

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



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Minutes of KACS Executive Committee Meeting

Date

07 January 2015

Location

Hunan Gardens

Start time

18:30

Members present

- Lydia Hines (LH)
- Doug Williams (DW)
- Brian Eklov (BE)
- Angela Willson (AW)
- Jennifer Furchak (JF)
- Andre Venter (AV)

1. **Secretary's Report** (AW) - December minutes were approved. The officer's report will be sent to ACS as soon as all of the information is put together.

2. **Treasurer's Report** (AV)

1. *Treasurer's Report* - Members on the account (Doug, John, etc.) need to travel to Grand Rapids to the nearest Bank of America to change accounts. We are not sure if our accounts were changed to Old National when Bank of America was acquired locally. There was a proposal to look into changing banks to a local credit union or bank.
2. *Investment Fund / Checking Account update* - Our investments are up slightly overall between a dividend payment and some decreases in the market throughout the month. We received \$1000 from Zoetis for the poster event. One poster prize has not been cashed and two honorable mention awards from the award ceremony last May have also not been cashed. JM will have more information about how to contact the award winners to see if checks need to be rewritten. AV will contact and give a notice to cash checks. In the future can we give cash as awards with a receipt that the award has been received?

3. **Communications Chair** (DB)

1. *Facebook page report* - There are currently 126 Facebook likes.
2. *Newsletter Report (DB)* - The newsletter was published on December 5th and was distributed to membership by email. There was no January newsletter.
3. *Website report (MW)* - The website received normal traffic and the December newsletter was published on December 5th. BE & AW plan to join the Google Analytics. Recent events was outdated and needed to be updated. Most likely this section will be removed because there is the scrolling pictures at top, which also advertise similar information.

4. Student Organizations

1. *Kalamazoo College (JF, SG, MB)* - No report, but stay tuned for more information about the upcoming Battle of the Chem Clubs.
2. *WMU Chem Club (MZ)* - No report
3. *WMU Chemistry Graduate Student Assoc (CGSA) (CB)* - No report
4. *NOBCCChE (CB)* - No report

5. *Old Business**

1. *2015 Joint Great Lakes-Central Regional (JGLCRM) meeting, May 27-30, Grand Rapids (LH)* Planning continues for the meeting with a face to face meeting on Saturday. Abstracts are coming in and registration is due to start on Thursday. As scheduled, there was a call for papers in the December C&EN magazine.
2. *Climate Change Grant 3rd event plans/report (JM)* - No report. We are not sure that the event happened as scheduled.
3. *KACS Logo consideration (ES/Carolyn Fink)* - Nothing new to report.
4. *High School Competitive Exam (LH)* - Dr. James Kiddle has agreed to continue organizing the competitive exam until we can find a replacement education chair. The EC agreed that we should make every effort to avoid Science Olympiad State Finals, which are on May 2nd. May 2nd is also WMU Graduation, which is historically the day the final exam has been offered with no opportunity for make-up. The make-up policy will stand.

6. New Business

1. *Next PR Email* - None needed at this time
2. Send items for the newsletter to: ACSkzoo@gmail.com send by January 22 for February 3 publication
 - Chair's comment (BE)
 - JGLCRM ongoing call for help with planning (LH)
 - 3rd Climate Change workshop (JM); Comments from past chair (JE)
3. The next meeting will be Monday, February 9th at 6:30pm at Hunan Gardens on W. Main. There was some discussion about changing meeting locations for the future.

7. Around the Table

1. *Kellogg Elementary Math & Science Expo* - We have been invited to help on Thursday, February 26th at this event. We plan to provide \$100 monetary support for the event. AW and K College will look into setting up a table demonstration with no latex. At this point all we know is set-up is from 12-2:30 for this event for students and their families. They asked for door prizes, which we are unable to accommodate at this time with our current ACS supplies.
 2. *Great Lakes Region Board* - LH agreed to continue as our representative on this board, which includes 20 sections from the region. LH is also chair of this board.
 3. *Thank you from Deb VanAntwerp (Haverhill Science Day)* - Deb sent a great thank you card for the presentation from AW on Halloween for their Science Day. The presentation was informative, festive and fun for the kids. Explanations were age appropriate and kept the kids engaged during the 40 minute school assembly.
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Minutes of KACS Executive Committee Meeting

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09 February 2015

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Hunan Gardens

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18:45

End time

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Minutes recorded by

Angela Willson

Members present

- Doug Williams (DW)
- Brian Eklov (BE)
- Jennifer Furchak (JF)
- Lydia Hines (LH)
- Sarut Jianrattanasawat (SJ)

1. Secretary's Report (AW)

1. *Review of January 2015 minutes* – January minutes were approved and will be sent to MW for the website.

2. Treasurer's Report (AV)

1. *Treasurer's Report* – No report.
2. *Investment Fund/Checking Account update* – No report.

3. Communications Chair (BE for DB & MW)

1. *Facebook page report* – We have increased our likes from 126 likes to 179 likes (up 53 likes), however this may be worrisome because most of this increased activity is from the Middle East and Eastern Europe. Do we want to make the page private?

2. *Website report* – The website had 155 sessions from 136 unique users who viewed approximately 310 pages. 20% of our traffic are from users in Brazil. SJ mentioned that this might be because of CGSA's and NOBCCChE's TED talk event in October that was streamed on campus.
3. *Newsletter Report* – February newsletter has been delayed and should be released early next week. Communication can be improved by having AW send the minutes to the entire EC after Lydia has approved. DW will continue to liaison between the involved parties. A lab tech position will be posted on the website, which will serve to remind the membership that this service is available to promote job openings.

4. **Western Michigan University and Kalamazoo College Student Organizations**

1. *Kalamazoo College* (JF, SG, MB) – Battle of the Chem Clubs was the last weekend in January. K College did not successfully defend their title.
2. *WMU Chem Club* (LH for MZ) – No report. Is MZ still the head of the WMU Chem Club? SJ will investigate.
3. *WMU Chemistry Grad Student Assoc* (CGSA) (CB) – CGSA is planning the annual picnic for Friday, May 22nd in Oshtemo. This is just before the Joint Great-Lakes Central Regional meeting. Funding will come from Western this time. BE will reserve the pavilion at the park. CGSA is working on getting a banner to promote the organization.
4. *NOBCCChE* (CB) – No report.

5. **Old Business**

1. *Annual Report 2013 sent to MW for website and AR 2014 submitted on 2/3/15* (JE/BE/LH) – The 2013 Annual Report and Financial Report have been sent to MW for our website. It will be available shortly. 2014 has been submitted to National. JE contributed a summary of events for the year. The deadline is February 15th and we finished early. We did not submit for any awards this year.
2. *Climate Change Grant 3rd event* (JM) – BE will contact JM to try to get an update on his status. We presume JM is still presenting on the Climate Change Workshops in Denver.
3. *KACS Logo consideration - continued* (ES/Carolyn Fink); also, memento/mug? – No report.
4. *Event hosted jointly with Huron Valley Section /Ann Arbor (2015) – funding* (BE) – They were planning on filing for an IPG and the deadline either has past or is coming up shortly, so we will wait to hear more from AV about the meeting.
5. *Competitive Exam distribution to High Schools - status* (JK/LH) – Robin, the chemistry department secretary, has sent the information to all of the teachers in the Kalamazoo section. Response from the teachers will let her know how many exams each teacher needs – the deadline is March 6th. The prizes have been sent to encourage participation. Then teachers are responsible for proctoring the exam and returning the results.
6. *Follow-up from items 7a and 7d from January 2015 Minutes* (LH) – 7a: K College and AW cannot attend the Kellogg Elementary Math and Science Expo. We need to follow up with AV to see if we sent \$100 to the proper place. 7d: We were also going to add a membership to the AACT to the winning teacher. Sharine Obarre, who selects the teacher, has been made aware of the addition to the award.

6. **New Business**

1. *Report from Dallas Leadership Conference* (AV) - No report.
2. *Update on Education Committee Chair* (BE/MW) – Mike Walsh is interested in getting more information about handling the exam and the awards. Andre Venter and Sharine Obarre are the other part of the sub-committee who select the winning teacher from nominations from building principles. We should send the existing operating manual (which is on our website) to MW that contains the job description. Last year we had an inquiry about sponsoring a local Olympiad event or hosting AACT events, so there could potentially be new opportunities to change what is the current standard. BE/MW, Robin, and James Kiddle will work on setting up a time to meet to cover the current timeline for events like the exam, nominations, banquet, etc.

3. *Request from Portage North Middle School for presentation on STEM careers” (LH) - This is approximately a 1 hour presentation on careers in the middle of February. Nothing has come together at this point and there aren't very many specifics. It would be interesting to organize something from multiple points of views. Maybe we could possibly look at doing something in the future since it is short notice for this time.
 4. *Bring “ACS On Campus” Program to K/WMU* - Program that has travelled the globe offering career development tools for students (undergraduate and graduate), local ACS members and faculty on campus, i.e. grant writing, career development and planning, publishing process, research resources, networking and communicating your science. Event is hosted as a 1-2 day event to hold seminars. JF/MW thinks there would be interest at K College, but it is hard to promise attendance if the event is held at WMU. Could we possibly hold one day on each campus with each inviting the other to each other's event? CGSA would be on board as well. When could we hold such an event? March is probably too fast and May is too busy, but we could ask if April if it is possible. BE will put in a request and see what ACS wants to do.
 5. *Next PR Email* - Nothing needed at this time
 6. *Newsletter for March* - There is no need for a newsletter at this time as there is a newsletter going out in late February. JGLCRM is covered well in that newsletter.
 7. The next meeting will take place on Monday, March 2nd at 6:30 pm at Hunan Gardens on W. Main.
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Executive Committee Meeting Minutes

Kalamazoo Section ACS

March 2, 2015, 6:30 PM

Hunan Gardens on W. Main St.

Members Present: Andre Venter (AV), Angela Willson (AW), Brian Eklov (BE), Doug Williams (DW), Jennifer Furchak (JF), Lydia Hines (LH), John Engelmann (JE), Mike Walsh (MW), Elke Schoffers (ES)

Start time: 6:38 pm

End time: 7:40 pm

Minutes recorded by: Angela Willson

1. Secretary's Report (AW) – February minutes were approved.

2. Treasurer's Report (AV)

- a. **Treasurer's Report** – Expenses for AV's trip to Dallas and check for poster award were cashed. This leaves two outstanding awards from last year. There is an upcoming expense of \$750 for Climate Change workshops, which come from the grant. AV also gave the councilor a check for advance travel expenses.
- b. **Investment Fund / Checking Account update** – Investments increased by \$209.
- c. **Signatures transfer** – We need the secretary to sign a paper saying that we held an election and signatures will be transferred. Then those who are permitted to sign will need to sign the appropriate documents for Bank of America. For the Vanguard documents for investments need to be notarized, which can be done at the UPS store next to the restaurant. We do not need the current officers with the secretary's signature. We will have Andre Venter, Brian Eklov and Lydia Hines as signatories on the account. There are still some questions about if we can use Old National instead of Bank of America, which may require some transfers. A banker at the Old National branch in Oshtemo is awaiting AV's call to discuss accounts.
- d. **Clarification of budget category descriptions** – The new budget has terms that are unclear to the EC. JM had mentioned that the new topics were in-line with current ACS forms. AV will find out more information.
- e. **Tax Compliance letter** – AV should have an email about the Tax Compliance letter and will make sure that it gets taken care of. If you don't know whom to contact at ACS about Local Section matters, (e.g., Tax Compliance) contact Frank Walworth at 800-227-5558 (1-6070-#).

3. Communications Chair (DB)

- a. **Facebook page report (BE for DB)** – We currently have 186 likes on our Facebook page. There were 3 email communications to ACS members this month. Emails included an open lab tech position at KALSEC, then on Feb 25th with the Newsletter and on Feb 27th about an open position at WMU. **Newsletter Report (DB)** - DB would prefer April 12th as a date for the next newsletter instead of the 5th.
- b. **Website report (BE for Mark W)** – There was an increase in traffic due to the jobs page and newsletter. The front page of the website needs new content. BE suggests the JGLCRM since it is coming up in May. April 25th is Chemists Celebrating Earth Day, which would also be a likely candidate. BE will communicate our suggestions to Mark. The annual report for 2013 needs to be posted on our website; Mark should have received it from BE.

4. Western Michigan University and Kalamazoo College Chemistry Student Organizations

- a. **Kalamazoo College (JF, SG, MB)** – No report. BE has not heard from Mara or Sarah about attending this meeting.
- b. **WMU CGSA (CB)** – No report.

- c. **WMU Chem Club (LH for MZ)** – MZ will be CCED-2015 coordinator and is still chair of the Chem Club.
- d. **NOBCChE (CB)** – No report.

5. Old Business

- a. **2015 Joint Great Lakes-Central Regional (JGLCRM) meeting, May 27-30, Grand Rapids (LH +)**. – LH brought everyone registration forms last time and has more for anyone who would like them. The meeting is still in planning. There have been some changes in committees. ES has taken over for John Miller as Expo chair. The website has a call for help and the symposium list is up. Abstracts are open, and need to be turned in shortly. At this point there are very few submissions. We also are in need of more exhibitors. The awards nomination deadline has passed; ES submitted KACS' Recycle-a-poster event for a P3 award, based on our section's collaboration with local industry and academe to put on the Poster Event at Bell's for three years running.
- b. **Climate Change Grant 3rd event Report (Steve Bertman/LH)** – The third workshop is being planned for early April – maybe this could be tied with Earth Day and happen later in April? LH will ask Steve Bertman.
- c. **KACS Logo consideration - continued (ES/Carolyn Fink); also, memento/mug?** – ES recently contacted Carolyn and is waiting for a reply. The memento/mug was a suggestion from D Bolliet to use the logo on an object to sell to members at cost to promote the section.
- d. **Competitive Exam - status (JK/LH)** – The competitive exams have been sent out by James Kiddle. Only three high schools requested exams. The first, in-school, exam is on March 17th, so a reminder has gone out to schools who did not request exams to see if more schools wish to participate. Each school gets one copy of the exam, which they copy for their students.
- e. **ACS On Campus update (BE)** – BE sent a notice to the ACS on Campus (website) and has not heard a reply. He suggested the fall as a good time to do this, but they are probably currently busy with some of their current events in Colorado.
- f. **Education Committee “shadowing”/info-gathering report (BE/MikeW)** - BE to contact Dr. Kiddle about meeting with Mike Walsh to talk about the operation of the Education Committee.

6. New Business

- a. **Report from Dallas Leadership Conference (AV)** – Dallas was great and was an opportunity to meet many interesting people, like representatives from the Huron Valley section and the Grand Rapids section. Grand Rapids was very keen to connect with us. The deadline for a Nano-Grant for two sections working together is tomorrow, March 3rd. AV will reach out to the man from the Grand Rapids section to see if they can put something together. [idea: Would it be possible to do an evening Sci Mixer with the other section as part of the JGLCRM that plays with the theme of food and environment?] There is no report on the potential cooperating event (Innovative Project Grant) between KACS and Huron Valley.
- b. **Next PR Email – CCED** will need an **email blast** for the event on April 25th at the library (two emails: one on **March 25th**, and a **second on April 8th** – as needed). JGLCRM request for help. Abstracts are set to close Monday, March 23rd for JGLCRM. There should be an **email blast on Wednesday, March 18th** to remind KACS members to send abstracts.
- c. **Newsletter for April** – Send items for the newsletter to: ACSkzoo@gmail.com by March 30th for April 12th publication.

Content: Chair's comment (BE); ongoing call for actual help with planning JGLCRM (LH); announce/invite participation in 3rd Climate Change workshop (SB); announce Competitive Exam status (JK/MikeW); CCED announcement (MZ); Call to industry & colleges for JGLCRM (ES); Hotel discounts end for JGLCRM on April 19th (ES)

- d. **Project SEED** – Dr. Don Schreiber (387-2856) will send a request to HS teachers asking for eligible students at the end of March, so we can put an announcement in the May newsletter. Project SEED

is for Economically Disadvantaged high school students to provide them with a scientific laboratory experience.

- e. **The next meeting** will be **Monday, April 6th at 6:30pm at Hunan Gardens** on W. Main.

7. Around the Table:

- a. JM gave AV an invitation from a **Gull Lake robotics event**. They would like an ACS member to be present at the event. This is slightly outside of our area, but if anyone is interested than we can pass information along.
- b. For **CCED**, MZ (who just agreed to be CCED Coordinator) is going to try to request the Nature Center as one location (date TBD) and LH will go to the Oshtemo Library on Saturday, April 25th from 1-3pm for their program.
- c. **Council meeting is coming up in Denver (LH)**. The biggest item on the agenda is that dues are increasing from \$158 to \$162. There is no other significant point up for discussion, except announcing the addition of more international chapters. Lastly, American Association of Chemistry Teachers (AACT) has been growing, which is an independent organization of ACS meaning that teachers do not have to be members of both organizations. As a reminder, we had already decided to include a membership to AACT as an award to our Section's teacher award winner.
- d. **Questions about Exam Timeline (Mike Walsh)** – March 17th is when we give the exam, which is a date set by the local section. All schools take the exams on the same day. The second exam is given on the date of our choosing and is held at WMU. There is no chance for a retake. This year it is on April 25th in an attempt to keep it away from State Science Olympiad.

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4. Discuss the next newsletter mailing date and deadline for submissions. Send items to: ACSkzoo@gmail.com by March 30th for April 12th publication.
 - o Chair's comment (BE)
 - o call for help with planning for JGLCRM2015 (LH)
 - o announce/invite participation in 3rd Climate Change workshop (SB)
 - o announce Competitive Exam status (JK/MikeW)
 - o CCED announcement (MZ)
 - o Call to industry & colleges for JGLCRM (ES)
 - o Hotel discounts end for JGLCRM on April 19th (ES)
5. *Project SEED* - Dr Don Schreiber (387-2856) will send a request to HS teachers asking for eligible students at the end of March, so we can put an announcement in May's newsletter. Project SEED is for economically disadvantaged high school students to provide them with a scientific laboratory experience.
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Executive Committee Meeting Minutes

Kalamazoo Section ACS

May 12, 2015, 6:30 PM

Arcadia Ales

Start time: 6:31 pm

End time: 7:40 pm

Members Present: Lydia Hines (LH), Brian Eklov (BE), John Engelmann (JE), Sarut Jianrattanasawat (SJ), Jennifer Furchak (JF), Sarah Glass (SG), Mara Birndorf (MB), Mike Walsh (MW), James Kiddle (JK), Angela Willson (AW) Elke Schoffers (ES), Andre Venter (AV)

Minutes Recorded by: Angela Willson

1. Secretary's Report (AW) – April minutes were approved.

2. Treasurer's Report (AV)

- a. Treasurer's Report – Local section allotment and dues have been received. Almost \$3000 of checks were written for the awards ceremony. The catering check has cleared for the award ceremony and Amazon gift cards were purchased for some of the awards.
- b. Investment Fund / Checking Account update – Investments are down 1%. AV has not yet received reimbursement for councilor travel. ES will follow up with Waters to see if a check has been sent.
- c. Clarification of budget category descriptions – A meeting between BE and AV will be needed to dissect the logic behind the categories that are designed to align more closely with ACS categories on the annual report.

3. Communications Chair (DB)

- a. **Facebook page report** - Facebook has 204 Likes. A year ago, we had 77 (see attached graph). Local events are advertised on the Facebook, as requested.
- b. **Newsletter Report (DB)** – 4 emails were sent to the membership (thank you to LH for the reminders and scheduling these emails). The emails were as follows: **April 6** - Reminders about Dr. Daniel Rabinovich, former NSF Program Manager, titled “Chemistry on Stamps”, and 2 opportunities to volunteer for Chemists Celebrate Earth Day (CCED), the first at the Kalamazoo Nature Center on April 18, and the second at the Oshtemo branch of the Kalamazoo Pubic Library on West Main Street during their outdoor Earth Day event on April 25. **April 14** - Many different announcement including The Department of Chemistry at WMU hosts the 6th Annual Research Day and Awards Ceremony (Friday, April 17), Chemistry SIP Presentations at Kalamazoo College (Friday, April 17), JGLCRM Early Registration Deadline (Sunday, April 19), "Frontiers in Chemistry Lectureship" Presentation (Tuesday, April 21), Industry Member Input Discussion with ACS Governance. **April 20** - "Frontiers in Chemistry Lectureship" Presentation (Tuesday, April 21); JGLCRM Early Registration Deadline Extended to Sunday, April 26; KACS Annual Awards Gathering (Monday, May 11); Industry Member Input Discussion with ACS Governance. **May 8** - Announcement of the 3rd and last Session on Climate Change (May 16). **Also, the** April newsletter was released on April 24.
- c. **Website report (MW)** - We had 313 users visiting the website last month. One spike corresponded to the Apr 23 newsletter. Another spike occurred inexplicably around May 8th.

4. Western Michigan University and Kalamazoo College Chemistry Student Organizations

- a. **Kalamazoo College (JF, SG, MB)** – A budget was presented to the EC asking for approximately \$170 to support their annual DowBQ event, which promotes fellowship between underclass students and senior students (biology and chemistry). There will be yard games and food at the event to encourage attendance.
- b. **WMU CGSA (SJ)** - The annual picnic in the Oshtemo Township Park Pavilion on West Main Street will be on May 22nd. Local chemists, graduate students and faculty, etc. are encouraged to attend the event with their family. This year's event will be funded by the WMU Graduate College.
- c. **WMU Chem Club** – LH presented the new list of officers for next year. President: Casey Wright; Vice President: Jake Kirkendall; Secretary: Erin Heath; Treasurer: Greg Johnson; Events Chair: Jake Tholen
- d. **NOBCChE (CB)** – No report.

5. Old Business

- a. **Last pre-event report on 2015 Joint Great Lakes-Central Regional meeting (JGLCRM), May 27-30, Grand Rapids (LH +).** – The program is set and is being printed. There are currently 550 registered, which is expected to increase slightly before the event. Everyone is ready for a productive meeting where they will be able to learn more about ACS and chemistry while enjoying the fruits of their labor.
- b. **Climate Change Grant 3rd event (Bertman/LH)**– The third and final grant-sponsored event is planned to take place at KRESA on Milham Ave on May 16, Saturday, 7:30 am – 1:00 pm.
- c. **KACS Logo consideration (ES/Carolyn Fink)** – We finalized our selection of the two blue logos (one circle and one rectangle). ES will inquire about pricing for two logos.
- d. **Report on status of nano-grant application for cross-Local Section/Regional interaction (AV)**
We received a nano grant from ACS to have a gathering at the JGLCRM entitled “Bridging the Gap: Meeting Local Section Members”. BE will email other sections in our region to invite them to this event. The event will be at 6pm on Wednesday May 27 in Monroe-B at the DeVos Convention Center.
- e. **Awards Gathering celebration – report (JK/LH)** – We had the reception last night (Monday) at WMU with over 90 students and parents in attendance. \$3100 was awarded including Amazon gift cards for outstanding students and honorable mentions. This alleviates the problem of tracking some students down to reissue expired checks. BE was a great MC. 16 high schools participated in the exam where 400 students took the preliminary exam. 97 students were invited to the final exam, of whom 67 participated. **Mike Walsh has agreed to be the education chair** moving forward.
- f. **ACS On Campus update (BE)** – No update.
- g. **Oral reports on CCED Program(s) (MZ/LH/BE)** – The library event on April 25 was great; over 50 children and parents attended. ACS did a demonstration with indicators. At the Nature Center on April 18 students from WMU and KCollege made chromatography butterflies with the patrons.
- h. **NCW 2015 theme: “Chemistry Colors our World”** - John Miller confirmed desire to be coordinator for **Chem Day at the Museum October 17**
- i. **Report on Stamp talk at WMU (LH)** – The event, which occurred the same night as the WMU undergraduate poster session, was well attended. Daniel Rabinovich gave a wonderful talk that showed the history of, and events in, science through stamps.
- j. **Project SEED Status (DS/LH)** – Chair Don Schreiber has sent letters to High school teachers seeking for eligible participants. There is no report yet on responses. Faculty willing to participate include Szymczyna and Obare (Summer I SEED students (1 ea)) and Guda (Summer II SEED student)

6. New Business

- a. **ACS President matching “membership award” to student in Ph.D.-granting institution (LH)** – Two WMU students (Mia Jawor & Kevin Anderson) have been selected to receive membership awards.

- b. **Next PR Email** – May 17th: CGSA Picnic & JGLCRM Events, including the Bridging the Gap event.
- c. **Newsletter for June** - Send items for the newsletter to: ACSkzoo@gmail.com Send by June 5 for **June 12 publication**

Content: Chair's comment (BE); report on May 11 Awards Gathering (MW/JK); Report on Stamp talk (SO/LH); report on JGLCRM (LH); report on 3rd Climate Change workshop (SB/LH/JM); Announce Project SEED students and mentors (DS/LH); Announce date of Chemistry Day at the KVM and first call for volunteers (JM); Report on CCED event(s) MZ/LH/BE

- d. **The next meeting** will be **Wednesday, June 10th at 6:30pm** with the location to be determined depending on weather.

7. **Around the Table**

- a. **Possible ideas for topics for a Science Cafe nanogrant** – wine or beer tasting, New Holland distillery program

Executive Committee Meeting Minutes

Kalamazoo Section ACS

June 10, 2015, 6:30 PM

Bell's Eccentric Café

Attending: Lydia Hines (LH), Mike Walsh (MW), Andre Venter (AV), Jennifer Furchak (JF), Doug Williams (DW), Brian Eklov (BE), Elke Schoffers (ES)

Meeting opened at 6:35 with LH presiding until BE arrived.

1. Secretary's Report (All)

- a. Review and approval of May 2015 minutes – approved with respelling of John **Engelmann**

2. Treasurer's Report (AV)

- a. Treasurer's Report – copies distributed. (councilor travel reimbursement not yet received as receipts got to office too late).
- b. Investment Fund / Checking Account update – a slight loss shown
- c. Clarification of budget category descriptions – AV will review in detail with BE; will amplify category designations so there can be better understanding of where funds are received and how they are spent. See also Annual Report Budget identifications for 2009, 2011

3. Communications Chair (DB)

- a. Facebook page report – we have 211 likes
- b. Website report (MW) – guidance for updating events list– it was agreed that “first” place for announcing Local Section events should be the website and next would be e-blasts and other means of announcement. BE will communicate with David Bolliet regarding this. (see also item 6a below)
- c. Newsletter Report (DB) – There was one **e-blast on May 19** announcing the CGSA picnic and Bridging the Gap Meet and Greet at the JGLCRM; **June newsletter** is about to be published.

4. Western Michigan University and Kalamazoo College Chemistry Student Organizations

- a. Kalamazoo College (JF, SG, MB) – Dow BQ was a success. 180 attended, 100 were expected! Report with request for reimbursement submitted. KCollege students thank KACS for financial support.
- b. WMU Chem Club (CW) – no report
- c. WMU CGSA (SJ) – no report. LH reported that the May 22 picnic at the Oshtemo Township park went very well.
- d. NOBCChE (CB) - no report

5. Old Business

- a. Report on 2015 Joint Great Lakes-Central Regional Meeting (JGLCRM), **May 27-30**, Grand Rapids (LH +). – Good meeting; 700+ attendees; Lydia has provided a summary to DB for the next newsletter.
- b. Report from Climate Science Grant 3rd event at KRESA on May 16, Saturday, 7:30 am – 1:00 pm (Bertman/LH) – Summary of this 3rd and final event has been submitted for publication in the June Newsletter. Attendee experience was good. **A report on the use of the grant received from ACS in support of the Climate Science Toolkit needs to submitted to ACS** (Steve Bertman and John Miller).
- c. ACS Logo consideration – Update on finalized selection (ES/Carolyn Fink); also, memento/mug?– We were quoted **\$400, which Carolyn Fink will accept for both logos** that we selected. Graphics files will be provided to our communications committee.

- d. Report on Meet and Greet cross-Local Section/Regional interaction at JGLCRM (AV) – Many of the ACS executives attended. Attendance almost 200 (estimated). General opinion is that it went very well. AV requested an invoice for the funds spent on the meet and greet (nano-grant funding used).
- e. •[Event hosted jointly with Huron Valley Section /Ann Arbor (2015) – funding (BE)] – Plans seem to have fallen through. Huron Valley section did not apply for funding from ACS (Innovative Project Grant). They have invited us to an event (author of the “The Disappearing Spoon”). Closer to the event BE will forward the information to DB for announcement to the membership.
•[High school Science Symposium – consideration of re-location] (Mike W) – Mike is developing a concept that would work at K-College. There are questions about program and assistance. Mike will probably develop some survey type queries to solicit support from local companies and high schools.
- f. ACS On Campus update (BE) – working on it. [There are programs scheduled at the U of Michigan Ann Arbor and U of Akron (Ohio) in October of 2015.]
- g. NCW2015 theme: “Chemistry Colors our World”; John Miller confirmed desire to be coordinator – **Chem Day at the Museum October 17**. LH asked JM to write an announcement for the June newsletter; BE will follow up with John if none was submitted.
- h. Project SEED Status – (DS/LH) – 1 SEED II and 1 SEED I students as of 5/20/15 – mentors are lined up for the two students. (R Guda for Summer II SEED student, and B Szymczyzna for Summer I SEED student)
- i. ACS President matching “membership award” to student in Ph.D.-granting institution - update (LH) –Awards for two WMU students have been authorized; process almost complete.

6. New Business

- a. Consideration of liaison to webmaster regarding announcement of KACS events – Some information from EC and local section is not getting to web site. Also, we would like more attention to the web calendar of events. How can we help Mark W with updates? BE will speak with David and/or Mark to figure this out. In general, the website should be prepared before other member communications are issued.
- b. Next PR Email – timing and content of newsletter or email announcement, combined with Facebook and website updates (all) - no need of a PR e-mail at this time (no imminent events)
- c. Discuss the next newsletter mailing date and deadline for submissions. Send items for the newsletter to: ACSkzoo@gmail.com send by ?June? for ?July? publication

Newsletter – next issue date will be determined as *two weeks before SEED presentation**, Chair’s comment (BE); Announce Project SEED students and mentors (DS/LH) and *announce SEED poster presentation; announce date of Chemistry Day at the KVM and further call for volunteers for event (John Miller); HS Science Symposium announcement if justified (Mike W.)

- d. Set next EC meeting time: 6:30 PM, **Monday, August 3, 2015** at Bell’s beer garden

7. Around the Table

- JF will be departing as our K-College faculty rep for her upcoming sabbatical.
- LH summarized a Kalamazoo Gazette article featuring our 2012 first place competitive exam winner, now at U of M. She also mentioned an Mlive.com article about Brad Portis (Gull Lake HS) receiving the regional award for excellence in education at JGLCRM. LH prompted the offering of a plaque for the high schools of the awardees at the regional meeting and ACS DivCHED wants to make this a regular expectation for these awards in the future.
- BE has applied for a mini-grant to host a symposium on brewing and fermentation science.

Adjourned 7:38 PM

Minutes by Doug Williams/Lydia Hines

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Monday, August 3, 2015, 6:30 PM

Bell's Eccentric Café

Start time: 6:37 pm

End time: 7:40 pm

Members Present: Lydia Hines (LH), Andre Venter (AV), Elke Schoffers (ES), Angela Willson (AW), John Engelmann (JE), Brian Eklov (BE)

1. Secretary's Report (DW for AW) – June minutes were approved.

2. Treasurer's Report (AV)

a. Treasurer's Report – No official report, but an informal report was given. Itemized **report will be e-mailed** to those present. Received a check from Zoetis for the November 2015 poster session at Bell's. 3 extra gift cards from May award ceremony were reimbursed. Advance check written for councilor travel to the Fall ACS meeting. Project SEED students have been paid their stipends through the summer.

b. Investment Fund / Checking Account update –

3. Communications Chair (DB)

a. Facebook page report – 224 likes on our Facebook page.

b. Newsletter Report (DB) – One email was sent to the membership on July 26 - a special announcement regarding Project SEED student poster presentations on August 5th.

c. Website report (MW) – Our website traffic is down by about 30% this month (130 visitors versus previous 184). This is probably due to not having any events during the past 30 days (or a newsletter).

4. Western Michigan University and Kalamazoo College Chemistry Student Organizations

a. Kalamazoo College (SG, MB) – No report. Question: Is Mara continuing her role with K College Chem Club?

b. WMU CGSA (SJ) – No report.

c. WMU Chem Club (Casey Wright) – No report.

d. NOBCChE (CB) – No report.

5. Old Business

a. KACS Logo consideration – AV paid the invoice for the logo and the file is being sent to BE.

b. High school Science Symposium – Mike W reported that he has not thought about the symposium yet.

c. ACS On Campus update (BE) – BE emailed again and has received no response.

d. NCW 2015 theme: "Chemistry Colors our World" - Chem Day at the Museum October 17 – JM has written a message for the newsletter, which has not been published as of yet. LH sent an email to those who participated in last year's event, which was the other item on JM's list. A note to the membership will go out in the next newsletter.

e. Project SEED Status – (DS/LH) – 1 SEED II and 1 SEED I students – poster session Aug 5 from 10am to 12pm at WMU in conjunction with REU student presentations.

f. Update on status of the report due to ACS for the Climate Science Grant received in 2013 (BE) – The report is in BE's figurative hands and will be sent tonight to ACS.

g. Mini-grant application for wine/beer info event (BE) – We have received the mini grant of \$200 to host a Science Café (possibly in October without conflicting with NCW), which should be a wine or distillery event, distinct from a possible Mass Spec Group event concerning brewing that will be aimed at both brewers and scientists, with sponsorship from Thermo Scientific, in the spring semester (see item 7b below).

6. New Business

- a. **Offer to Co-host (Huron Valley) Regional Meeting 2023 (LH)** – No decision needs to be made right now, but LH has made us aware of the potential opportunity. It seems like a long way off to make decisions, but there seems to be no opposition from the EC.
- b. **Search for Communications Chair/Newsletter Editor (David Bolliet resignation) (BE)** – Keep candidates in mind for this position. A request should go out in the next newsletter.
- c. **Newsletter for September** – Send items for the newsletter to: ACSkzoo@gmail.com by **Aug 19 for Sept 2 (Wed) publication.**

Content: Chair's comment (BE); Chemistry Day at the KVM and further call for volunteers for event (JM); Announce Huron Valley/Detroit Section speaker, Sean Keenan, September 24; Announce Wine event in early October (BE)?, Announce Bell's event in early November (ES?), Call for Communications Chair (BE).

- d. The next meeting will be **Tuesday, September 1st** at 6:30pm at **Bell's Eccentric Café.**

7. Around the Table:

- a. Robin is leaving her position at WMU this fall; as she has been extremely helpful to KACS we should consider giving her a gift. \$50 gift card approved by EC.
- b. KACS Mass Spec discussion group event planned for spring semester on brewing chemistry (see item 5g above).

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Tuesday, Sept 1, 2015, 6:30 PM
Bell's Brewery

Start time: 6:50 pm

End time: 8:00 pm

Members present: Sarut Jianrattanasawat (SJ), Lydia Hines (LH), Andre Venter (AV), Angela Willson (AW), Brian Eklov (BE), Doug Williams (DW), Jeff Bartz (JB), Casey Wright (CW)

Minutes recorded by: Angela Willson

1. Secretary's Report (AW)

- a. **The August minutes were approved.**

2. Treasurer's Report (AV)

- a. **Treasurer's Report** – All of the SEED students, councilor travel, logo, and JGLCRM meet-up expenses have cleared. One remaining uncashed check is from last year's award ceremony – the student needs to be contacted to let him know that his check is void. Waters had promised \$500 for last January's Chemistry & Culture – food event, which we never received. We received \$1500 from ACS for Project SEED and spent almost \$7000, which in part will come from the WMU Foundation Project SEED account. We received the ACS Spring meeting councilor travel reimbursement.
- b. **Investment Fund / Checking Account update** – Investments down by almost 1% for the third month in a row. We currently have about \$4000 in the bank. We have received our local section dues for the part of the year. There is approximately \$600 left in our checking account from the Climate Change Grant. We should make sure that they have submitted all of their expenses, otherwise it should go to our general funds.

3. Communications Chair (DB)

- a. **Facebook page report** – Last month we had 224 likes. With the two late additions at our meeting table, we now have 237 likes. (High five)
- b. **Newsletter Report (BE)** – The newsletter went out on August 20th.
- c. **Website report (MW)** – Number of users is 189 this month, in part due to the Newsletter that was published.

4. Western Michigan University and Kalamazoo College Chemistry Student Organizations

- a. **Kalamazoo College (SG, MB)** – No report. A big KACS welcome goes out to Jeff Bartz.
- b. **WMU CGSA (SJ)** – Sarut presented a budget for the CGSA Ice Cream Social at the beginning of the year. The purpose of this event is to introduce the new chemistry graduate and undergraduate students to the already existing student body. The event will be on Friday, September 25th at 3pm in the Chemistry Building in the TA lounge at WMU. The picnic occurred in June and Sarut submitted a report for the newsletter. There were 76 people in attendance.
- c. **WMU Chem Club (CW)** – Chem Club is signed up for Bronco Bash, and NCW Chem Day at the museum to make slime. Their first meeting is Thursday, September 10th at 6:30pm.
- d. **NOBCChE (CB)** – No report.

5. Old Business

- a. **KACS Logo** – BE has files of all logos and they have been distributed to the EC. The new logo has also been added to our website.
- b. **High school Science Symposium (Mike W)** – No report.

- c. **ACS On Campus update (BE)** – BE received an email today from Jennifer Taylor-Howell at ACS. They currently are working with international sections on events as well as strategic locations for ACS. If members of KACS are willing to help with the planning and organization of the event, it greatly helps with the possibility of having an event. The possibility of organizing a joint event with South Bend or Grand Rapids was discussed. Our action from this point will be answering her survey questions to see if we are a qualified candidate for such an event.
- d. **NCW2015 (JM? BE?)** – The theme this year is “Chemistry Colors our World” for the Chem Day event at the Museum on October 17. LH contacted Annette Hoppenworth at the museum, and Carl Stachew, who works for Pfizer, is willing to help and plans to present two activities. These contacts have been made so that they can contact John Miller about the event.
- e. **Project SEED Status – (DS/LH)** – 1 SEED II and 1 SEED I students have completed their work at WMU. A report will be appear in the next newsletter.
- f. **Update on status of the report due to ACS for the Climate Science Grant received in 2013 (BE)** – The report has been submitted and acknowledged.
- g. **Science Café update (BE) [Move wine/distillation Café to Spring 2016?]** – BE reached out to a professor at Michigan State who used to do a distilling workshop. BE has not received a response back yet. There are many places in Kalamazoo that are attempting to start distilling. The Kalamazoo Public Library has a brewing event in October that is sponsored by many local places. We could try to co-sponsor one of these events as our Science Café. Another recommendation is the distiller at Journeyman in Three Oaks. We are in agreement that we should attempt to co-sponsor the KPL event and think about another distilling event in the Spring of 2016.
- h. **Co-host (Huron Valley) Regional Meeting 2023 (LH)** – At this point neither section is willing to commit to an event so far in the future. Both sections agree to keep lines of communication open.
- i. **Search for Communications Chair/Newsletter Editor (BE)** – We are looking for a replacement for David Bolliet who will resign at the end of the year. A request will be put in the next newsletter.
- j. **Update on November Recycle-a-Poster event (BE;ES)** – ES was not able to attend today, but sent several tentative dates for discussion –The most agreeable date with everyone at the meeting was Tuesday, November 10th for the event at Bell’s Eccentric Café.

6. New Business

- a. **Election of officers to be scheduled for October (All)** – There are three offices up for election this October: a 2-year term for secretary, a 3-year progression for a chair-elect, and a 3-year term for an alternate councilor. Doug has offered to stand for re-election as alternate councilor and Angela tentatively accepts a nomination for secretary.
- b. **Next PR Email** – Sending another newsletter 2 weeks after the last is too soon for all interested parties. This means that we will push this newsletter back. The only time-sensitive event is the **Sam Kean** talk at Eastern Michigan University at the end of September. We should send a PR email about this event to our membership.
- c. **Discuss the next newsletter mailing date and deadline for submissions.** Submissions for the September newsletter are in hand, and it will be sent on September 16th. We will also have an October newsletter after the NCW event at the museum. Items for the October newsletter should be sent to: ACSkzoo@gmail.com by Oct 14 for Oct 28 publication [with leniency for NCW report].

Content: Chair’s comment (BE); Chemistry Day at the KVM Oct 17 report (JM); Publicize Bell’s event in November (ES); Call for Communications Chair (BE).

- d. **Science Café or other meeting to have Tom Higgins speak?–** Tom Higgins (Chicago Section) was the Great Lakes Region Stan Israel Diversity awardee at the Great Lakes meeting from Chicago. LH sent him a copy of our newsletter with his picture and he offered to come and speak to our section; he is a K College graduate. He is currently on sabbatical and working in DC. We agreed to invite him – the date will be more dependent on his schedule than ours. We all think this event will be “ton o’fun” no matter the topic.

e. The **next meeting** will be **Monday, October 5th at 6:30pm**. Tentatively, and depending on the weather, we will be at Bell's Eccentric Café.

7. **Around the Table:** LH passed out the Councilor's Report from the ACS Fall Meeting; the report is also available on the KACS website. The registration fee for national meetings in 2016 will be \$415.

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Monday, October 5, 2015, 6:30 PM
Bell's Brewery

Start time: 6:42 pm

End time: 7:38 pm

Members Present: John Engelmann (JE), Elke Schoffers (ES), Andre Venter (AV), Angela Willson (AW), Brian Eklov (BE), Mike Walsh (MW), Doug Williams (DW), Mara Birndorf (MB), Sarah Glass (SG), Susmitha Daggubati (SD), Sarut Jianrattanasawat (SJ), Lydia Hines (LH)

Minutes recorded by: Angela Willson

1. Secretary's Report (AW)

- a. **The September minutes were approved.**

2. Treasurer's Report (AV)

- a. **Treasurer's Report** – Our only income this month came from Project SEED. There have been very few expenses, with the exception of John Miller for NCW and Lydia for Councilor expenses. A rough draft of a balance and budget document from the 2014 poster session event - AV needs to discuss this with our previous treasurer to understand what amount is outstanding after this event that can go towards this year's event. We have a tax concern from the IRS. For these concerns we need to contact the ACS tax attorney.
- b. **Investment Fund / Checking Account update** – There are two outstanding checks, including a check for Robin (\$47 for flowers) which was reissued. The budget will need to be re-approved at our next meeting after some re-categorization.

3. Communications Chair (DB)

- a. **Facebook page report** – We are up 20 likes from last month.
- b. **Newsletter Report (BE)** – The newsletter went out on September 17th. We are still in search of a new communications chair to take over this task.
- c. **Website report (MW)** – Traffic this month was more or less the same as other months with a bump in traffic coming from the newsletter.

4. Western Michigan University and Kalamazoo College Chemistry Student Organization

- a. **Kalamazoo College (SG, MB, SD)** – K College had their first meeting where they made liquid nitrogen ice cream. They recruited a lot of students at their college back to school event.
- b. **WMU CGSA (SJ)** – CGSA held the ice cream social on September 25th. The aim of this event was to introduce new students to the existing student body. There were more than 60 people in attendance, including undergraduate students, graduate students, faculty and staff.
- c. **WMU Chem Club (Casey Wright)** – Chem Club is participating in NCW day at the museum and are working on scheduling school visits.
- d. **NOBCChE (CB)** – No report.

5. Old Business

- a. **High school Science Symposium** – No report.
- b. **ACS On Campus update (BE)** – It does not seem that we are a fit for this program.
- c. **NCW2015 theme: "Chemistry Colors our World" - Chem Day at the Museum October 17** – We have approximately 20 activities. We are still looking for volunteers. Literature and publicity flyers have been taken to local museums and handouts have been distributed to K-7 teachers for their students.

- d. **Science Café on “wine” – update (BE)** – No update. We were unable to coordinate with the library on their brewing event. We will try to do a distilling talk in late winter/early spring.
- e. **Search for Communications Chair/Newsletter Editor (David Bolliet resignation) (BE)** – The status is that we still need a communications chair.
- f. **Update on November Recycle-a-Poster event (BE, ES)** – We have identified a speaker for this year’s event. Kristina Kesley is at Purdue and does a lot of inter-disciplinary research on Malaria. The focus of the event will be student involvement. There will be a cash prize through a raffle for early submission of abstracts. ES is working on distributing a flyer and getting an announcement in the newsletter
- g. **Election of officers to be scheduled for October –Chair-elect (1-year term), {Secretary (2-year term), Alternate councilor (3-year term)} (All)** – We have nominations for Secretary (Angela Willson) and Alternate councilor (Doug Williams). We are still searching for a Chair-elect; at this point this position will be left vacant. Ballots will be sent out by the secretary as soon as possible for the two nominated positions. Ballots will be left open for 3 weeks.
- h. **Update on Tom Higgins invitation (LH)** – Tom Higgins is unavailable this fall, but could be available in January or February. We are thinking travel may be better in February for a talk on diversity. We could potentially hold this event at K College once we have a date determined. LH to contact.

6. New Business

- a. **Invitation/memo from ACS membership office for input as to how to help Sections (BE, LH)** – Lydia read off a list of items ACS has noted as potential difficulties for local sections. Out of the list, it seems that our biggest concern is “identifying potential volunteers”. LH offered to respond to this memo about this concern.
- b. **Request for Halloween Program presentation on October 30 to Haverhill Elementary (Portage)** – Angela Willson has volunteered for this program. Everyone is excited about this opportunity for outreach and would like to help in any way possible.
- c. **Next PR Email (all)** – E-blast needs to be sent on Monday, October 12th for Chemistry day at the museum.
- d. Discuss the next newsletter mailing date and deadline for submissions. Send items for the newsletter to: ACSkzoo@gmail.com send by Oct 14 for Oct 28 publication (with leniency for NCW report)

Content: Chair’s comment (BE); Report on Chemistry Day at the KVM Oct 17 (LH); Publicize Bell’s event in November (ES); Call for Communications Chair (BE); Election announcement (BE); Report on WMU CGSA Ice Cream Social (SJ); short item regarding industry-involvement interest at ACS (LH)

- e. **Discuss adding a 2016 Planning Meeting to discuss budget allocation and event schedule** – The EC will have separate meeting to discuss. We will work on scheduling the meeting through email.
- f. The **next meeting** will be **Thursday, November 5th at 6:30pm**. Tentatively, and depending on the weather, we will be at Boatyard Brewing Co. at 432 E Paterson St, Kalamazoo Twp, MI 49009

7. Around the Table:

- a. (LH) The newly-elected-local-section officer Leadership Institute will be in Dallas, TX, January 22-24, 2016.
- b. (LH) The nomination materials for Brad Portis, a teacher from KACS’ Gull Lake High School, were successfully submitted for the National ACS James Bryant Conant Award.

Executive Committee Meeting Minutes

Kalamazoo Section ACS

Thursday, November 5, 2015

6:30 PM

Boatyard Brewing Company

Start 6:40 PM. Attending: Brian Eklov (BE), Doug Williams (DW), Mike Walsh (MW), Sarut Jianrattanasawatt (SJ), Lydia Hines (LH), Elke Schoffers (ES). BE recording. Andre Venter (AV) and James Kiddle (JK) arrived late.

1. Secretary's Report (AW)

- a. Review and approval of October 2015 minutes.
Minutes were approved.

2. Treasurer's Report (AV)

- a. Treasurer's Report – No report
- b. Investment Fund / Checking Account update – No report
- c. Status of IRS query (BE)
The national office has been very helpful in dealing with this matter. ACS legal counsel helped us draft a response letter to the IRS, and the IRS received the letter and copies of the appropriate forms on Nov. 4.

3. Communications Chair (David Bolliet (DB) – Reported in absentia - see emails from DB and Mark Wolf.

- a. Facebook page report – We are up to 262 followers.
- b. An email was sent to the membership on 10/15 about Chemistry Day and the KACS election.
- c. The newsletter was published 10/30, and an email to the membership was sent on 11/1.
- d. DB suggested CGSA host a screening of the Phd2 Movie. EC agreed whole-heartedly, offered financial assistance if needed and asked SJ (CGSA rep) to follow up.
- e. Website report (Mark Wolf) – We had 161 page views this month, which is down a bit from last month but does not include a newsletter bump, which was sent to membership on 11/1. A large number of page-views were on 10/28, which is currently unexplained.
- f. Newsletter Report (BE) – Newsletter was published 10/31, and distributed 11/1.

4. WMU and KCollege Student Organizations

- a. Kalamazoo College – No report
- b. WMU Chem Club - No Report
- c. WMU CGSA (SJ)
WMU CGSA requested \$100 to purchase food for their annual Thanksgiving Potluck. EC approved the request.
- d. NOBCChE - No Report

5. Old Business

- a. Education Committee Report: Competitive Exam planning (Mike W)
MW and JK met yesterday to discuss. Robin Lenkart cannot be replaced (in the near future), but JK and MW will handle this year's logistical details. JK and MW will meet in December to discuss exam dates, and begin the process of contacting local area HS teachers. The 1st exam will be in March, with the second following in in April. MW notes Science Olympiad state competition will be April 30th, and we will try to avoid this date as well as WMU graduation. WMU campus is the planned site for the final exam this year.
- b. NCW2015 theme: "Chemistry Colors our World" – Chemistry Day at the Museum October 17 – Report (LH/BE)
Chemistry day at the museum was a great success: 80 presenters, 25 activities, and near 1000 visitors!!! Report in the October 30 Newsletter. KACS appreciates participation in this year's event from the WMU and K College Chem Clubs. BE notes that next year will be the 30th annual event, and some special planning is warranted.
- e. Science Café on "wine" – update (late winter? spring?) (BE)

Science Café on Distilling – Will be contacting **Journeyman Distilling** for a spring event. EC prefers an event in Kalamazoo, but a field trip to their site may be necessary

- f. Search for Communications Chair/Newsletter Editor status (BE)
We have had some preliminary contact with a prospective volunteer, and we are following up. We continue to look for other people who may be interested in volunteering some time.
- g. Update on November Recycle-a-Poster event – November 10 (ES)
The event will have a slightly different format this year – 3 x \$50 prizes for presenters (currently 14, which is up from this time last year). The keynote presenter had to travel out of the country on short notice; replacement was offered and we accepted. Organizing now. Schedule slightly different due to conflict with career panel at WMU. Set-up at 5, food at 6, presentation at 7, 8:00 prizes.
- h. Election of officers - report (BE)
Tomorrow (Nov. 6) is the close of balloting. Report will be made next month.
- i. Update on Tom Higgins invitation – Feb 2016? (LH)
Happy to come in Feb. Details pending.
- j. Invitation/memo from ACS Membership Office for input as to how to help Sections (report – LH)
KACS indicated need for help getting volunteers. LaTrease Garrison replied that we are not the only ones with this need.

6. New Business

- a. Next PR Email –
E-blast for Bell's Abstract submission – Submission closes Mon the 9th. Perhaps send Mon AM?
- b. Discuss the next newsletter mailing date and deadline for submissions.
Send items for the newsletter to: ACSkzoo@gmail.com send by **Dec 4 for Dec 15 publication**

Content: Chair's comment (BE) – Year end report (Include year-in-review pictures?)

Report on Bell's Event (ES)

Call for Communications Chair (BE)

Announcement of election results (BE)

Ice Cream Social Report (SJ)

Report on Thanksgiving potluck at WMU (SJ)

Report on October 30 Haverhill outreach (AW)

- g. Next EC meeting: **Monday, Dec 7, 6:30 PM. Bright Eyes Brewing.**

7. Around the Table:

SJ: Attempting to get College of Arts and Sciences to pay for Grad Students' ACS memberships, but start dates vary, complicating things.

LH: **CCED 2016** Theme is “**The Great Indoors: Your Home's Ecosystem**”.

NCW 2016 Theme is “**Solving Mysteries through Chemistry**” - forensics.

LH: Created letterhead for KACS; will be sent to the EC for use as needed.

BE: Wondered out loud about setting up a google drive for the KACS EC.

BE is willing to go to Dallas for the ACS leadership conference in January 2016 to represent KACS.

Meeting was adjourned at 7:31.

Executive Committee Meeting Minutes
Kalamazoo Section ACS
Monday, December 7, 2015 at 6:30 PM
Brite Eyes Brewing Company, 1156 South Burdick

Members present: Angela Willson (AW), Brian Eklov (BE), Sarut Jianrattanasawat (SJ), Chris Pruis (CP), David Bolliet (DB), Lydia Hines (LH), Jeff Bartz (JB), Doug Williams (DW), Andre Venter (AV)

Minutes by: Angela Willson

Start time: 6:37 pm

End time: 7:26 pm

1. Secretary's Report (AW)

- a. The November minutes were approved.

2. Treasurer's Report (AV)

- a. **Treasurer's Report** – Rebate for councilor travel and new member funds were received from national.
- b. **Investment Fund / Checking Account update** – Investments are climbing very slowly. We cleared expenses for the SCI Mixer Poster Event. We clarified where some expenses should fall - like Robin's gift card and student best-poster awards from Bell's event.
- c. **Status of IRS query (AV)** – No update. Our letter was received on time, but we will anxiously await news.
- d. **Budget recommendation/approval** - AV brought up clarifying the "KACS Reserve Fund" in our budget/report. Year's expense report was presented to guide our budget discussion for next year.

3. Communications Chair (DB)

- a. **Facebook page report** –274 likes, up 12 from last month. These new likes are still not coming from the region, but appear to be coming from the Middle East. Email sent November 9th as a reminder for the poster session. DB will continue to help updating the Facebook page.
- b. **Website report (MW)** –for updating events list (one contact; first to website, then e-blast)
- c. **Newsletter Report (BE)** – No newsletter since last meeting.

4. WMU and K College Chemistry Student Organizations

- a. **Kalamazoo College (SG, MB, SD, JB)** – No report.
- b. **WMU Chem Club (Casey Wright)** – No report.
- c. **WMU CGSA (SJ)** – CGSA submitted receipts for their annual Thanksgiving potluck.
- d. **NOBCChE (CB)** – No report.

5. Old Business

- a. **[Education Comm Report: Competitive Exam planning (Mike W)]** – No update.
- b. **[Science Café on distilling – update (Journeyman Distillery - spring?) (BE)]** – No update.
- c. **Update on Communications Chair/Newsletter Editor (BE, DB, CP)** - DB welcomed our new communications chair, Chris Pruis. They have discussed the duties of the position including newsletter, email communication and interaction with the website. DB plans to help her with the transition into this new position. Special thanks to Lydia for making this connection. Chris Pruis is originally from Kalamazoo. Went to Valparaiso for her undergraduate degree in chemistry and Western for graduate school. She taught chemistry at Arizona State University. There she was involved with local section where she was chair for two years. She has two children ages 8 and 6

years. She is now working for a publishing company in New York on textbooks and online media.

- d. **Report on WMU CGSA Thanksgiving potluck supper (SJ)** – On November 18, 2015 the CGSA hosted a Thanksgiving Potluck for the Chemistry undergraduate and graduate students, faculty, and staff of the Department of Chemistry at Western Michigan University. The event was an opportunity for international students and their families to celebrate the American Thanksgiving tradition. The event was successful and well attended. SJ thanked KACS for financial support and helping make this a successful event.
- e. **Update on CGSA contact with Jorge Cham (PhD2 movie) (SJ)** – We are hoping to find someone to head this event to hold a screening on campus.
- f. **Election of officers - report (AW)** – 23 Members voted in our online election for Alternate Councilor and Secretary. Dr. Doug Williams was elected to continue as our Alternate Councilor and Angela Willson was elected to continue as Secretary. Congratulations to our officers and thank you for your continued service to our local section.
- g. **[Update on Tom Higgins invitation – Feb 2016? (LH)]** – No update.
- h. **Report/update on May-June 2006 Newsletter “copyright infringement” accusation (BE)** – In the April 2006 newsletter we used an image of a snowflake. At the time a professor at Caltech owned the copyright. He has now transferred that image to a warehouse and they are asking us to pay a ~\$700 fine. This has been forwarded to ACS legal counsel, which will get back to us this week about how to proceed. The newsletter has temporarily been removed from the website until we can figure out how to remove the image.

6. New Business

- a. **Section Dues increase (BE)** – Our dues are current \$6. Increasing dues by \$1 would increase our overall allotment by \$300, which would cover an additional Science Café. The EC recommendation would be to raise the dues to \$8, which was seconded and approved.
- b. **Next year’s program thoughts (BE)** – Copy from Brian Eklov for overview of the year.
- c. **Next PR Email (all)** – There is no need for a PR email at this time
- d. The next meeting will be **Wednesday, January 13th at 6:30pm** at Brite Eyes Brewing Co.

7. Around the Table:

- a. **Leadership institute** – BE has booked his tickets to the leadership institute for 2016.
- b. Lydia passed a card for us to sign for John Engelmann who had a recent fall.
- c. **SEED** – Don Schreiber no longer wants to be responsible for our participation in Project SEED.