8986	9164	17250	
Expenses						
13. Subsidies to subsections	100-620	300	0	300	300	
		300	0	300	300	
		1000	110	300	1000	CCEW & NCW supplies (self-inflating balloons for NCW)
	4200-6187	5000	1173.36	3826.64	5000	Competitive exam and awards program (including food, printing, etc)?
14. Awards, scholarships, grants	0-150	150	0	150	150	
	0	2000	0	2000	2000	
	0	50	0	50	50	
15. Administrative expenses						
15a. Salaries	0	0	0	0	0	
15b. Professional fees and payments	0-383	2500	0	2500	3500	website migration project
15c. Rent, utilities, maintenance	0	500	0	500	500	web/hosting/maintenance
15d. Total administrative expenses	0-383	3000	0	3000	4000	sum of lines 15a-15c. Added to Total Expenses (line 22)
16. Printing, publications, postage	0-470	75	0	75	75	placeholder estimate based on history
17. Local meetings (including speakers)	3144-6100	3000	0	3000	3000	Bells posters event (covers venue rental & food/drinks, A/V costs, printing)
18. Meals	0-3900	0	1157.16	-1157.16	0	IYPT Latitude Event
19. Travel subsidies to Councilors	2000-4500	3000	600	2400	3000	For LH travel (NB, no travel in 2020, advance will stand for 2021)
20. Travel subsidy for Leadership Institute	0-1300	1700	1483.73	216.27	1700	For Ed Thomas and Lydia Hines travel costs to LI
21. Other expenses (describe and itemize)	2500-6000	6400	0	6400	6400	Project SEED stipends (2 students)
	200-500	500	0	500	500	propose for WMU or KACS Science Symposium
	100-500	500	0	500	500	Great Lakes Regional Board Meeting
22. Total Expenses		27275	4524	22751	28275	
23. Excess (Deficit) (item 12 - item 22)		-9125	4462	-13587	-11025	

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Tuesday, December 15, 2020, 6:30 PM

Location: Zoom Conference Call

Due to the COVID-19 Pandemic the December 2020 Executive Committee meeting of the Kalamazoo Section of the ACS was conducted via ZOOM:

Zoom Meeting:

Present: Ed Thomas (ET), Grace McKnight (GM), Hershel Jude (HJ), James Redwine (JR), Lucas Chadwick (LC), Doug Williams (DW), Bill Schinzer, Lydia Hines, Ben Maxey (joined 7:06)

Start: 6:34

1. Secretary's Report (group)
 - a. Review and approval of November 2020 minutes (**Attached at end**)

#Approved

2. KACS 2020 Election Results (JR) –
#67 total responses recorded, free SurveyMonkey only displays first 40.
#Will report the 40 results that are visible, the 27 hidden do not change the results.
 - a. Introduction of new Chair Elect
#Introduction of Ben Maxey.
3. Treasurer's Report (BS)
 - a. Treasurer's Report (**Appendix 1**)
#Attached. Very little activity. BS will assist DW in prepping the ACS 2020 Annual Report financial form.
4. Communications Chair (MW)
MW not present
 - a. Newsletter Report
#Plans for newsletter for Jan.
#Articles to LEMH by Jan 15th for publication January 20.
 - b. Website report – update on webservice transition (ET and HJ)
#ET and HJ met with the contractor, will help with moving forward. Could be finished Q1 2021.
5. Student Organizations
 - a. WMU Chem Club (Kelly Teske, Adviser; Andrew Simpkins, President; Jerome Davis, Vice-pres)
#Not Present.
 - b. WMU CGSA (Emile Van Meter, President) – **Not present**
 - c. Kalamazoo College (Blake Tresca, adviser; Andrew Walsh, Grace McKnight)
#GM present. New term in Jan, supposed to be partially in-person, awaiting guidelines regarding meeting in groups.
6. Project SEED (DW)
#Update: Go/No-Go for in-person research decision by Feb 1st. In-person would still retain some of the virtual aspects from this year.
7. Old Business
 - a. Strategic Planning Proposal update (ET)
#ACS still wants this to be in person, so timeline is unknown. [Detroit section is planning for late fall (November) 2021].

b. ChemLuminary Awards Presentation update (LEMH)

#We were finalists, along with the Dayton and the Savannah River Sections, in the Med/Small local section category, and Dayton was announced as the winner.

8. Upcoming Events

a. Speed Networking (LC, Appendix 2)

- KACS/K-college speed-networking event updates

- technology and date for **virtual** event has been set (zoom meeting at 6:30 PM Tuesday, January 26, 2021)

- ALL: please help recruit mentors (distribute RSVP/flyer to excellent potential mentors... K college kzooedu team will take it from there)

#LC: Requesting volunteers to be mentors. Please use targeted list, not huge e-mail list. RSVP is through Calendly; select 6:30PM on Jan 26th. ET will send to Andrew S. at WMU. Each member of EC will recruit mentors from last year's list and seek others as well.

9. New Business

#Goals for 21 should be presented next year (Chair, Chair elect)

a. Discuss date and time for KACS EC meetings in 2021

#Probably move the meeting to Monday. Possibly start 6 for social half hour, meeting start at 6:30.

Meeting end 7:39

10. General Discussion

11. Next Newsletter (MW) – see above

12. Next EC Meeting: (via ZOOM) Monday, January 18, 2021, social 6:00 pm; start meeting 6:30

Appendix 1: Treasurer's Report

Treasurer's Report for the KACS Executive Committee meeting on December 15, 2020

Current accounts summary:

PNC \$14,895.71 Note that we have no outstanding checks as of 12/15/20

Vanguard investments \$12089.20 in the VIPSX account
\$18833.54 in the VWINX account
\$30922.74 total account balance as of 12/15/20

Vanguard investments: Very small uptick in total investment balance

Restricted funds: **Project SEED: \$2350.12**
 IPG: \$1637.83

Income since Oct 20: None

Outgo since Oct 20: None

Old outstanding checks: None

Total outstanding: None

We have available:

PNC \$14,895.71

Appendix 2: Speed Networking Flyer

CHEMISTS: *Grow Your Network*



Tuesday, January 26, 2021

6:30-8 p.m. EST - Zoom

Register online:

<https://bit.ly/KACS2021>

Join us for interactive networking fun!

Please join us for a virtual speed networking event jointly hosted by Kalamazoo College and the Kalamazoo ACS Local Section <https://kalamazooacs.org/>. Attendees will receive web conferencing details upon registration.

Questions? Please contact:

Jackie Srodes, jsrodes@kzoo.edu

Blakely Tresca, Blakely.Tresca@kzoo.edu

Schedule:

6:30 p.m.

Welcome

6:45-7:45 p.m.

Speed Networking

7:45 p.m.

Wrap Up/Thank You!



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DEVELOPMENT
More in Four. More in a Lifetime.