

Kalamazoo Section of the American Chemical Society



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Minutes of KACS Executive Committee Meeting

Date

15 January 2014

Location

Hunan Gardens

Start time

18:42

End time

19:53

Minutes recorded by

Angela Willson

Members present

- John Engleman (JE)
- Doug Williams (DW)
- Amanda Bolles (AB)
- Sarut Jianrattanasawat (SJ)
- Megan Grunert (MG)
- John Miller (JM)
- Brian Eklov (BE)
- Mark Wolf (MW)
- Elke Schoffers (ES)
- Don Schreiber (DS)
- Angela Willson (AW)
- Lydia Hines (LH)

1. Secretary's Report (LH for Carolyn Pugh)

1. *Review of December minutes* – December minutes were approved with one correction. AW will distribute corrected minutes.

2. Treasurer's Report (JM)

1. *Treasurer's Report* – JM distributed report for December. The investment fund increased slightly in value, one outstanding check from spring exams was cashed. One correction includes a negative sign in front of the figure for the climate change grant, total will be updated.
 2. *Investment Fund / Checking Account update* – \$500 received as a donation from each of Kalsec and Waters for the Sense-ational Food event.
- 3. Communications Chair (MW for DB)**
1. *Facebook page report* – As of Jan 4th, there were 65 likes on the FB page and 15 views, which is down from our average of 30 views due to a less busy time of the year.
 2. *Web site report (MW)* – MW distributed December website activity. The website had 112 visits with 68 individual hits for the December Newsletter as the most visited item. Website needs to be updated with contact information for individual board members and student groups. NOBCCChE, K College and AW will respond to MW with appropriate contact information.
- 4. Western Michigan University and Kalamazoo College Chemistry Student Organizations**
1. *Kalamazoo College* – AB reported that their club will be attending the Battle of the Chemistry Clubs at Michigan State University on January 25th to defend their title.
 2. *WMU Chem Club (MZ)* – No report
 3. *WMU Chemistry Grad Student Assoc. (SJ)* – Waiting to hear about funding towards Spring picnic from a WMU source, but making the KACS Exec Comm aware of a possible request for funding (Max available, \$300).
 4. *NOBCCChE (HC)* – No report
- 5. Old Business**
1. *2015 Great Lakes & Central Joint Regional meeting (LH)* – No new items to report. No interest expressed by members of our co-hosting Western Michigan Section in many open co-chair positions such as website, awards, publicity, and local arrangements (Grand Rapids). LH will make contact with Western Michigan Section leadership concerning urgency in filling their co-chair positions. LH meeting with the Kalamazoo (Great Lakes Region) Awards co-chair, Sherine Obare, next week.
 2. *Climate Change Grant (JM)* – Four one-hour events (8am – 12 pm) on three separate occasions: Faith groups (Saturday, January 25th in the Rood Hall Computer Lab, WMU), Boy Scouts and Girl Scouts (Date and location: TBD), and Continuing Education members from WMU's SCECH (February 22nd, location: TBD). The event will include modules on the basic science, biological response, what individuals can do, and societal/public policy approaches involved with climate change. Possible back-up location at KRESA. Open seats for interested parties with RSVP.
- 6. New Business**
1. *Events (All):*
 1. *Update on January 2014* – Chemistry & Culture: Food (Bell's) – ES presented on event, which will be from 6-10pm on Wednesday, January 29th with programs beginning at 7pm. Activities will include a keynote speaker (group decided to invite Sarah Risch –LH will contact and ES will follow-up with event details) and hands-on activities. Kalsec employees have volunteered to run hands-on activities for the event. Event is on budget due to the fundraising of ES. ES agreed to contact Hunan Gardens about additional donations. Event needs to be created on Facebook.
 2. *Education Committee Report (MG)* – Competitive Exam (MG for JK), HS Science Symposium (MG) – Competitive Exam on track to occur this semester with more details to come from JK. MG will set HS Science Symposium Event for late April or early May (after finals at WMU). Information will be sent out shortly to high schools for head count to begin to plan speakers for sessions.
 3. *Project SEED (DS)* – Applications due at the end of January. Tentatively there will only be two Summer-I students.
 2. *Next PR Email* – timing and content of newsletter or email announcement, combined with Facebook and website updates (all) – No new newsletter for January. PR emails will be sent on January 17th to

announce both the Food event and the Climate Change seminars. On January 22nd there will be a reminder email sent about the Climate Change event. On January 26th or 27th there will be a reminder email about the Food event. ES and JM will send wording of releases to MW.

3. Discuss the next newsletter mailing date and deadline for submissions. Send items for the newsletter to: ACSkzoo@gmail.com – Next newsletter will be in February, which will include reports on both the Climate Change seminar and Food Event as well as a report about the Leadership Conference from BE.

4. The next meeting will take place on Wednesday February 5, at 18:30 at Hunan Gardens on W. Main

7. Anything for the parking lot?

- LH is registered as coordinator of Chemists Celebrate Earth Day (April); will contact Maren Zanotti to determine her interest in filling that role in 2014.
- LH will forward a Younger Chemists Committee Feb. 11 career webinar announcement to AB and SJ for possible programmatic use with their Chem Clubs

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Minutes of KACS Executive Committee Meeting

Date

05 February 2014

Location

Hunan Gardens

Start time

1113.0

End time

19:53

Minutes recorded by

Angela Willson

Members present

- John Engelmann (JE)
- Doug Williams (DW)
- Sarut Jianrattanasawat (SJ)
- John Miller (JM)
- Brian Eklov (BE)
- Jennifer Furchak (JF)
- Angela Willson (AW)
- Lydia Hines (LH)

1. Secretary's Report (AW)

1. *Review of January 2014 minutes* – January minutes were approved.

2. Treasurer's Report (JM)

1. *Treasurer's Report* – JM will distribute the February Treasurer's report electronically. The investment fund has not changed substantially. All checks from the award students have been cashed. We have received \$3000 from the WMU foundation for 2014 SEED and \$200 from Great Lakes for the Chemistry Food event. Additional expenses reported for Chemistry Food event, including DJ, travel expenses for guest Sara Risch, and refreshments. Money expected from Zoetis for the Fall Poster

session, Waters (for Chemistry food event) and ACS for both travel reimbursement and annual allotment.

3. **Communications Chair** (DW for DB and MW)

1. *Facebook page report* – Number of likes has increased slightly for a total number of 71. Posts on Facebook are seen by around 20 people, when the post is not shared further. When a post is shared, number of views on post increases, e.g. “Chemistry & Culture: Food” event was seen by 106 people thanks to multiple shares. There is a general consensus that there is no need to expand to other social media network (Twitter, Pinterest, other) at this time as Facebook is most popular. The renaming of the Facebook page from ‘www.facebook.com/ACSKalamazoo’ to ‘www.facebook.com/KalamazooACS’ to be consistent with the website url was approved. About a dozen member emails are not working, as evidenced from returned Newsletters.
2. *Website report* – The website received 331 visits during the month of January, with 238 unique visitors. This is significantly higher than usual with a spike resulting from the e-mail announcement of the chemistry-and-culture food event. Around 20% of visits came from mobile devices.

4. **Western Michigan University and Kalamazoo College Chemistry Student Organizations**

1. *Kalamazoo College* (LH for AB) – Younger chemists webinar event had interest from the students at Kalamazoo College and from WMU undergraduates. They have a room planned and are planning on organizing food for the event as well. Materials have been ordered and the event will be held February 11th.
2. *WMU Chem Club* (MZ) – No report
3. *WMU Chemistry Grad Student Assoc.* (SJ) – CGSA has been approached about cooperating on an event during lunch time for 5th graders to happen later in February. More details to come.
4. *NOBCCHE* (HC) – No report

5. **Old Business**

1. *2015 Great Lakes & Central Joint Regional meeting* (LH). – No new volunteers from W. Michigan. Amway Grand has been picked as a potential site with a follow up site visit & committee meeting planned for February 22nd.
2. *Climate Change Grant* (JM) – report on first event (of 3) on January 25 – 8 out of 12 registered participants from various faith communities were present and the event was overall well received. This event included many hands-on activities with readily available items that can easily be shared with their home congregations. Attendance was lower than expected due to a snow-filled Saturday.
3. *Report on “Chemistry and Culture: Food” Event* (JE for ES) – We had a total of 98 attendees at the event. Our main donors were Kalsec (\$500), Waters Corporation (\$500) and GLCC Co (\$200). We received additional donations in the forms of gift cards, \$50 each, from Harding’s Friendly Markets and Family Fare, which were used to buy food and supplies. Sawall Health Food gift cards, 2 each for \$20, were given as door prizes. Lastly, we received food from: The Victorian Bakery, Hunan Gardens and Bacchus Wine & Spirits.
4. *Chemists Celebrate Earth Day (CCED) coordinator update* (LH) – MZ has agreed to coordinate this event again this year. This year’s theme for CCED is “The Wonder of Water” ; Nature Center Earth Day activities will be held on Saturday, April 26.
5. *Status of Competitive Exam distribution* (LH for JK/MG) – Exams are being distributed to the high schools within our Local Section (Kalamazoo-Allegan-Van Buren counties)

6. **New Business**

1. *Report from ACS Leadership Conference in Dallas* (BE) – The weekend began with a frozen outdoor fountain, but ended in the 70’s. “Highlights” included a concurrent Texas Biker Brotherhood Party and chats with the Huron, Detroit, Midland and Milwaukee sections. Also many hellos were passed on to Lydia. There is a request that an event be planned for 2015 to include all of the Sections. One suggestion was a possible talk hosted in Ann Arbor in the fall. This fits right in line with a push from ACS to have more collaboration between sections. There was also mention of a new email

management system called Real Magnet. If there is interest we could choose to participate in a beta test of the system. DW to inquire about interest from DB.

2. *Annual Report 2013 submission* (ES and all) – ES will be writing the report, which is due February 15. Anyone with reports is asked to share these with her so they may be included in the annual report.

3. *Upcoming Events (All)*:

1. CCED at KNC/Library? in April (LH for MZ) – Need to check on where the event will be held and if we will be running two locations like last year. LH to inquire about library availability.

2. High School Science Symposium – early May after WMU's final exams

3. Awards Gathering – late May to hopefully avoid conflict with other student activities

4. Joint Picnic with CGSA – early June, but still awaiting word from WMU about funding.

4. *Next PR Email* – There was a general consensus that there is no need for a PR email in February

5. Submissions for the next newsletter, outlined below in content, are to be submitted to ACSkzoo@gmail.com by February 20th for publishing on February 27th or 28th.

1. Content: Letter from Chair (JE); Report on Food Event (ES); Report on first and second session of Climate Change Program (JM); Report on ACS Leadership Conference in Dallas (BE); Call for volunteers for CCED (MZ or LH); First call for papers for joint meeting (JK)

6. The next meeting will take place on Wednesday March 12th at 6:30pm at Hunan Gardens on W. Main

7. Nothing new for the parking lot.

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Minutes of KACS Executive Committee Meeting

Date

12 March 2014

Location

Hunan Gardens

Start time

18:36

End time

20:16

Minutes recorded by

Angela Willson

Members present

- John Engelmann (JE)
- Angela Willson (AW)
- Doug Williams (DW)
- Harry Chanzu (HC)
- Brian Eklov (BE)
- Elke Schoffers (ES)
- John Miller (JM)
- Lydia Hines (LH)

1. Secretary's Report (AW)

1. *Review of February 2014 minutes* – February minutes were approved.

2. Treasurer's Report (JM)

1. *Treasurer's Report* – It is believed that we will come out with a positive balance on the climate change events grant, which should allow us to hold one additional event for educators. We received a check from KALSEC for food event expenses and an inquiry will be made about a check from Waters for the same event.

2. *Investment Fund/Checking Account Update* - As planned, some investments were liquidated to cover grant money for the 2015 Joint Regional meeting. We also saw a gain in investments in February. Travel money has been reimbursed to BE and forwarded to LH for meetings.

3. **Communications Chair** (JE for DB/MW)

1. *Facebook page report* (DB) – Facebook page is up to 74 Likes. A newsletter was issued on February 28. This is the first 2014 newsletter.
2. *Web site report* (MW) – The February newsletter received 85 unique visitors creating the most traffic on the KACS website followed by the homepage. Some coding problems were fixed to allow for better compatibility for Internet Explorer 8 users.

4. **Western Michigan University and Kalamazoo College Chemistry Student Organizations**

1. *Kalamazoo College* (LH for AB) – Amanda provided a report for the February newsletter about the success they had with the scent webinar attended by both K College and WMU students. We were pleased to see this collaboration between the two colleges.
2. *WMU Chem Club* (MZ) – No report.
3. *WMU Chemistry Grad Student Assoc* (SJ) – No report.
4. *NOBCChE* (HC) – In February members from the club did demonstrations for a group of 5th grade KPS students in an advanced program over three days. The club is also planning a professional development seminar for graduating students to prepare for job searches (interviews, resumes, etc.). HC will check with the ACS career office to see what information they have available for such seminars.

5. **Old Business**

1. *2015 Great Lakes & Central Joint Regional meeting* (LH) – The committee had a second in- person meeting in Grand Rapids and the contracts were signed for the venues at the Amway Grand and Devos Place. The theme has been set as “Chemistry: A Grand Enterprise” with focus on food, health and the environment. Pens & fliers will be distributed by LH at the National ACS meeting in Dallas this month.
2. *Climate Change Grant* – report on second event (of 3) on February 22 (JM) – This session was held for middle school and high school teachers who could receive continuing education credits. It was overall well received and many great questions were asked by the teachers from around the area. They were grateful for a number of materials to take back to their schools to use with their students.
3. *CCED* – update on plans: Illustrated Poster contest (LH), location(s) and volunteers (LH for MZ) – The event will be held at the Nature Center on April 26th. The Oshtemo Library is holding their own event on April 19th and we have reached out to them with no response yet. MZ will send a second call for volunteers in March’s newsletter for the event, which has the theme “The Wonder of Water”
4. *Status of Competitive Exam* (LH for MG/JK) – The first exam has been given to 17/34 schools that responded to our request. Then the top students will be invited to take a second exam in late April. The awards ceremony will be held May 12th.
5. *Annual Report 2013 submission* (ES/LH) - This year’s report was submitted on time with a great deal of work from ES and LH and a financial report contributed by JM. ES provided copies of the reports to the chair and chair-elect to assist them when their time to write the report comes. We submitted information on 19 events, activities and meetings for 2013 and self nominated for three ChemLuminary Awards (one for Chemistry and Culture: Elements of Dance and two for Sustainable Science – Recycle a Poster).

6. **New Business**

1. *Council* - National Meeting Items – we are now in voting District V (LH) – Items to be voted on at the National Meeting include raising dues \$4 (to \$158 in 2015), changing how funds are allocated for different sized Divisions and voting on establishing two new international chapters. ACS has asked the councilors to offer input on the question “What can ACS do to improve science education in grades 7-12?”. LH will present any input given by members of the Section at the meeting.

2. *Olympiad Exam/NCO participation?* (LH/BE) – In the past we have given this exam, which is labor intensive due to a laboratory component and a strict time set by ACS. However, LH has interest from a Mattawan school teacher who wondered why we no longer give this exam. She has an interest in helping coordinate the exam; LH and BE will follow up with her and MG to see if there would be interest in offering this exam in future years.
 3. *Suggestion regarding Purchase/donation of ACS Study Guides* (ES) – We were approached by an undergraduate chemistry major who has an interest in attending graduate school and believes the ACS Study Guide materials would be invaluable in studying for either chemistry subject entrance or placement exams for graduate school. JM will order a copy for each college after talking to the libraries to insure interest on their parts. Then we will let students know in a future PR email or newsletter that these materials are available.
 4. *Upcoming Events* (All):
 - CCED at KNC (April 26)/Library(April 19) (MZ) – As stated above, a call for volunteers will go out again in this month's newsletter and the Library participation is not definite.
 - High School Science Symposium (LH for MG) – At this point no date has been set for this event.
 - Awards Gathering – late May (LH for MG) – The date has been set for May 12th.
 - Joint Picnic with CGSA (LH for SJ) – No date has been set at this point, but once it has BE or LH will be able to make reservations with the Oshtemo Parks
 - Science Café Ideas (JE) – The idea of doing a Science Café on safety was proposed, which was considered a good idea by all as a possible speaker event for students or professional scientists, but not as a Science Café for the general public. BE mentioned that Aldrich may have speakers available from their safety service department for such an event. JE will move forward with the idea of Art Conservation as a possible Science Café event by looking at the ACS speaker list.
 5. *Next PR Email* – No PR email is needed in the month of March.
 6. Send items for the March newsletter to: ACSkzoo@gmail.com by Monday March 24th. The newsletter will be published later in that week, March 27th. Content: Chair's comment (JE); Call for volunteers for CCED (MZ); repeat call for papers for JGLCRM (JK)?; Councilor's Report from Dallas (LH); first announcement of Education Awards Gathering in May (MG/JK?)
 7. The next meeting will take place on Thursday April 3rd at 6:30pm at Hunan Gardens on W. Main
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Minutes of KACS Executive Committee Meeting

Date

03 April 2014

Location

Hunan Gardens

Start time

1113.0

End time

19:53

Minutes recorded by

Angela Willson

Members present

- John Engelmann (JE)
- Brian Eklov (BE)
- Amanda Bolles (AB)
- Jennifer Furchak (JF)
- Angela Willson (AW)
- Mark Wolf (MW)
- Lydia Hines (LH)
- Elke Schoffers (ES)
- James Kiddle (JK)
- Doug Williams (DW)

1. Secretary's Report (AW)

1. *Review of March 2014 minutes* – Changes to Facebook/Newsletter report will be made and then the minutes will be submitted to LH for archiving and MW for posting to the website. Minutes otherwise approved

2. Treasurer's Report (JM)

1. *Treasurer's Report* – Our tax e-postcard (990-N) has been submitted and councilor travel reimbursement request has been submitted (can be done electronically now!). Other notable account changes are associated with grant-funded activities (Bridging the Gap, Climate Change). We will also continue to have ACS collect our national dues directly.
 2. *Investment Fund / Checking Account update* – We are still awaiting ACS allotment and corporate grant checks (Zoetis & Waters)
3. **Communications Chair (DB)**
1. *Facebook page report* – Newsletter went out on April 1st. There are currently 75 likes on our Facebook page.
 2. *Website report (MW)* – We had 200 visits, 165 of those unique, to primarily the front page of the website as well as a surprising number of hits on the February newsletter. We are waiting to post the 2013 Annual Report until it has been reviewed; we are also missing the Events Report from 2012, which ES will submit for posting.
4. **Western Michigan University and Kalamazoo College Chemistry Student Organizations**
1. *Kalamazoo College (AB)* - Their primary project right now is a service project working with Northglade Elementary with science fair projects, providing help to students that may otherwise not receive such help at home. They will also have their annual DowBQ event with students and faculty members celebrating another school year. A date is still being agreed upon for a Local Section Picnic which will be hosted jointly by the WMU CGSA and the K College Chem Club, possibly at the end of May.
 2. *WMU Chem Club (MZ)* – No report
 3. *WMU Chemistry Grad Student Assoc. (SJ)* – No report, but see item 4a re' picnic
 4. *NOBCCHE (HC)* – No report
5. **Old Business**
1. *2015 Joint Great Lakes-Central Regional meeting (LH)* – A phone conference was held by the committee to continue organizing for the event. Flyers & magnets were distributed with "Save the Date" information at the Spring ACS National Meeting in Dallas. A volunteer from the Western Michigan Section has agreed to co-chair the Awards Committee and another has been identified as Local Arrangements chair. Webmaster MW has secured the domain name for our website (www.JGLCRM2015.com) and work for that will begin shortly. JK gave a report on programs for the Regional Meeting, which will include a symposium on fermentation of food (possibly including cheese, beer, etc.) and the undergraduate symposium on Friday and an event for high school teachers on Saturday. JK has also contacted the Organic division of ACS about a possible "Visible light photocatalysis" symposium. There is a Google form on the website for more program recommendations. The focus areas for the Meeting are food, environment and health.
 2. *CCED* – update on plans: location and volunteers (MZ), Illustrated Poem contest (LH) – Our section has received the ACS publication entitled Wonders of Water designed for grades 4-6. MZ has secured a table at the Nature Center for the April 26th event. Volunteers from K College have agreed to help with the event, which will probably include chromatography. A capillary action demo and an oil & water demonstration were also suggested, the latter in recognition of the 25th anniversary of the Exxon Valdez oil spill. Oshtemo library did not respond to our request to man a table for their event this year. A request for submissions to the Illustrated Poem contest has been sent to K-12 teachers with an April 18 deadline; the best in each grade division (K-2, 3-5, 6-8, 9-12) will be sent on for the national judging.
 3. *Status of Competitive Exam (JK)* – The preliminary exam was given March 18th to 465 students from 17 local high schools. 103 were chosen as finalists, meaning they were either in the top three scores from their school or received a 31 or better (out of 40) on the exam. The exam for finalists will be given April 26th. This examination will determine our scholarship recipients.
 4. *Safety/training in academe (possible speaker) Art conservation? (Science Cafe') (JE)* – LH proposed Kenneth Fivizzani from Chicago (formerly a Nalco safety officer) as a speaker for a safety talk. He is

willing to address issues that professors may face if an accident happens on campus, in light of current events. The board approved the decision to invite him as our speaker for a mid-September presentation with a maximum of \$600 for honorarium and expenses. K College will be considered as a venue (JF). JE passed around a potential speakers' list (with talk synopses) for a Science Café on art conservation. A decision on a speaker will be discussed further at our May meeting for a possible October talk.

5. *Status of ACS Study Guide purchase/placement* (JM) – K College and WMU libraries will accept our donation of ACS Study Guides, while KVCC decided against. The guides have been ordered and will be hand-delivered once they arrive.
6. *Council* – report submitted to website, and oral (LH) – Highlights from the meeting included Peter K. Dorhout and William A. Lester, Jr. being selected as candidates for 2015 President-Elect, (voted in the Fall 2014). Also, member dues for 2015 were set at \$158, a \$4 increase from 2014. New International chapters in South Korea and Malaysia were approved, as was the establishment of an American Association of Chemistry Teachers (AACT). In 2014 the NCW event will be “The Sweet Side of Chemistry: Candy” and the 2015 CCED theme will be “Climate Science – More than Just a Weather Report”.
7. *Project SEED Report* (DS) – There will be two “Summer-I” SEED students at WMU.

6. New Business

1. *Safety* (Rainbow Demo) e-mail contact with K-12 teachers (LH) – a common demo used in chemistry classrooms caused an injury in a New York high school, which caused the ACS to encourage teachers to stop using this demonstration in classrooms. There are alternate experiments the ACS suggests in place of the rainbow flame demonstration. LH has supplied this information to the Section's K-12 teachers.
2. *Hach/ACS HS Teacher grant opportunity communication w/ HS teachers* (LH) – There is a \$1500 grant available for teachers to enhance their classroom program. Teachers may apply for by the deadline of April 16th. An e-mail was sent to all our Section's HS teachers.
3. *Upcoming Events* (All):
 - CCED at KNC (MZ) – Event will occur April 26th at the Nature Center
 - High School Science Symposium (MG) – Date set for April 29th at WMU Chem Bldg
 - Awards Gathering (MG) – Awards event will be held in the WMU Chem Bldg Lobby on May 12th starting at 6 p.m. The candidate search for the Outstanding Chemistry Teacher Award is underway and nominations are currently being taken. It was approved that the candidate may also come from last year's runners-up.
 - Joint Picnic with CGSA (SJ) – Date has not been set, but will be soon. Looking at holding the picnic in late May. (See Item 4a)
 - NCW – Chemistry Day at the Museum (LH) – Date has not been set, but the event will occur as usual during the 3rd full week of October. The theme will be “The Sweet Side of Chemistry: Candy”
 - Recycle a Poster – Bell's (ES) – ES will check the availability of Bell's for this event to be held in November or early December.
 - Climate Change Grant 3rd event – Sept. (JM) – The 3rd Climate Science Workshop will be in September, again focused on the education community, though the format may vary slightly – perhaps to include a bring your own device day with a longer open-lab/guided-inquiry component. This will be held before the final report is due in October.
4. *Next PR Email* – An email will be sent out on April 28th asking for nominations for Section Awards, which are requested to be submitted to LH by May 3rd. We will also add a list of past award winners to the website, as well as an announcement about nominations.
5. Discuss the next newsletter mailing date and deadline for submissions. Send items for the newsletter to: ACSkzoo@gmail.com for publishing on May 1st. Content: Chair's comment (JE); Announce May

12 Award Gathering (MG/JK); repeat call for papers for JGLCRM (JK); CCED Event Report (MZ); Announce teacher contact re' Safety and re' Hach awards (LH); If possible, High School Symposium (4/29) Report (MG)

6. The next meeting will take place on Tuesday May 13th at 18:30 at Hunan Gardens on W. Main.

7. Around the Table

- Co-host Meeting with Detroit/other Local Sections (BE) – We were extended an invitation to participate in a meeting in the Fall of 2015 in Ann Arbor with the meeting co-hosted by several eastern Michigan Sections; some financial contribution from our Section will be requested. We agreed that BE should continue to keep the lines of communication open. More details to come.
- Olympiad/NCO participation (LH/MG) – LH will follow up with MG about the inquiry made by Mattawan High School's chemistry teacher and Chem Club sponsor about her offer to help with administering the National Chemistry Olympiad.

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Kalamazoo Section of the American Chemical Society



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Minutes of KACS Executive Committee Meeting

Date

13 May 2014

Location

Hunan Gardens

Start time

18:40

End time

19:45

Minutes recorded by

Lydia Hines

Members present

- Amanda Bolles (AB)
- Elke Schoffers (ES)
- Mark Wolf (MW)
- Megan Grunert (MG)
- Sarut Jianrattanasawat (SJ)
- John Engelmann (JE)
- Lydia Hines (LH)
- Chartanay Bonner (CB)
- Sarah Glass (SG)

Since there was no quorum, **these are only Notes rather than Minutes.**

Introductions were made for all of us to meet Chartanay Bonner, the new representative from NOBCChE and CGSA, and Sarah Glass, the new student representative from Kalamazoo College (replacing Amanda Bolles who is graduating).

1. Secretary's Report (AW)

- The Minutes were approved by the full executive committee – 4 members by e-mail, 3 members present and will be sent to the webmaster.

2. Treasurer's Report (JM)

- No report in the treasurer's absence

3. Communications Chair (DB)

1. *Facebook page report* (DB) - there are now 76 "likes" on Facebook
2. *Web site report* (MW) – there were 3 occasions for increased visits to the website; these coincided with the Newsletter publications and the announcement of the Awards gathering.
3. *Newsletter Report* (DB) – Four e-mails were sent to the membership. On 4/10: updated time on "Frontiers in Chemistry" Lecture; 4/29: Information regarding the KACS Awards gathering; 5/2: the May Newsletter; and 5/6: an invitation to the Local Section Activities Committee webinar on Local Section Best Practices

4. Western Michigan University and Kalamazoo College Chemistry Student Organizations

1. *Kalamazoo College* (AB): they helped at KPS' Northglade Elementary with writing Science Reports; they will be having their DowBQ on May 27; a request for funding will be submitted
2. *WMU Chem Club* (MZ) – no report
3. *WMU CGSA* (SJ)
 - They have the reservation of the Oshtemo pavilion for June 6.
 - They selected new officers:
 - President – SJ
 - VP – Dave Sellers
 - Secretary – Kelley Current
 - Treasurer – Jared Wabeke
 - Historian – Greg Hasman
 - KACS Representative – CB

4. *NOBCCHE* (CB)

- They presented demonstrations at PPS's 12th Str. Elementary;
- They have a new Secretary - Khalil Lewis
- CB is their new rep to the KACS Executive Committee

5. Old Business

1. *2015 Joint Great Lakes-Central Regional meeting* (LH) – we have a signed contract with the hotel/expo Hall venues in Grand Rapids, and we are working toward a face-to-face meeting of the organizing committee in June.
2. *CCED event report* (MZ, LH) and *Illustrated Poem contest report* (LH) – report appeared in the May 2 newsletter; presentations at Oshtemo Library and Kalamazoo Nature Center were well received and many materials were distributed to children and parents; submissions to the CCED Illustrated Poem Contests were received from 2 High schools (Allegan HS and Heritage Christian Academy), each of 2 winners (one from each school) was sent a \$15 Jet's Pizza gift card and the one winning poster was sent for National judging.
3. *Report on High School Science Symposium* (MG) – canceled for Spring; MG will evaluate a memorandum from WMU detailing policies regarding minors' participation in activities on campus, as well as WMU room availability, and advise the EC regarding the likelihood of scheduling this symposium in the late Fall/ in December; Megan has begun to communicate with teachers to inquire about their time preferences.
4. *Awards Gathering Report* (MG/JK) – Megan reported that the event went very smoothly and there was a record turnout. There was conversation regarding maybe reinstating the former opportunity given to the "winning" students to tell us what they plan to do "next year". KACS Section Award recipients were Sherine Obare, Charissa Oliphant, Doug Williams and Elke Schoffers.

5. *Status of ACS Study Guide purchase/placement* (JM) – ES reported that study guides have been placed at the WMU Library; not known if they are at the K College Library yet – awaiting information from JM
6. *Joint Picnic with CGSA* (SJ) – June 6 is the confirmed date for which the Oshtemo Township Hall pavilion has been reserved; a budget will be submitted to JM
7. *Project SEED* – summer (DS) – no report
8. *Climate Change Grant 3rd event* – Sept. (JM) – no report
9. *Speaker: Safety* (LH) - Ken Fivizzani confirmed his availability for Wednesday Sept. 23, 6 pm to speak on the very important issue of Safety (and personal as well as corporate liability) in the academic and industrial arenas; a request was made to (and accepted by) SG that she ask if we can be hosted at K College for that lecture.
10. *Science Café on Art and Art conservation* – JE applied for an ACS science café' minigrant for this event; the likely date will be in October. The 3 EC members present agreed that we extend an invitation to Jim Engelmann to give the talk whose summary was given to us at the April meeting; a vote of the remaining 4 members will be taken by e-mail and we will proceed after that is completed.
11. *Recycle a Poster* – Nov-Dec? @Bell's (ES) – ES asked for input regarding whether or not we want to continue with having a keynote speaker for this event (we have a bit of extra money so we have some flexibility and can look for a speaker from outside our Section's geographic area) OR if, instead, we should try to organize a few short research presentations by selected graduate and undergraduate students
12. *ACS Webinar participation* (May 6) (ES) – this program was well presented and ES's report will appear in the next Newsletter; the transcript of the entire presentation will become available on the ACS website in late May; the link will be included in the newsletter.

6. New Business

1. *Upcoming Events* (All):
 - NCW: Chemistry Day at the Museum (LH); due to Museum scheduling of Halloween our Chemistry Day has been scheduled for Saturday, October 11, 12 – 4 p.m.; K College and WMU students were invited to participate in the activity presentations. This year's theme is "The Sweet side of Chemistry-Candy"
 - Event hosted jointly with Huron Valley Section /Ann Arbor (2015) – (BE) – no update
 - Proposal to give \$50 gift card to Robin Lenkart for expert assistance with Award Gathering (LH) – attendees and the other EC members (in absentia) were all in accord with approving this proposal; so JM will be asked to purchase a pre-paid \$50 Mastercard for Robin.
2. *Next PR Email* – timing and content of newsletter or email announcement, combined with Facebook and website updates (all) – we don't foresee a need for this at this time
3. Discuss the next newsletter mailing date and deadline for submissions. Send items for the newsletter to ACSkzoo@gmail.com
 - Chair's comment (JE)
 - repeat call for papers for JGLCRM (JK)
 - Report on Award Gathering (MG)
 - Report on ACS Study guide purchase and placement (JM)
 - Announce Picnic (SJ)
 - Report re contact with teachers re safety and Hach grants (LH)
 - Report on May webinar (ES)
 - The receipt date for articles by David Bolliet was set as May 27 with a publication date for the next Newsletter set as June 1.
4. The next EC meeting date was set as Wednesday, June 4, at Hunan Gardens, 6:30 p.m.

7. Around the Table

- *Olympiad /NCO participation* (LH/MG) – LH let those present know that she had been in communication with MG regarding the interest by the Mattawan HS teacher, Dr. Tuls, in offering the Olympiad exam; she left written memos for MG's consideration. MG will evaluate the request and review the relevant material when she has more time.
 - There was considerable conversation regarding the \$size of the awards to our examination winners; LH commented on her conversation with JM regarding the topic, and ES made the motion that we consider making the first place award \$599 [to make it easier for the recipient and the volunteer]. Further discussion will continue at another EC meeting.
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Minutes of KACS Executive Committee Meeting

Date

04 June 2014

Location

Hunan Gardens

Start time

18:43

End time

20:04

Minutes recorded by

Angela Willson

Members present

- Jennifer Furchak (JF)
- Angela Willson (AW)
- John Engelmann (JE)
- Elke Schoffers (ES)
- Lydia Hines (LH)
- John Miller (JM)

1. Secretary's Report (AW)

1. Review of May 2014 notes – Notes were approved

2. Treasurer's Report (JM)

1. *Treasurer's Report* – May was a busy month as always! We have received most of our revenue for the year from ACS allotment and local dues, a nanogrant for the art talk and reimbursement for councilor travel costs. Our major expenses in May included the Awards gathering (including refreshments, awards and a gift card for Robin in the WMU Chem Department), an advance for the CGSA picnic and reimbursement for the DowBQ event at K-College.
2. *Investment Fund / Checking Account update* – We have seen a gain on investments at 1-2% per month, as expected. We are still awaiting money from Zoetis and Waters. Expected upcoming

expenses include money for SEED students and table rental for CCED.

3. Communications Chair (DB)

1. *Facebook page report* – Our page now has 77 likes. Posts are seen the most when someone is tagged or a post is shared.
2. *Web site report* (MW) – No new report.
3. *Newsletter Report* (DB) – June newsletter was sent out on June 1st. An email was sent to the membership, which included 361 people. Four email addresses are bouncing back.

4. Western Michigan University and Kalamazoo College Chemistry Student Organizations

1. *Kalamazoo College* (AB, SG) – DowBQ was a great success and there will be a report and pictures in the August newsletter, as the event happened after the June newsletter was published.
2. *WMU Chemistry Grad Student Association* (SJ) – No report. Picnic on Friday, June 6th from 5-8pm at the Oshtemo park on West Main. Everyone is invited to attend.
3. *WMU Chem Club* (MZ) – No report.
4. *NOBCCHE* (CB) – No report.

5. Old Business

1. *2015 Joint Great Lakes-Central Regional meeting* (LH). – Conference calls have been happening to make progress on the event, but even more will happen on June 14th at a face-to-face meeting to discuss logistics like cost, programs, publicity, etc. We are officially less than 12 months until the event, which will happen May 27th – May 30th, 2015
2. *Status of ACS Study Guide purchase/placement* (JM) – The study guides have been delivered to WMU and K Libraries; there was a report in the June newsletter. We have received thank you notes from the WMU library and a student from the college. It was recommended by ES that we may want to add a “Resources” tab to the KACS website to publicize the access students have to these study guides. JF and ES also agreed to contact their school department websites to publicize the study guides and link to our website.
3. *Status of CGSA Picnic* – June 6 (SJ) – See item 4b for more information.
4. *Project SEED* – (LH for DS) – 2 “summer-I” students; they will begin June 16th. One student is a Junior from Comstock High School and the other is a Senior from Loy Norrix High School. The reception for SEED will happen with the HHMI reception in early August. The specifics will be published in the August newsletter. Mentors are R. Guda and G. Mezei at WMU.
5. *Climate Change Grant 3rd event* – Sept. (JM) – There will be an invitation for members who would like to attend, in the August newsletter. The event will be happening this September.
6. *Speaker - Safety* (Ken Fivizzani, W, Sept. 23, 6 pm) – We have tentatively booked the lecture hall at K-College for the event. The speaker will include topics like personal liability in his talk. JF will keep an eye on the class schedule for the fall to make sure no classes interfere with the lecture. JF agreed to organize refreshments for the event with a maximum budget of \$100.
7. *Science Café on Art and Art conservation* – Jim E – JE will communicate with Jim about holding the event on October 21, 22, or 23 (Tues, Wed, Thurs respectively). We are hoping for October 23rd (Mole Day). We brainstormed that the Richmond Center at WMU may be the best venue for the event; availability will be explored.
8. *Recycle a Poster* – Nov-Dec? @Bell's (ES) – It was discussed if we should continue to have a keynote speaker or if we should change the format to include research presentations by students (undergraduate and graduate). It was decided that we will have abstracts submitted by students – there will be an announcement in the August newsletter - and we will hold a poster and presentation contest at the event.
9. *High School Science Symposium* (MG) – JE will reach out to MG for an update on plans. Possibility of holding event in the fall.
10. *NCW – Chemistry Day at the Museum* – October 11 (LH) – First call for volunteers will happen in the August newsletter. This year's theme is “The Sweet Side of Chemistry: Candy”

11. *Discussion on Competitive Exam \$ prizes (All)* – Awards above \$600 require 1099MISC forms for taxes. For this year, 3 students are in this situation and JM will track them down for W9 and tax information. In the future we will lower the first-place award to \$599 to avoid this scenario.

6. New Business

1. *Congratulatory initial announcement (ES)* – From the annual report for 2013 we were able to self nominate for 4 ChemLuminary Awards. We found out that we have become finalists for 3 of the awards including: Outstanding Local Section Industry Event (for the Recycle a Poster event), Outstanding Performance by a Local Section (Medium Size), Outstanding Public Relations Program by a Local Section (for the Dance event)
2. *Upcoming Events (All)*:
 - Event hosted jointly with Huron Valley Section /Ann Arbor (2015) – (BE) – No report.
 - Olympiad/NCO participation (LH/MG) – Increased interest from Dr. Obare and continued interest from others. No new information, but it is still in the future picture.
3. *Next PR Email* – No need for a PR email in June/July.
4. *Discuss the next newsletter mailing date and deadline for submissions.* Send items for the newsletter to: ACSkzoo@gmail.com by Monday, July 21st for August 1 publication
 - Chair's comment (JE)
 - repeat call for papers for JGLCRM (JK)
 - Report on June Picnic (SJ)
 - Call for volunteers for Chemistry Day at the Museum (LH)
 - Invitation to Project SEED Reception – date, time, location (DS)
 - Invitation to participate in Sept. Climate Change event (JM)
 - announce/publicize Sept. Safety presentation (LH)
 - announce/publicize Science Café– Art (JE, LH)
 - Announce poster and research presentation competition at Recycle a Poster event (ES)
 - Announce ChemLuminary finalist status and extend invitation to the Awards Party at the ACS Meeting in San Francisco (ES)
 - Report on DowBQ ([AB]LH)
5. The next meeting will take place on Monday August 4th at 6:30pm at Hunan Gardens on W. Main.
6. *Around the table* – JM will invite Carolyn Fink to our next meeting to discuss creating a logo for KACS

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Minutes of KACS Executive Committee Meeting

Date

04 August 2014

Location

Hunan Gardens

Start time

18:43

End time

20:40

Minutes recorded by

Doug Williams

Members present

- Jennifer Furchak (JF)
- Brian Eklov (BE)
- John Engelmann (JE)
- Elke Schoffers (ES)
- Lydia Hines (LH)
- John Miller (JM)
- Doug Williams (DW)
- Carolyn Fink (CF) - guest

1. Secretary's Report (AW in absentia)

1. Review of June 2014 minutes - minutes were approved

2. Treasurer's Report (JM) – approved.

3. Communications Chair (DB)

1. *Facebook page report* – Our page now has 80 likes.
2. *Web site report* (MW) – Traffic was low and consistent with light section activity at this time.
3. *Newsletter Report* (DB) – August newsletter is slightly delayed and will be sent later this week. Our annual fee for web space (\$120) and domain name (\$15) are due soon. DB should contact JM when

payment is needed.

4. Western Michigan University and Kalamazoo College Chemistry Student Organizations

1. *Kalamazoo College* – No report.
2. *WMU Chemistry Grad Student Association* – No report.
3. *WMU Chem Club* – No report.
4. *NOBCCChE* – No report.

5. Old Business

1. *2015 Joint Great Lakes-Central Regional meeting* (LH) – LH reported that speakers Scott Denmark (plenary) and Tom Lane (banquet) have been scheduled but program development seems slow overall. Letters to Exhibitors and Sponsors have been printed and are being distributed. ES passed out a number of promotional materials to those present at the meeting.
2. *Project SEED* – (LH for DS) – The SEED poster session will take place on August 6 at Haenicke Hall in conjunction with poster presentations by students in the REU and HHMI programs.
3. *Climate Change Grant 3rd event* – Sept (JM) – Date is yet to be determined but details will be published in the September newsletter.
4. *Speaker - Safety* (Ken Fivizzani, W, Sept. 23, 6 pm) – This event will take place in the Dow Science Building at K-College. JF is coordinating arrangements. Dr. Fivizzani will hold a discussion with students on careers in chemistry just before his presentation.
5. *NCW – Chemistry Day at the Museum* – October 11 (LH) – LH continues to seek volunteers to help with this event.
6. *Science Café on Art and Art conservation Oct 23* – (JE, JM) – JM/ES will look into reservation of the Richmond Center at WMU for this presentation and let JE know if this will work.
7. *Recycle a Poster* – Nov-Dec? @Bell's (ES) – ES envisions having a keynote speaker or a series of student presentations. She is also considering a competition for outstanding student posters. The date is still to be decided.
8. *High School Science Symposium* – Megan Grunert has resigned as Education Committee chair. The High School Science Symposium will not be held this year. The web site will be updated to reflect this new volunteer opportunity.

6. New Business

1. *KACS Logo consideration* (JM/Carolyn Fink). CF listened to our thoughts on local themes that distinguish the KACS section. She will return to us with 4-6 prototype logos for consideration.
2. *Items on Council Agenda at Fall ACS Meeting in San Francisco* (LH). LH gave a brief review of the relatively noncontroversial agenda for councilors at this next meeting.
3. *Sponsorship/Participation Request from Science and Engineering Festival* (Gull Lake Schools) We approved a \$500 donation to support this event. JM will follow up with a check to Lesley Baynes of the Gull Lake Community Schools Foundation. We are interested in participating in the exhibitor section of this event.
4. *BCCCE request for "sponsorship"* – The window of opportunity for supporting this event with a donation has passed.
5. Reminder that we need to look for Treasurer, Chair-elect, [Councilor] for Fall election (LH) – We have been reminded; we also need to identify a chair for the Education Committee.
6. *Upcoming Events* (All):
 1. Event hosted jointly with Huron Valley Section /Ann Arbor (2015) (BE) – The IPG for this will be submitted in the fall as is appropriate for the 2015 program year.
 2. Olympiad/NCO participation (LH) – We need to revisit this topic when we have an education committee chair identified. Testing and selections will take place in April.
7. *Next PR Email* – We may not need another email before the next newsletter or EC meeting.
8. *Next newsletter* – Items should be sent to: ACSkzoo@gmail.com by August 21 for Sept 2 publication. Content and assignments: Chair's comment (JE); call for symposia for JGLCRM2015 (JK); call for

volunteers to help with JGLCRM (LH), 2nd Call for volunteers for Chemistry Day at the Museum (LH); Invitation to participate in Sept. Climate Change event (JM); announce/publicize Sept. 23 Safety presentation (LH); announce/publicize Science Café – Art (JE, LH); summary of ChemLuminary Award presentations (ES); Recycle-a-Poster “contest” as program (ES).

7. The next EC meeting will be Sep 4(Thu) at 6:30 pm (Hunan Gardens).

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Minutes of KACS Executive Committee Meeting

Date

06 September 2014

Location

Hunan Gardens

Start time

18:45

End time

20:05

Minutes recorded by

Angela Willson

Members present

- John Engelmann (JE)
- Angela Willson (AW)
- Doug Williams (DW)
- Chartanay Bonner (CB)
- Brian Eklov (BE)
- Elke Schoffers (ES)
- John Miller (JM)
- Lydia Hines (LH)

1. Secretary's Report (AW)

1. *Review of August 2014 minutes* – August minutes were approved.

2. Treasurer's Report (JM)

1. *Treasurer's Report* – We received a replacement check from Zoetis. We also had some income from Project SEED to pay students for their summer work. We donated to the Great Lake Community School Science Fair, which means we will have a table at their event; the monies came from funds from the Nano Grant and some Climate Grant money. There are still 3 HS Exam award winners with outstanding checks - JM will contact them to encourage them to cash the checks or he will reissue

them, if needed. We expect past-due income from a Water's donation promised for our January food event. We also have received a funding request for the WMU joint chemistry club (CGSA – NOBCCChE- WMU Chem Club) Fall semester ice cream social (see item 4b below). There is no budget item for the Safety Presentation in September or the Science Café in October, but money is available for both. ES reminded us that it is important to have these figures for the ACS reports, (can include these items in FORMS which can be used as a planning as well as a reporting tool). There are also expected expenses for the 3rd Climate Change workshop and National Chemistry Week [budgeted items].

2. *Investment Fund/Checking Account Update* – There was a slight overall increase seen in investments.

3. **Communications Chair** (LH/DW for DB/MW)

1. *Facebook page/Communications report* (DB) – Facebook page is up to 83 likes. A newsletter was issued on September 6, 2014. In August, the membership received 2 email messages: August 4, a message was received about Project SEED poster presentations on August 6th ; and August 8, an announcement was sent about the availability of the August newsletter.
2. *Web site report* (MW) – We had 177 unique visitors last month. Up from the previous month, back to normal levels. The September newsletter was posted. Pages were created for the Safety Lecture and National Chemistry Week. ChemLuminary results and additional photos are also up with a picture on the front page carousel.

4. **Western Michigan University and Kalamazoo College Chemistry Student Organizations**

1. *Kalamazoo College* – No report.
2. *WMU Chem Club & WMU Chemistry Grad Student Assoc* (CB) – \$100 was requested for the Ice Cream Social and was approved at the meeting. The clubs (with NOBCCChE) will hold the event on September 12th in the Chemistry Building at 3pm for students and faculty to kick-off a new school year.
3. *NOBCCChE* (CB) – There is an upcoming conference on September 23rd in New Orleans that they will attend for networking. They are also planning a Science Fair & Science Bowl for local area middle schoolers.

5. **Old Business**

1. *2015 Joint Great Lakes-Central Regional meeting* (LH). – Three keynote speakers have been set for the event (Drs. Dustin Mergott, Joan Brennecke, and Scott Denmark). Planning continues to move along and a meeting is set for September 11th. The committee has received several symposium ideas. Room assignments will be decided soon. Fundraising is starting as well as the search for exhibitors. The committee reached out to universities in the area and expects a contribution from Wayne State.
2. *Climate Change Grant 3rd event* (JM) – There will be a 3rd Climate Change event sometime this fall on a Saturday morning. An exact date will be set soon. We have received recognition nationally from ACS and have been invited to participate in a symposium in Denver at the next national meeting.
3. *Speaker - Safety* (Ken Fivizzani, T, Sept. 23, 6 pm @ K College –Dow Science, lecture hall (LH) – Dr. Fivizzani and his wife are excited to join us for our September event at K College. Before the Safety talk he will be available to speak to students about the large variety of careers available to those who earn degrees in chemistry. We plan to give Dr. Fivizzani a \$300 honorarium and pay for travel expenses (mileage) and will treat him and his wife to dinner after his talk. The abstract for his talk was in the August newsletter & is on the website. Jennifer Furchak is arranging for “finger refreshments” to be available. ES offered to design and distribute a publicity poster.
4. *NCW – Chemistry Day at the Museum – October 11* (LH) – There are 8 volunteers for the event so far. JM volunteered; ES volunteered tentatively; CB will reach out to NOBCCChE about finding more volunteers to man tables for the event. DW will also reach out and has possible interest in a “Natural colors in food” table at the event. LH distributed copies of this year’s Celebrating Chemistry as well as fliers to be posted as broadly as possible.

5. *Science Café on Art and Art conservation* – Jim Engelmann – Oct 23 (JM, ES) – JM communicated with the Fine Arts department at WMU. Of the two spaces available for the event, The Richmond Center (\$100 and will allow us use of a classroom and the lobby for refreshments) and The Dalton Center Green Room (\$50, with room for 30-40 people), we decided that the Richmond Center was the best choice and JM will book the venue. The event will begin at 6:02pm on Mole Day (October 23rd). We will provide refreshments, an honorarium and travel expenses. ES offered to design and distribute a publicity poster.
6. *Recycle a Poster* – Nov-Dec? @Bell's (ES) – Timothy Jamison from MIT will be the keynote speaker at the event. We will receive funding from Zoetis for the event on November 5th (tentative date). A poster competition is being considered with small prizes. ES offered to design and distribute a publicity poster.
7. *High school Science Symposium* – postponed pending Edu Comm chair appointment] – No report.
8. *KACS Logo consideration* (ES/JM/Carolyn Fink) – Our favorites are 1 & 3 per the email vote. We will ask Carolyn to add color to these two designs before deciding on one design with which to move forward.
9. *Report from Council at Fall ACS Meeting in San Francisco* (LH) - ACS is re-evaluating Section-member numbers for Councilor assignments. The American Association of Chemistry Teachers (AACT) is up and running. There is an opportunity for a grant for Local Section Activities Committee, which would be an opportunity to support leadership training. 28 college scholarships were given out to former Project SEED students. Lydia was re-elected by the Councilors to the Committee on Nominations & Elections. There is another \$500 grant opportunity for innovative local events for community outreach, if there is interest – application deadline October 1st.
10. Reminder that we need to vote for Treasurer, Chair-elect, Councilor in Fall election (LH) – We need nominations soon so an election can be held. AW (secretary) will send out ballot when nominees are named.
11. *ChemLuminary Awards* (ES) - Our Section received 2 out of the 3 awards for which we had been nominated: The Outstanding Industry Event for the Recycle-a-Poster at Bell's and the Outstanding New Public Outreach Program for the Dance event. An article announcing these awards, with pictures, appeared in the September Newsletter and on the website. The awards will most likely be displayed at Section events throughout the fall. There was a brief discussion on where the awards will go on permanent display with suggestions of a public place such as WMU or the KIA.
12. *Upcoming Events* (All):
 - Event hosted jointly with Huron Valley Section /Ann Arbor (2015) – (BE)
 - Olympiad/NCO participation (Edu Comm chair)] – No report

6. New Business

1. *Report on date selection for Competitive Exam date* (JK - written) – We received an email from James Kiddle about how the date for the Exam was selected, which includes avoiding ACT or SAT dates, including the written exam for Juniors at the high schools. A date is also selected based on availability of locations at WMU for the second exam, and attention is given to ascertaining there is adequate time for grading and notification of the winners before the Award Date. The Science Olympiad date is not currently a primary factor taken into account when selecting a date. BE will add this date-selection information to the operations manual currently on the website.
2. *Next PR Email* – Safety/Career meeting announcement will need to be made on September 18th
3. Send items for the newsletter to: ACSkzoo@gmail.com by Sept 21 for Oct 2 publication
 - Chair's comment (JE)
 - call for symposia for JGLCRM2015 (JK)
 - If needed, Final call for volunteers for Chemistry Day at the Museum (LH)
 - Invitation to participate in 3rd Climate Change event? (JM)
 - announce/publicize Oct. 23 Science Café – Art (JE, LH)

- 2nd call for actual help with planning JGLCRM (LH)
 - describe/present Recycle-a-Poster program (ES)
 - report on the Safety presentation (BE) (submit for Newsletter by September 26)
 - announce Nov. Science Event at Gull Lake Schools
 - announce Nov. Green Chem Program at MSU.
4. The next meeting will take place on Monday October 6th at 6:30pm at Hunan Gardens on W. Main
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Minutes of KACS Executive Committee Meeting

Date

06 October 2014

Location

Hunan Gardens

Start time

18:37

End time

19:45

Minutes recorded by

Angela Willson

Members present

- Doug Williams (DW)
- Brian Eklov (BE)
- John Miller (JM)
- Angela Willson (AW)
- Sarah Glass (SG)
- Jennifer Furchak (JF)
- Lydia Hines (LH)
- John Engelmann (JE)
- Chartanay Bonner (CB)

1. Secretary's Report (AW)

1. *Review of September 2014 minutes* – September minutes were approved.

2. Treasurer's Report (JM)

1. *Treasurer's Report* – We had no income since the last meeting. Some items that have been paid include checks to WMU, ChemLuminary and SEED poster printing, and the CGSA Ice Cream Social. There are still three outstanding checks from Student High school awards (students have been contacted). We received a bill for the New Officer Conference in June, which has been paid. We have

budgeted for this month's Science Café at the Richmond Center on October 23rd. The next Climate Change event is planned for mid-December, and the Bridging the Gap Nanogrant has been fully spent and removed from the report.

2. *Investment Fund/Checking Account update* – Investments are down slightly from last month. Upcoming expenses include the meal after Dr. Fivizzani's talk, refreshments from the Safety event and mileage for the speaker.

3. **Communications Chair** (DW for DB & MW)

1. *Facebook page report* – The Facebook page has 99 likes. A couple of upcoming events (NCW at Kal Valley Museum, Frontiers in Chemistry Lectureship) have been created. Page is updated several times a week with chemistry-related news and links. Email communication with membership has included: 9/18/15 – an email was sent about lab safety promoting an ACS webinar and Dr. Fivizzani's presentation; 9/25/14 – an email was sent promoting the Dow Great Lakes Bay Regional Science and Engineering Festival (Sept 27th); 10/3/14 – October Newsletter was sent to membership.
2. *Website report* – We had 322 browsing sessions of which 262 were unique visitors. Of the 322, the most popular starting places were the homepage (155), the September newsletter (55), the October newsletter (37) and the safety lecture event page (19).
3. *Newsletter Report* – The October newsletter has been published. Domain name fees and registration have been taken care of.

4. **Western Michigan University and Kalamazoo College Student Organizations**

1. *Kalamazoo College* (JF, SG, MB) – K College held their first Chem Club meeting and had approximately 20 members present. They have a table planned at NCW at the Museum and a Mole Day event planned on campus.
2. *WMU Chem Club* (LH for MZ) – Chem club will be doing slime at the museum event.
3. *WMU Chemistry Grad Student Assoc (CGSA)* (CB) – CGSA had their ice cream social for the undergraduate and graduate students, faculty, and staff of the Chemistry Department. More than 40 people attended the event to kick off the new school year. CGSA also asked for \$50 to host a TEDx streamed event on campus to provide refreshments. This event will be co-hosted with NOBCCChE.
4. *NOBCCChE* (CB) – Students attended a STEM Festival conference in New Orleans and had a successful trip. At Homecoming the group will be hosting a hot chocolate and cider fundraiser to raise money for their Ghana project that looks to provide jobs and health insurance.

5. **Old Business**

1. *2015 Joint Great Lakes-Central Regional meeting* (LH) – Planning is still moving along for the meeting. Budget planning has begun and there are currently 23 planned symposia. There are also regular sub committee meetings happening and fundraising has started. The goal is to have a variety of topics covering the themes of food, health, and the environment. Registration fees are being set and there are sure to be more specific details to follow.
2. *Climate Change Grant 3rd event* (JM) – After receiving input from the Extended University Program (EUP) and KRESA on when is best to hold the 3rd event for teachers, it has been decided that late Fall to Spring works best because of when credits are due. The event has been set for the 2nd week in December during WMU's Exam Week. The event will be held on a week night and it will be easier to find a room for the event. All KACS members will be invited to participate.
3. *Further comment on invitation to "participate in Climate Science Challenge" in Denver* (JM) – We have agreed to participate in the event, but have not heard any additional information from the National event organizers.
4. *NCW – Chemistry Day at the Museum* – October 11 – and *Illustrated Poster contest* (LH) – It looks like we will have a good contingent of helpers at the event on Saturday, October 11th. The tables are organized and there are many candy-themed activities scheduled. Invitations to participate in the *Illustrated Poem/Poster contest* have been sent to K-12 teachers in our Section. The deadline for

submission to LH is November 5th. [Twice we have had national winners from our section, so we hope for a good turnout of posters].

5. *Art Science Café* (JE) – Jim Engelmann will be presenting on Thursday, October 23rd (Mole Day) on the 2nd floor of the Richmond Center on WMU's Campus at 6:02 pm. LH has agreed to organize refreshments, which will probably include pizza and soda.
6. *Recycle a Poster* – Nov 5 @Bell's (LH for ES) – Scheduled program is Tim Jamison, but no new information has been discussed and plans are not finalized.
7. *KACS Logo consideration* (ES/Carolyn Fink) – No report.
8. Reminder that we MUST have ELECTION for Treasurer, Chair-elect, Councilor in Oct. (LH) – Andre Venter has agreed to the nomination of Treasurer, but we are still looking for someone to fill the Chair-elect position. Discussion will be continued about the possibility of having an incentive for the Chair position in the future.
9. *High school Science Symposium* (LH) – The event has been postponed pending Edu Comm chair appointment. There is possibly a person interested in the chair position.
10. *Gull Lake Science & Engineering Event* (LH & JM) – We donated \$500 to the event that expects to have approximately 6000 students in attendance. They will have a table at our Chemistry Day at the Museum about the event. Our donation gave us a table at their event, where we will display literature about ACS offerings and some information about hands-on experiments youngsters can use for their learning. Because we do not have a KACS logo finalized, we will use the ACS logo for the event.

6. New Business

1. *Next PR Email* (all) - Art Science Cafe' announcement (October 23rd); Recycle-a-poster event announcement (November 5th?); announce Gull Lake Event (November 7th & 8th)
 2. Discuss the next newsletter mailing date and deadline for submissions. Send items for the newsletter to: ACSkzoo@gmail.com send by Oct 27 for Nov 3 publication
 - o Chair's comment (JE)
 - o call for symposia for JGLCRM2015 (JK)
 - o report on Art Science Café' (BE)
 - o ongoing call for actual help with planning JGLCRM (LH)
 - o report on NCW Chem Day at the Museum (LH)
 - o repeat announcement of need for chair-elect candidate(s) for Section Officer election (LH)
 - o describe/present Recycle-a-Poster program (ES)
 - o Repeat request for volunteers for Committee Chair/member vacancies (LH)
 - o report on Fall Ice Cream social (CB/SJ) – already submitted}
 3. The next meeting will take place on Tuesday, November 11th at 6:30pm at Hunan Gardens on W. Main.
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Minutes of KACS Executive Committee Meeting

Date

11 November 2014

Location

Hunan Gardens

Start time

18:41

End time

19:42

Minutes recorded by

Angela Willson

Members present

- Angela Willson (AW)
- Brian Eklov (BE)
- Sarah Glass (SG)
- Mara Birndorf (MB)
- Lydia Hines (LH)
- John Engelman (JE)
- Doug Williams (DW)
- John Miller (JM)
- and guest George Hines

-
1. **Secretary's Report** (AW)
 2. *Review of October 2014 minutes* – October minutes were approved
 3. **Treasurer's Report** (JM)
 4. *Treasurer's Report* - We have received our dues allocation from National for the second half of the year and we received reimbursement for LH councilor travel. We've also spent some money recently: We paid new officer conference registration, money for refreshments at the CGSA & NOBCChE TedX talk and CGSA &

Chem Club ice cream social, and expenses for Fivizzani's safety talk and visit. There were also some expenses associated with the poster event like prize money, refreshments and Jamison travel expenses. The Science Café expenses - venue, honorarium, travel, refreshments - will be paid from the Innovative Project Fund.

5. *Investment Fund / Checking Account update* - The investment fund is back at levels we saw in September.
6. *Budget items discussion* - Money that was used in the past for postcard mailings has been re-allocated to our website hosting costs. Some of the budget categories have also been changed to align more closely with National's categories for the ease of filling out FORMS. There were no changes to the budget requested from the members present.
7. **Communications Chair** (DW for DB)
8. *Website Report* - We had 216 users visiting the site. The front-page was the most popular (39% of pageviews) with the December newsletter being the second most popular (22% of pageviews). Any member that has a gmail account and would like to be added to the analytics account can contact Mark Wolf.
9. *Newsletter/Facebook Report* - An email will be sent to the membership on November 21, to promote the Nov. 24 Harmon Lectureship by Paul Anastas. Facebook page events were also created for this event. Facebook page has reached 118 followers.
10. **WMU and K College Chemistry Student Organizations**
11. *Kalamazoo College* (JF, SG, MB) - Sarah and Mara gave reports on the Mole Day event and an ice-cream social event for science/chemistry students at the college [written report to be sent for the newsletter]
12. *WMU Chem Club* (MZ) - No report
13. *WMU Chemistry Graduate Student Association (CGSA)* (CB) - No report
14. *NOBCChE* (CB) - No report. LH reminded us that there is no budget line item for NOBCChE because they are not an officially supported ACS student organization. This is different than occasionally allocating funds and grants to their events on a per case basis. NOBCChE is listed as a "Student Group" on our website.
15. **Old Business**
 1. *2015 Joint Great Lakes-Central Regional meeting*, May 27-30, Grand Rapids (LH). - We have one sponsor and 2 exhibitors' checks in hand. The current problem is finding a time to meet for finishing the budget and symposium discussions. There are currently 23 submitted symposia. Planning is progressing disappointingly slowly. Papers will be accepted beginning January 5th.
 2. *Report on NCW - Chemistry Day at the Museum - October 11 - and Illustrated Poster contest* (LH) - There were no posters submitted for the Illustrated Poster contest this year, which might be because of teacher disappointment in ACS making winning posters property of ACS, but we are not sure. Museum day was a "ton o' fun". We had good participation from ACS members, and, as always, many family and friends who also helped.
 3. *Climate Change Grant 3rd event - 2nd week of December* (JM) - The event is scheduled for December 12th in the morning in Rood Hall at WMU. There will be an invitation for participation sent to KACS members in the next newsletter. This will be a 5-hour session because of alignment with continuing education credits for teachers.
 4. *Further comment on invitation to "participate in Climate Science Challenge" at Denver ACS* (JM) - An abstract has been submitted for the national meeting in Denver. JM plans to describe the approach that they took in our local section when structuring the Climate Change Event. Part of the problem with creating the material was working with and around some of ACS National's dense materials.
 5. *KACS Logo consideration* - continued (ES/Carolyn Fink) - No report.
 6. *Report on status of election for Treasurer, Chair-elect, Councilor* (AW) - The link for the election was sent out to members on November 4th. Polls will stay open for one month and after that we will have election results.

7. *Reports re the outreach events at Gobles Elementary and Portage* (Haverhill Elementary) (AW) - Both events were successful. There was a lot of learning and fun for all of the students involved. At Gobles they had a science day with students and parents rotating to different classrooms. Haverhill's Science Day was a replacement to their Halloween party, which began with Halloween-themed science demonstrations.
8. *Report on GLHS STEM exposition* (BE;LH) - This event was also a "ton o' fun", very well conceived and executed. On Friday Brian Eklov, Sarut Jianrattanasawatt, and Carl Stachew (a former KACS Secretary) took shifts to work the table, and Lydia Hines worked the table on Saturday. We did not have any activities at our table, but we distributed ACS materials to over 6000 attendees - students, teachers and other interested public.
9. *Event hosted jointly with Huron Valley Section /Ann Arbor* (2015) - funding request (BE) - The Huron Valley Section is trying to gauge our interest in a joint meeting with Ann Arbor and Detroit. They are requesting our monetary support of between \$1000-\$1500 for the event. Planning for this will continue at a meeting between the sections at the New Officer Training. We may be interested in a \$750 contribution, if possible.

16. New Business

1. *New Officers' Conference Dallas TX, January 23-25, 2015* - André Venter, our nominee for treasurer, has interest in the leadership training.
2. *Next PR Email* (all) - Climate change invitation, election reminder, new officer announcements
3. Discuss the next newsletter mailing date and deadline for submissions. Send items for the newsletter to ACSkzoo@gmail.com send by Nov 21 for Dec 3 publication
 - o Chair's comment (JE)
 - o Invitation to participate in December Climate Change event (JM)
 - o report on October Art Science Café' (BE)
 - o ongoing call for actual help with planning JGLCRM (LH) report on Recycle-a-Poster program (ES)
 - o Reports on outreach events at Gobles and Haverhill Elementary Schools (AW)
4. The next meeting will take place on Thursday, December 11th at 6:30pm at Hunan Gardens on W. Main.

17. Around the Table

- o We had a discussion about events that happen at WMU and the need for directions for off-campus people. There was a competing event the night of the Science café and the venue had poor acoustics.
- o The Bell's poster session again was well received. There has been a recommendation to change the name of the event from "Recycle a Poster" to "KACS symposium".
- o John Miller raised his glass in recognition of Wally Hines, a former chair of the Section and an active volunteer, who died on October 31, 2014.

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Minutes of KACS Executive Committee Meeting

Date

11 December 2014

Location

Hunan Gardens

Start time

18:35

End time

19:21

Minutes recorded by

Angela Willson

Members present

- Angela Willson (AW)
- Lydia Hines (LH)
- John Engelman (JE)
- Jennifer Furchak (JF)
- Brian Eklov (BE)
- Sarah Glass (SG)
- Elke Shoffers (ES)
- Andre Venter (AV)

-
1. **Secretary's Report** (AW) - October minutes were approved except the addition of the social/website report
 2. **Treasurer's Report** (AV for JM)
 1. *Treasurer's Report* - We have cleared some expenses from the Recycle a Poster event, including prize money and food. We also have had some expenses from Science Café. AV will follow up with JM about May 2014 award winners and if they have been tracked down.
 2. *Investment Fund/Checking Account Update* - The Science Café stipend was paid from two accounts. There will be no new income until January. We also have some upcoming expenses from the Climate

Change Workshop and Leadership Conference. ES will follow up with Waters about upcoming income.

3. *Budget Approval* - The printing and postage expense should be replaced with website domain as discussed in our previous meeting. With this correction the budget was approved.

3. **Communications Chair (DB)**

1. *Facebook page report* (DB) - The Facebook page has reached 118 followers. An event was created for the Paul Anastas talk on November 24th
2. *Website report* (MW) - The website had 216 users visiting the site. The front-page was the most popular (39% of pageviews) with the December newsletter being the second most popular (22% of pageviews). EC members with @gmail.com accounts have been added to the Google Analytics, which is used to track these hits for the website. If anyone would like to be added to the analytics account, let MW know and he will gladly add you.
3. *Newsletter Report* (DB) - The December newsletter was distributed on December 5th through email, website, and Facebook page. An email was also sent to users to promote the Harmon Lectureship by Paul Anastas on November 21st for the November 24th presentation.

4. **Western Michigna University and Kalamazoo College Chemistry Student Organizations**

1. *Kalamazoo College* (SG, MB, JF) - As class is not in session there is not much that is new to report. In January, we will have the Battle of the Chem Clubs, detail to be determined
2. *WMU Chem Club* (MZ) - No report
3. *WMU Chemistry Graduate Student Assoc (CGSA)* (CB) - No report. However, we do know that they held their annual Thanksgiving pot-luck dinner.
4. *NOBCCHE* (CB) - No report

5. **Old Business**

1. *2015 Joint Great Lakes-Central Regional (JGLCRM) meeting*, May 27-30, Grand Rapids (LH) - Things are moving, but still slowly. A call for papers will be in C&EN magazine. Working on the registration form, so that registration may open on December 15th. There are still many loose ends due to some dysfunctional organization. The next phone conference is scheduled on 12/19.
2. *Climate Change Grant 3rd event Plans* (JM) - No report in JM absence, but it is scheduled for 12/12 (tomorrow) in Rood Hall. There have been disappointingly few communciations for this event
3. *KACS Logo consideration* - continued (ES/Carolyn Fink) - No report. More information in the upcoming year as ES will follow through
4. *Results of election for Treasurer, Councilor/report to National ACS office* (AW) - Our new officer is Andre Venter, treasurer and our returning officer is Lydia Hines, councillor. Each received 38 votes through SurveyMonkey
5. *Event hosted jointly with Huron Valley Section /Ann Arbor (2015)* (BE) - AV has agreed to meet with the group in Dallas during the Leadership meting. We have offered \$750 of support for this event. More details to come.
6. *&New Officers' Conference* Dallas TX, January 23-25, 2015* - AV is registered for the conference, but is still working on a plane ticket.
7. *Olympiad* - We have received no response from the interested Mattawan teacher and club (Jodi Tuls), so there is no new information about the desire to hold this event.

6. **New Business**

1. *Thanks to outgoing officers* (All) - It has been another great year. We will miss ES at all of the usual meetings after all of her leadership to the section, but we will still see her occasionally. BE is ready to write his first comments as chair and we welcomed AV to the EC board.
2. Discuss the next newsletter mailing date and deadline for submissions. Send items for the newsletter to: ACSkzoo@gmail.com send by Dec. 28 for January 5 publication
 - o Chair's inaugural comment (BE)
 - o ongoing call for actual help with planning JGLCRM (LH)

- report on 3rd Climate Change workshop (JM)
 - student group summaries and highlights
 - welcome new and re-elected officers
 - year past and year ahead
3. The next meeting will take place on Wednesday, January 7th at 6:30 pm at Hunan Gardens on W. Main

7. Around the Table

1. DB has suggested that we get 11 oz ceramic mugs with the KACS logo to sell at cost to act as merchandise
 2. AV agreed to present poster for Chemluminary award at Dallas and bring handout of activities. This handout will also be useful for the report and more. ES will advise on the presentation.
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