



Kalamazoo Local Section Administration Form 2012

Local Section Administration Form - Governance	
1. How many times did the executive committee conduct governance business during 2012?*	11
2. How many members were there in the executive committee during 2012?*	7
3. How did the executive committee communicate with one another during 2012?*(Check all that apply.)	<input checked="" type="checkbox"/> Email <input type="checkbox"/> Teleconference <input type="checkbox"/> ACS Network <input checked="" type="checkbox"/> Other - Telephone
4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?*	100%
5. Did a member of your local section attend the Local Section Leaders Track at the 2012 ACS Leadership Institute?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Did your local section have a succession and/or leadership development plan during 2012?	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How did your local section identify future leaders and get them into the leadership pipeline during 2012?*(Check all that apply.)	<input type="checkbox"/> Self-nomination <input checked="" type="checkbox"/> Solicitation or advertising <input type="checkbox"/> Identify active committee members <input type="checkbox"/> Formal leadership training <input type="checkbox"/> Long term plan <input checked="" type="checkbox"/> Outreach to new members <input checked="" type="checkbox"/> Arm-twisting <input type="checkbox"/> Other -
8. Did your local section conduct an officer election during 2012? *	<input checked="" type="radio"/> Yes <input type="radio"/> No
9. Did your local section conduct its elections electronically during 2012?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
10. How many members voted in your local section officer election in 2012?*	37

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

<p>11. 2012 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:*</p>	<p>Challenges Economic uncertainty and increased worker insecurity continue to challenge the way the local section can operate. At a time when employers continue to put high demands on their workers, few chemists are willing or able to become or remain a member of ACS. The ripple effects of downsizing and mergers are still being felt in the community. Even though it is difficult to maintain the same membership level these days, we welcomed an increase in volunteerism by non-members; many of them were students.</p> <p>The chair's goals were as follows in 2012: 1) To increase student participation 2) To offer KACS to its members and the general public 3) To educate the general public about the goals and activities of KACS</p> <p>Activities The local section organized approximately the same number of activities although there were some notable differences. For example, there were two specialized MS User Group activities this year compared to last year. However, this year, each event had industry sponsors. A new event, "Boost Your Career", targeted especially early career and aspiring chemists. Two new social events were organized via a nano and IPG grant, which also involved several new donors and co-sponsors.</p> <p>Successes There were some notable successes. With the goal of being more responsive to the interests of others, including students, a concerted effort was made to include representatives during EC meetings and to incorporate them during KACS activities. NOBCChE (WMU Chapter of the National Organization for the Professional Advancement of Black Chemists and Chemical Engineers) joined the table along with three ACS-affiliated student groups - the K-College and WMU ChemClubs and CGSA, a WMU graduate association. The "Boost Your Career" event attracted 70 people for a panel discussion and wine and cheese reception, which was a lively mix of chemistry students, college instructors and chemists from local industries. Student organizations were invited to participate with displays or posters during several events (career, dance, and poster events).</p> <p>The local section was consistent in organizing yet another successful NCW "Chemistry Day" at the museum event with the help of 57 volunteers, which attracted 727 patrons. A real surprise was the great turnout of 179 people to join the "Elements of Dance" event at the Kalamazoo Institute of Arts to observe a "fun reaction" from "mixing chemistry and dancing". The poster session of 2011 was repeated again this year with the support of Pfizer Animal Health. Four student groups were excited to participate with displays and posters during the "Boost Your Career" event and to interact with visitors from the chemical industry.</p> <p>Communication was improved with the support of talented people: our newsletter editor David Bolliet, a new photographer volunteer – Melissa Basileo, and our web master Steve Bertman. A new Facebook page was launched to help promote our events. This year the newsletter publication included event flyers and other alerts that helped improve dissemination of information to the membership. KACS publications and online postings included many more event photos (70 in 2012 compared to 7 in 2011) and reports to make chemistry, chemists and KACS appear more approachable and responsive to its members.</p> <p>KACS welcomed the news that Cassie Kiewiet, an 11th grade student from Heritage Christian Academy in Kalamazoo, who was the first-place winner in the grades 9 -12 category of the National Illustrated Poem contest on our 2012 National Chemistry Week theme [open to K-12 students in all 189 Local Sections of the Society during through the month of October].</p>
<p>12. 2013 Chair's goals for the Section</p> <p>a. Please list your top 3 goals:</p>	<p>Increase awareness of KACS activities in the community</p>

	Increase member participation
	Increase student participation
b. What are your concerns and challenges?*	Even though a lot of enthusiasm was generated with this year's activities, the majority of volunteers was recruited from non-ACS members. It appears that ACS members are not that interested in taking on an office. The main concern is that even though students can be very helpful and supportive, most of them will move on. We need more involvement from members who will stay local for a longer period of time to benefit the local section.
13. 2013 Chair-Elect's goals for the Section	
a. Please list your top 3 goals:	Increase member participation in section events.
	Have an event aimed at creating an awareness of chemistry among primary school students.
	Provide encouragement to high school and college students.
b. What are your concerns and challenges?*	The local economy is struggling. Jobs in chemistry have been lost through the industrial restructuring which has occurred in the Kalamazoo area.

Local Section Administration Form - Organization

1. Did your local section have any active committees with two or more members during 2012?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
a. If the response to 1 (above question) is YES, please select the committee and enter the chair's name.	<input type="checkbox"/> Awards <input type="checkbox"/> Budget/Finance <input type="checkbox"/> Career assistance/Employment <input type="checkbox"/> Chemistry Olympiad <input type="checkbox"/> Community Activities <input type="checkbox"/> Continuing Education <input checked="" type="checkbox"/> Educational Donald Schreiber <input type="checkbox"/> EHS <input type="checkbox"/> Environmental <input type="checkbox"/> Government Affairs <input type="checkbox"/> Industry Relations <input type="checkbox"/> Long Range Planning <input type="checkbox"/> Membership/Membership Retention <input type="checkbox"/> Mentoring <input type="checkbox"/> Minority Affairs <input checked="" type="checkbox"/> Newsletter/Publications David Bolliet <input type="checkbox"/> Nominations <input type="checkbox"/> Professional Relations <input type="checkbox"/> Project SEED <input type="checkbox"/> Public Relations <input type="checkbox"/> Senior Chemists <input checked="" type="checkbox"/> Women Chemists Kim Greve <input type="checkbox"/> Younger Chemists <input type="checkbox"/> Other
2. How many subsections were active in your local section during 2012?*	0
3. How many subsection meetings were held by your local section during 2012?*	0
4. How many topical groups were active in your local section during 2012?*	1
5. How many topical group meetings were held in your local section during 2012?*	2
6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2012?*	<input type="radio"/> Yes <input checked="" type="radio"/> No
7. How many dues-paying affiliate members were in your	2

local section during 2012?*	
8. What was the approximate number of active volunteers in your local section during 2012?*	75
9. Please estimate the number of new volunteers in your local section during 2012?*	20
10. Please indicate all the ways that your local section recognized volunteers during 2012.* (Check all that apply.)	<input type="checkbox"/> Certificates <input checked="" type="checkbox"/> Awards <input type="checkbox"/> Letter to volunteer supervisor <input checked="" type="checkbox"/> Letter to volunteer <input checked="" type="checkbox"/> Recognition at an event <input type="checkbox"/> Recognition on web <input checked="" type="checkbox"/> Recognition in newsletter <input type="checkbox"/> Other -

Local Section Administration Form - Communications

1. How many local section meetings were held during 2012?*	14
2. On average, how many members attended a local section meeting during 2012?*	40
3. How did Councilors report to your local section members about national ACS matters during 2012?*(Check all that apply.)	<input type="checkbox"/> At a section meeting <input checked="" type="checkbox"/> At an executive committee meeting <input checked="" type="checkbox"/> In the newsletter <input checked="" type="checkbox"/> On the local section web site <input type="checkbox"/> Other -
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2012?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
5. How does the sections leadership communicate information to its members?*	Communication occurs about twice a month within KACS via email alerts to membership, via web site postings and via Facebook.
5a How Often do these communications occur:	
5a1 Number of newsletters published:*	7
5a2 Number of meeting notices:*	30
6. Did your local section have a website during 2012?*	<input checked="" type="radio"/> Yes <input type="radio"/> No
6a. If the answer to 7 (above question) is YES, what was the URL for your local section's website?	www.wmich.edu/acs
7. Did your local section post its Annual Report on your website during 2012?*	<input checked="" type="radio"/> Yes <input type="radio"/> No

Local Section Administration Form - Nomination

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award.*	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. Please provide a summary self-nomination statement of 500-word or less. The summary statement should highlight local section's 2012 activities to support your nomination.	<p>A major goal was to communicate with KACS members and non-members effectively about the goals and activities in our local section. This was accomplished by focusing on our newsletter publications and on our online postings. In addition we created a new Facebook page. All of these helped improve communication and provided avenues for members to get in touch with the local leadership. Many events were announced online and via email alerts to our newsletter link. We also recruited a new volunteer photographer. Documentation of KACS-related activities was instrumental. The inclusion of member-related events and associated photos was meant to create more interest in KACS and to make chemistry more personal. In the end, it did create more enthusiasm that helped us identify many volunteers. The newsletters took on a very appealing and professional look; the number of photos increased from 7 in 2011 to 70 in 2012. We had consistent participation from chemists in local industry and from local college students. During executive committee meetings we often had one to four student representatives.</p> <p>The section applied for funding through a nano grant in addition to an ambitious IPG grant. The latter involved</p>

	<p>collaborations with several donors and co-sponsors. For the first time we received funding from AAAS, Kalsec, Aldrich-Chemistry, VWR, and WMU-BTR, for a total of \$1750. The event titled "Elements of Dance" turned out to be a great success and attracted 179 people, the second highest turnout for an event in recent history. Event participants enjoyed socializing during this and other events. Along those lines a new "Boost Your Career" event attracted 70 people for a panel discussion and wine and cheese reception on WMU's campus. The event was a lively mix of chemistry students, college instructors and chemists from local industries. Student organizations were invited to participate with displays or posters during several events (career, dance, and poster events). We were also happy to receive the news that Cassie Kiewiet, an 11th grade student from Heritage Christian Academy in Kalamazoo, who was the first-place winner in the grades 9-12 category of the National Illustrated Poem contest on our 2012 National Chemistry Week theme [open to K-12 students in all 189 Local Sections of the Society during through the month of October].</p>
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Local Section Administration Form - Supporting Materials

File Name	File Size	Brief Description
2011_2012KACS_Highlights.pdf	0.3 MB	KACS_EventHighlights11_12
KACS_Newsletter1_2012Feb.pdf	0.35 MB	KACS_Newsletter1Feb
KACS_Newsletter2_2012March.pdf	0.34 MB	KACS_Newsletter2March
KACS_Newsletter3_2012April.pdf	0.19 MB	KACS_Newsletter3April
KACS_Newsletter4_2012June.pdf	0.31 MB	KACS_Newsletter4June
KACS_Newsletter5_2012Sept.pdf	1.2 MB	KACS_Newsletter5Sep
KACS_Newsletter6_2012Nov.pdf	1.41 MB	KACS_Newsletter6Nov
KACS_Newsletter7_2012Dec.pdf	0.95 MB	KACS_Newsletter7Dec
IllustratedPosterWinner.pdf	0.65 MB	NCW_IllustratedPosterWinner

Local Section Administration Form - Approval

Comments

 Approved & Submit for Review

Lydia Hines

02/15/2013

This form has been submitted for your approval. Please review each tab for completeness and accuracy, make any necessary edits, and save all changes before approving this form. After the form is approved, it will be submitted for review. The approved form will be placed in read only mode and no additional edits will be allowed. Your approval will submit this form as part of your official annual report to ACS.

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