

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

12 January 2011

Location

Sushiya

Start time

18:45

Minutes recorded by

Doug Williams

Members present

- Sue Stapleton (SS)
- Lydia Hines (LH)
- Don Schreiber (DS)
- Doug Williams (DW)
- Kim Greve (KG)
- Mike Kiella (MK)

1. Secretary's Report

1. December minutes were approved with no changes.
2. *Action Item Table* - The item for 2010 budget resolution was removed. The 2011 annual councilor biography form is completed. Doug will extend the list for Apr-Jun for review at the next meeting.

2. Treasurer's Report

1. Dec. Treasurer's Report was approved with no changes.
2. *Investment/Checking Funds update* - Pending investment of funds.

3. WMU and KCollege Student Members

1. *WMU* - First meeting was scheduled for Jan 11. No report.
2. *KCollege* - Lydia reported that though Jeff Bartz is the faculty advisor to the student chapter, Tom Smith will continue to represent the department.

4. Old Business

1. *Operations Manual* - The latest revision of the manual was approved as drafted and will be posted on our web site. The version will include job descriptions for the National Chemistry Week and Project SEED coordinators.
2. *Spring Speaker* (2011-03-22) - No changes. The topic survey is in progress. Doug will establish venue and proposed schedule before the next meeting.
3. *January Mixer* (2011-01-20) - We are on schedule. Four panelists have been identified to speak. WMU Catering is scheduled to serve. Doug will obtain alcohol. An e-mail reminder will go out early next week.
4. *Use of surplus funds* - development grant proposal. No report. Hold for Feb.

5. New Business

1. *Annual report* - Sue, Lydia and Doug have accessed the new annual report system (called FORMS). Sue is working on the report.
2. *Project SEED grant application* - Applications are due Jan 28. Don will take care of this.
3. *Innovative Planning Grant* - Applications are due Jan 31. We do not have a proposal for this round but will work ahead to submit in June. Each section can be awarded one IPG per year.
4. *Girl Scout chemistry badge* - Kim has submitted the request for ACS insurance. She has received registration for only 8 girls and 2 volunteers. This event might not be done again this year. It is designed for 80-120 girls and requires 15-20 volunteers. We would run it with as few as 40 girls. The local council lists our activity as one of many in their event booklet. Mike Kiella offered to contact the Girl Scout office with Kim's guidance to ask for a more assertive marketing approach. Kim suggested that we might prefer to offer this activity in conjunction with Chemistry Day rather than as a separate event.
5. *Mass Spec User Group* - No report.
6. *Newsletter and upcoming events* - The recent newsletter has generated some encouraging feedback. With our upcoming events in Feb and Mar, the committee felt that it would be helpful to have another newsletter timed for early February. Doug will initiate this with David. David will announce the name of the Sudoku puzzle winner in the next issue.

6. Around the Table

1. Doug announced that Dr. Steve Hamilton of Kellogg Biological Station has agreed to be our Science Café speaker on Tue, Feb 22.
2. Don Schreiber reported that WMU has engaged a speaker to come on Feb 21 on the topic of stamp collecting and chemistry history. We agreed that we would help advertise and possibly cosponsor this talk once we have more details.
3. Executive Committee meeting time. Several committee members asked for a consistent meeting time and day for each month. Doug will try again in Feb to find a time to accommodate all of the voting officers. Mike is unavailable on Tue and Thu. Sue cannot attend on the first Wed of each month.

Meeting Adjourned 8:02 PM

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

03 February 2011

Location

Sushiya

Start time

18:45

Minutes recorded by

Carl Stachew

Members present

- Sue Stapleton (SS)
- Lydia Hines (LH)
- Doug Williams (DW)
- John Miller (JM)
- Carl Stachew (CS)
- Tom Smith (TS)

1. Secretary's Report

1. January minutes were approved with no changes.
2. *Action Item Table* - The Project Seed application was submitted. There will be one returning student and one new student. Notices have been sent to the local high schools for the High School Science Symposium. Girl Scout Merit Badge Day has been cancelled due to lack of interest.

2. Treasurer's Report

1. Jan. Treasurer's Report was approved with no changes.
2. *Investment/Checking Funds update* - Pending investment of funds.

3. WMU and KCollege Student Members

1. *WMU* - No report.
2. *KCollege* - Several members of the chemistry club are mentoring and tutoring students at the Woodward school. DW suggested finding ways for the local ACS to help or reward the students for

their efforts.

4. Old Business

1. *January Mixer* (2011-01-20) - The event attracted 25 members. The four panelists provided interesting discussion of their efforts in the consultant business.
2. *Annual report* - Completion is pending JM to add costs and source of funding for each local ACS event. CS recommended adding the Pfizer tour for the WMU freshman chemistry seminar students as a local ACS event.
3. *Spring Speaker* (2011-03-22) - Dr. Heindel will arrive early afternoon. An afternoon talk is pending a response from Pfizer. A dinner is planned followed by the evening talk at 6:30 PM at KAMSC titled "Tinctures, Tonics, and Patent Medicines: A History of Commercialized Quackery"
4. *Use of surplus funds* – JM provided an excellent development grant proposal. Need to add requirement for references and checking references as part of the approval process. The criterion for reviewing proposals needs development. Contact John with your suggestions.
5. *Section Teaching Award Update* - Notices are sent to the local principals. The last several years have been difficult to obtain responses. The Education Committee may consider having this award every other year.

5. New Business

1. SPARKLE workshop participant has not been identified. The workshop focuses on public relations training and developing a public relations plan.
2. *Mass Spec User Group* - No report.
3. *Planning for Apr-Jun2011* - Earth Day event is April 16 th from 10:00 to 16:00 at the Nature Center. Theme is Energy. Contact Lydia if you are interested in volunteering.
4. *Feb Newsletter* - Add Project Seed and the High School Science Symposium as upcoming events/programs.

6. Around the Table

1. Lydia noted the Illustrated Poem Contest for students K-12 on the Energy Theme is due to her by March 31; the poem is limited to 40 words.
2. Lydia contacted the Greek Association of Chemists to establish a dialogue as part of the International Year of Chemistry.

Meeting Adjourned 20:15

© Copyright Kalamazoo Section of the American Chemical Society - All rights reserved

E-mail our Webmaster ([mailto:webmaster@kalamazooacs.org?subject=KACS website](mailto:webmaster@kalamazooacs.org?subject=KACS%20website))

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

02 March 2011

Location

Hunan Gardens

Start time

18:45

Minutes recorded by

Carl Stachew

Members present

- Sue Stapleton (SS)
- Lydia Hines (LH)
- Doug Williams (DW)
- John Miller (JM)
- Carl Stachew (CS)
- Andre Ventre (AV)
- John Wendt (JW)

1. Secretary's Report

1. February minutes were approved with no changes.

2. Treasurer's Report

1. Feb. report was approved with revision to add \$250 Science Café grant to the checking balance. March report approved.
2. *Investment/Checking Funds update* - Pending completion of administrative work by Vanguard.

3. WMU and KCollege Student Members

1. *WMU* - No report.
2. *KCollege* - No report

4. Old Business

1. *SPARKLE workshop* - No representative identified. National ACS wants someone who will commit to undertaking a Public Relations Chair in the local section.
2. *Science Café* - See summary in the March newsletter.
3. MS user group has 22 attendees from industry, academia and retirees. Next event is being held during the WMU Chemistry Research Day on April 15th. Planning a recycled poster session after the ASMS meeting.
4. *Spring Science Symposium* - Cancelled due to lack of interest. Possibility of rescheduling the event in May.
5. *Spring Speaker (2011-03-22)* - Dr. Heindel will arrive early afternoon. First stop is at Kalexsyn for 1.5 hours followed by some break time before the dinner at 17:–. Anyone interested in attending the dinner contact Doug Williams. The talk starts at 6:30 PM at KAMSC titled “Tinctures, Tonics, and Patent Medicines: A History of Commercialized Quackery”

5. **New Business**

1. The section welcomed Dr. John Wendt from Pfizer Vet Med R&D. John explained Pfizer is offering 2K towards joint activities with KACS. Potential events are a recycled poster session and a fall speaker. DW will work with John on the details for the events.
2. *Action Item table* - Earth Day event needs volunteers to assist LH. The event is at the Kalamazoo Nature Center on April 16 th . The next Science Café will be held in April at KVCC focusing on alternative energy. The March newsletter will have contain an announcement for Teacher’s Awards.

6. **Around the Table**

1. CS noted that Pfizer Science Outreach is working with a teacher’s group through K-RESA and the Kalamazoo Valley Museum to bring hands on science to K-12. This group may be a future source for cooperation withKACS through an innovation grant. The group is determining projects for grant funding.
2. AV noted the Detroit Museum is hosting a Fakes and Forgeries exhibit. He would like to get a carpool together for members interested in attending.
3. SS noted the High School Science Olympiad will be held March 19 at WMU. Volunteers are needed.
4. LH noted the 2010 annual report was submitted to National ACS.

Meeting Adjourned 8:15 PM

The next meeting will be April 13 th at 6:30PM at Hunan Gardens (West Main location).

© Copyright Kalamazoo Section of the American Chemical Society - All rights reserved

E-mail our Webmaster ([mailto:webmaster@kalamazooacs.org?subject=KACS website](mailto:webmaster@kalamazooacs.org?subject=KACS%20website))

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

13 April 2011

Location

Hunan Gardens

Start time

18:35

Minutes recorded by

Carl Stachew

Members present

- Don Schrieber (DS)
- Lydia Hines (LH)
- Doug Williams (DW)
- John Miller (JM)
- Carl Stachew (CS)
- Andre Venter (AV)
- Tom Smith (TS)

1. Secretary's Report

1. March minutes were approved with no changes.

2. Treasurer's Report

1. March report was approved with no changes.
2. *Investment/Checking Funds update* - JM waiting to get access pin from Vanguard in order to wire funds into the account.

3. WMU and KCollege Student Members

1. WMU assisted with the regional Science Olympiad and conducted demos at the Plainwell Science Night.
2. KCollege is preparing for next month's annual Forensics Day.

4. Old Business

1. *Spring Speaker (3/22/11)* - Dr. Heindel toured Kalexsyn and Kalsec in the afternoon. The talk was informative and attended by 40 KAMSC students and 10 members. Our section covered the costs for the entire trip and will be reimbursed by the other local sections.
2. Earth Day is this Saturday April 16th from 10:00 to 16:00. LH will have a table with ACS information along with a demonstration. One poem entry was submitted from our section.
3. *Spring Science Symposium* - Notices were sent and DS is waiting on responses.
4. Program funds from Pfizer will be used for a fall poster session.

5. New Business

1. *Innovative Planning Grant* - Annette Hoppenworth suggested producing science demonstration videos that could be used for the museum to educate the community. Additional thought is required to further develop this idea before recommending submitting it. Suggestions on where to produce the video ranged from local high schools, WMU or Pfizer.
2. *Action Item table* - Next Science Café is April 28 on Wind and Solar Energy at KVCC from 6 to 8 PM Room 4240. June Science Café is tentative for Nuclear energy. Fall speaker proposal is Dr. Joe Vinson "The Chemistry of Chocolate."
3. *Great Lakes Regional Meeting Committee* - LH noted this group has not been organized and it is very difficult to reach the local sections within the group. The EC questioned the benefits of remaining in this region. LH, as our Section representative to the Board of Directors, will monitor the activities of this Board, now that the Great Lakes Region has become an incorporated body. She will investigate what action may be necessary if our Section chooses to leave the Great Lakes Region and align itself with the Central Region, which is the Region to which all Michigan Lower Peninsula Sections belong.
4. Next newsletter is targeted for early May. Tentative content are announcements for the June Science Café and the Chemistry Awards ceremony.

6. Around the Table

1. LH presented her Councilor's report from the national meeting in Anaheim. A copy of the report is available on the website.
2. High school teacher nominations are Joe Thorstenson (KAMSC) and Brad Portis (Gull Lake).

Meeting Adjourned 8:05 PM

The next meeting will be May 4 th at 6:30PM at Hunan Gardens (West Main location).

© Copyright Kalamazoo Section of the American Chemical Society - All rights reserved

E-mail our Webmaster ([mailto:webmaster@kalamazooacs.org?subject=KACS website](mailto:webmaster@kalamazooacs.org?subject=KACS%20website))

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

04 May 2011

Location

Hunan Gardens

Start time

18:35

Minutes recorded by

Lydia Hines with additions by Doug Williams

Members present

- o Doug Williams (DW)
- o John Miller(JM)
- o Tom Smith(TS)
- o David Bolliet(DB)
- o Don Schreiber(DS)
- o Lydia Hines(LH)
- o Susan Stapleton(SS)

1. **Secretary's Report** - April meeting Minutes were approved as presented

2. **Treasurer's Report**

1. April Treasurer's Report was approved as presented.

2. *Investment/Checking Funds update* - JM is awaiting clearance of bank routing number from Vanguard before funds transfer is completed.

3. **WMU and KCollege Student Members**

1. *WMU* - No update. Club is inactive until the fall.

2. *KCollege* - The K College students are getting ready for Forensics Day for KPS Elementary School students on 2011-05-26 in the Dow Science Bldg.

4. **Mass Spec Users Group** - Andre Venter indicated by way of a report that there would be no more meetings of the Mass Spec Group until July.

5. Old Business

1. *April events* - LH gave a brief report on Earth Day activities at the Kalamazoo Nature Center; a written report can be found on the KACS website. DW gave a report on the Science Café on Solar and Wind Energy at KVCC; again, a written report can be found on the KACS website.
2. *Spring Science Symposium* - DS reported that there were 32 students present at the Spring Science Symposium on 2011-05-03 at WMU. There were 6 talks and 1 tour; the students and teachers were appreciative. The possibility of having this activity either the week before or the week after Christmas break will be explored.
3. *Program funds from Pfizer* - No update on programming plans. DW will follow up.
4. *Innovative Planning Grant* - Concerning the possible use for IPG funds for a video demo of chemistry activities (suggestion from Annette Hoppenworth), DS and JM noted that a 2-3 min video clip made by WMU personnel would likely cost \$1000. Carl Stachew sent some suggestions for use of such funds: Summer Science conference at WMU for Middle School Students? Adult hands-on/teaching activities at WMU? Cooperation with KRESA to stock kits and train teachers? Discussion will continue.

6. New Business

1. *Action items table and upcoming events*
 1. DB reported that the movie "Home" will be shown on Friday 2011-05-13 at Kalamazoo College Dow Science Center (Room 226) at 19:00, and on Saturday 2011-05-14 at 20:00 in Wood Hall Rm 1001 at WMU. Publicity will be through the KACS Newsletter, and through the Home Movie Facebook page; their request to us was that the movie be open to the public and that no admission fee be charged. That would pose no problem - the only thing we might do is to suggest a free-will donation to the PUR water program which ACS is promoting during International Year of Chemistry to provide potable water in areas of the world which do not have it.
 2. Plans are in place for our Awards reception on 2011-05-23. We had three applications for our outstanding high school teacher award.
 3. The Project SEED reception will be close to 2011-08-10.
 4. There was a suggestion that we have an undergraduate mixer as our Fall meeting with recommendation that we have a speaker (Vinson) on the health effects of chocolate along with a chocolate tasting opportunity. DS will float that idea by Mrs. Heilmann (wife of the former owner of the Heilmann chocolate shop).
2. May Newsletter content should be to DB by no later than Friday 2011-05-05.

7. Around the Table

1. LH requested a paper copy of our 2010 Annual Report. Doug offered to print it.
2. LH sent a letter of invitation to our Awards gathering to all seven of our Section's 50-and 60-year members; to this point Hessler has responded affirmatively.
3. LH requested the names of Chairs of the Local Section from 1995 - 2006, along with the years during which they served; DS will provide from prior years' Awards Programs.
4. A card was signed to send to Dean Cooke, a former councilor.
5. LH suggested that we continue to participate with the Great Lakes Region either in person or by teleconference until we know what is going on with its organization.
6. DW will increase his efforts at encouraging broader participation in the Section's governance. The next election will be for a Chair-Elect (one-year term), a secretary (two-year term), and councilor (three-year term).

Meeting Adjourned 19:50.

Next EC meeting at Hunan Gardens (West Main) at 18:30 on Wednesday 2011-06-01.

© Copyright Kalamazoo Section of the American Chemical Society - All rights reserved

E-mail our Webmaster ([mailto:webmaster@kalamazooacs.org?subject=KACS website](mailto:webmaster@kalamazooacs.org?subject=KACS%20website))

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

01 June 2011

Location

Hunan Gardens

Start time

18:35

Minutes recorded by

Carl Stachew

Members present

- Don Schrieber (DS)
- Lydia Hines (LH)
- Doug Williams (DW)
- Carl Stachew (CS)
- Andre Venter (AV)
- David Bolliet (DB)

1. Secretary's Report

1. May minutes were approved with no changes.

2. Treasurer's Report

1. Reimbursements for Councilor travel received.

3. WMU and KCollege Student Members

1. *WMU* - no update from ChemClub
2. *WMU Chemistry Graduate Student Association* - interested in having an event with the KACS. See New Business for the event. The Executive Committee recommended a member of the association attend the KACS meetings.
3. *KCollege* - no update.

4. MS User Group Report

1. An outdoor poster session for one day during the time period of Sept. 6 th through Sept. 9th is being considered. The activity may be combined with the Pfizer co-sponsored poster session.

5. Old Business

1. *HOME* - Eleven members attended the movie on Friday May 13 th at K-College. The Saturday May 14th showing at WMU did not draw any members likely due to the weekend date.
2. The Spring Awards Reception summary is posted on the website. Congratulations to John Miller for receiving the Section Member Award.
3. *Program Funds from Pfizer* - The event requires planning.
4. *Innovative Planning Grant* - No additional projects are being pursued at this time.
5. *Website traffic* - DB presented a nice summary of the website activity. The newsletter is driving activity on the website. 20% to 25% of the membership accessed the website during the week of the newsletter.

6. New Business

1. *Great Lakes Regional Meeting Steering Committee* - A teleconference scheduled for June 9th will cover what the region should be doing. LH noted only half of the sections have responded to attend the teleconference. LH is checking with National ACS if a local section can opt out of belonging to a region and can a local section join another region.
2. Fall Tour speaker is Dr. Joe Vinson "The Chemistry of Chocolate." DW is coordinating travel plans and schedule with other local sections. DW will contact local chocolatiers about offering chocolate at the event.
3. *Upcoming events* - June 17th barbeque with WMU grad students. Combine this event with hosting the Kalamazoo County Haz-Mat team. The budget has \$125 from the Bridging the Gap grant to use towards the event. E-mail notification of the event will be sent.
4. The Project SEED program has enrolled one student this year. Don has affiliated our student with the REU program participants at WMU for this summer.

7. Around the Table

1. LH presented a new letterhead for the section. The EC approved the letterhead.
2. LH obtained pins to present to past chairs of the KACS.
3. The Executive committee recommends that LH send the picture of the teacher and former student now teacher to the ACS for the C&E News.
4. LH noted the Chemical Education Conference is set for July 24-28 th at WMU.

Meeting Adjourned 20:05

The next meeting will be Aug 4t h at 6:30PM at Hunan Gardens (West Main location) or McGinnis Landing (to be confirmed).

© Copyright Kalamazoo Section of the American Chemical Society - All rights reserved

E-mail our Webmaster ([mailto:webmaster@kalamazooacs.org?subject=KACS website](mailto:webmaster@kalamazooacs.org?subject=KACS%20website))

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

04 August 2011

Location

McGinnis Landing

Start time

18:35

Minutes recorded by

Carl Stachew

Members present

- Don Schrieber (DS)
- Lydia Hines (LH)
- Doug Williams (DW)
- Carl Stachew (CS)
- Andre Venter (AV)
- John Wendt (JW)
- Sue Stapleton (SS)
- Elke Schoffers (ES)
- John Miller (JM)
- Kevin Douglass (KD)
- Kim Greve (KG)

1. Secretary's Report

1. June minutes were approved with no changes.

2. Treasurer's Report

1. August report approved. JM transferring funds over time to the investment account to take advantage of dollar cost averaging.

3. Communications Chair – Web site report

1. Traffic increased during the notifications for the Jeopardy event and the Great Lakes Regional meeting notice. The report demonstrates the e-mail notifications are driving members to the website for information.
- 4. WMU and KCollege Student Members**
1. *WMU* and *KCollege* - no updates
 2. *WMU Grad Student Association* - The group welcomed Kevin Douglass to the KACS meetings. Kevin noted the barbeque event on June 17th was well attended. A goal is to have future events to introduce grad student to local companies.
- 5. MS User Group Report**
1. Discussion about including the September poster session with the Pfizer sponsored event continued. AV, DW and JW will work together to find a date and location for a fall poster session. The event is tentatively set for November.
- 6. Old Business**
1. LH presented a detailed history of the purpose for having regional sections. See the associated file on the website. A question arose regarding the frequency of regional meetings. The Executive Committee recommended the region sponsor biennial meetings in the future. LH will provide our recommendation to the Great Lakes Region.
 2. DW is working on having Convections with Convictions provide chocolate for the fall speaker event. The budget contains \$300 for chocolate. A recommendation was made to charge a nominal fee (\$2) for the event to obtain an accurate headcount and to offset costs for the event.
 3. *Program Funds from Pfizer* - The event was covered under the Mass Spec Users Group Report.
 4. *ChemAble Grant Proposal* - No updates. There was much discussion about the purpose and size of the award along with the content of the application. JM will work on developing a draft form with standard questions for applicants.
- 7. New Business**
1. *2011 Annual Report* - Doug has started adding activity reports to the FORMS website but found the website inconsistent for saving inputs. He has entered our 2011 events through February.
 2. *Action Items Table* - Chemistry Day is set for Oct 15 from 12 to 4PM. This year's theme is Our Health Our Future. The Project Seed reception will be combined with the WMU-HHMI program on August 10, 9-11 a.m.
 3. *Girl Scouts Activity* - KG has not heard from the coordinator. For now this event will be left pending a request from the Girl Scouts.
 4. *August Newsletter* - DW compiled a list of content and will send out a request for content to everyone. The list included the fall speaker event, Chemistry Day, the Teacher Award noted in the C&E News, the WMU barbeque event Great Lake Regional Meeting notice, a call for election candidates and a notification about the November poster session.
- 8. Around the Table**
1. AV requested a link to the WMU ChemClub and Grad Student Association on the website.
 2. LH noted we have an IYC contact from Cyprus. His name is Hercules Panayotides.
 3. LH requested information regarding lab safety. The topic is on the Councilor's meeting agenda at the next ACS National Meeting.

Meeting Adjourned 8:05 PM

The next meeting will be Sep 14th at 6:30PM at Hunan Gardens (West Main location).

E-mail our Webmaster ([mailto:webmaster@kalamazooacs.org?subject=KACS website](mailto:webmaster@kalamazooacs.org?subject=KACS%20website))

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

14 September 2011

Location

Hunan Gardens

Start time

18:35

Minutes recorded by

Doug Williams

Members present

- o Don Schreiber (DS)
- o Lydia Hines (LH)
- o Andre Venter (AV)
- o John Wendt (JW)
- o Elke Schoffers (ES)
- o John Miller (JM)
- o Kevin Douglass (KD)
- o Tom Smith (TS)
- o Doug Williams (DW)
- o Carolyn Pugh (CP)

Pennies for Pur Water

LH passed the jar around the table for donations for Pennies for PUR™ Water.

Reflections on Dean Cooke

Former Local Section Councilor and Chair Dean Cooke passed away on August 10. A brief notice has been posted on the WMU news Web site but we have been unable to locate an official obituary from his family or funeral home.

1. Secretary's Report

1. August minutes were approved with no changes.

2. Treasurer's Report

1. The September report was approved. JM will correct his template to show that our checking account is with Bank of America (not LaSalle). We have approximately \$13,000 yet to transfer from our checking account to our investment funds.

3. Communications Chair – Web site report

1. David Bolliet (in absentia) provided a Web site traffic update. Email notifications once again prompted most of the traffic. DW reported that David has begun to repace a Facebook page for our Local Section. Our newsletters were praised for their form and easy, direct links.

4. WMU and KCollege Student Members

1. KCollege students will have their first meeting on Friday this week.

2. WMU undergraduate Chem Club has met once and is beginning to prepare for school visits. They had a recruiting table at Bronco Bash and have elected new officers for the year (Scotty Lambert – President, Emily Cobb – Vice President, Phillip Macklin – Secretary, Lindsey Simon – Treasurer, Donnapha Kuppaticasem – Event Coordinator).

3. *WMU Grad Student Association* - Kevin Douglass reported seven new graduate students have joined the department but the CGSA has not met. They will review our invitation to share a banking account with us and will survey their members to see how many belong to ACS.

5. MS User Group Report

1. No report.

6. Old Business

1. *Nominations* - Carolyn Pugh, who joined us for the meeting, has agreed to run for Secretary (two year term). Lydia will run for reelection as Councilor (three year term). ES and DW are still seeking nominations for Chair Elect. They hope to have a full ballot ready for member elections by mid-October.

2. Fall speaker plans are progressing. Member and selected school notices were distributed in the last newsletter and by email. DW reported preregistration of 64 people (about 30 ACS members). DW asked others to let him know if they would like to spend time with speaker Joe Vinson during his visit to Kalamazoo. AV said he would like to meet with him and Vinson expressed interest in visiting Kalsec.

3. National Chemistry Week progress update. LH has distributed information to schools pertaining to the ACS NCW poster competition. Entries are due by Oct 14. She has also informed our local college colleagues of ACS encouragement to collect personal hygiene supplies for the needy during NCW. She has received offers from 6 people to deliver activities during Chemistry Day and from 5 others to assist.

4. *Poster session* (Pfizer sponsored) - We decided to hold this event at Bell's Eccentric Café on Tuesday, Nov 1. Funds provided by Pfizer should be adequate to cover rental costs, appetizers and open bar for up to 75 people. DW will make the facility reservation. JW and AV will work out name of event and program details. (Suggested title: "Sustainable Science - Recycle a Poster") JW will look into obtaining easels. Bob Gadwood (Kalexsyn) has been asked to give a keynote address. Flyer and email will be distributed with our next newsletter.

5. *ChemAble Grant Proposal* - JM presented a proposal description, application and scoring rubric for comment. It will be presented for EC approval at our next meeting.

7. New Business

1. Councilor Report from National Meeting. See report from LH.

2. *ACS Leadership Conference* (Jan 20-22, 2012) - ES is interested in attending this event for us. We will also consider sending our new Chair Elect after this person is identified and elected.

3. *Next newsletter* - We want to have our next newsletter out by the end of September. DW will send out a request for content to everyone.

8. Around the Table

1. DS reported that, after discussion with some high school teachers, he plans to move the High School Science Symposium to a December or January date.
2. DS offered to supply names and e-addresses for middle-school teachers (Lydia to remind him by e-mail)

Meeting Adjourned 8:15 PM

The next meeting will be Oct 12th at 6:30PM at Hunan Gardens (West Main location).

© Copyright Kalamazoo Section of the American Chemical Society - All rights reserved

E-mail our Webmaster ([mailto:webmaster@kalamazooacs.org?subject=KACS website](mailto:webmaster@kalamazooacs.org?subject=KACS%20website))

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

12 October 2011

Location

Hunan Gardens

Start time

18:35

Minutes recorded by

Lydia Hines and Doug Williams

Members present

- David Bolliet (DB)
- Kevin Douglass (KD)
- Lydia Hines (LH)
- John Miller (JM)
- Elke Schoffers (ES)
- Don Schreiber (DS)
- Sue Stapleton (SS)
- John Wendt (JW)
- Doug Williams (DW)

1. Secretary's Report

1. September minutes were approved with no new changes.

2. Treasurer's Report

1. The October report was approved. We approved JM's recommendation to move our account to PNC at the beginning of 2012.

- ### 3. Communications Chair – Web site report
- a. DB provided a written summary of Web site traffic. The newsletter notices are responsible for about 60% of the Web site visits. DB continues to work on a Facebook page for our Local Section as a new means of pushing our news to members and interested community members. There will be more to come later on this.

4. WMU and KCollege Student Members

1. *KCollege* – no report.
2. *WMU undergraduate Chem Club* has held a lab goggles sale and a bake sale. DW will add a contact person from their group to our EC meeting group list. (DS to provide name)
3. *WMU Chemistry Grad Student Association* - KD reported that the CGSA has a new president but the Executive Committee has still not met. On Oct. 23 they are planning a memorial event for deceased recently-graduated member, Brian Zeider.

5. MS User Group Report

1. No report.

6. Old Business

1. *Elections* - DW and ES are working on final prospects for a chair-elect nomination. By next week, the election will go forward with or without a candidate. Confirmed candidates are Carolyn Pugh for Secretary (two year term) and Lydia Hines for reelection as Councilor (three year term).
2. *Fall speaker summary* - This was a successful event. DW summarized evaluations, which were generally very positive except for the poor accommodation for some senior members who had trouble hearing the speakers. Over 60 people attended. Speaker Joe Vinson will be reimbursed promptly by KACS for this travel expenses and each of the other three cooperating Sections will reimburse KACS for its respective share. DW is preparing the tour expense voucher for ACS to authorize reimbursement of the \$88.18 remaining in our \$400 annual allotment from National for tour speaker expenses. A total of \$63 in nonmember/nonstudent participation fees was collected at the event. The final cost of the event to KACS after collection of proceeds and reimbursement is \$479.14, well within the \$650 budget allotment for this event.
3. *National Chemistry Week update* - The fingerprint requirement for museum volunteers was dropped shortly after it was imposed, due to an apparent equipment malfunction. At this time the “approved” volunteers include 20 high school students, 8 students from NOBCChE, 3 from the Chem Grad Student Association, and 10 KACS members. The Museum has another 18 students who need “Community Service Hours” scheduled, for a total of 51 volunteers who will be set up at 19 stations. The call for participation in the Illustrated Poem Contest yielded one poster. E-mails were sent out to KVCC, WMU Chem Club, CGSA and K College to request that they consider doing a Hygiene Product Collection during NCW Oct 16-22 (in accordance with this year’s NCW theme of Health) for distribution to local Homeless Shelters/Food Pantries; to date KVCC has responded affirmatively.
4. *Poster session* - The event, called “Sustainable Science – Recycle a Poster,” has been confirmed for 5-9 pm, Tue, Nov. 1 at Bell’s Eccentric Cafe. The announcement flyer will clarify that all attendees must be at least 21 years old and also a member of ACS or a poster co-author. Pfizer employees will also be welcome, regardless of ACS membership status. JW has secured easels for posters from Pfizer and is working on obtaining projection and sound equipment to help defray costs of these items from Bell’s. DW and JW will continue to refine the program for the event and prepare a more detailed announcement for the next newsletter. DW passed a menu around the table for a vote on appetizer choices.
5. *Development (“ChemAble”) Grants Proposal* - This proposal, prepared for final approval, was tabled for discussion at our Nov. meeting.

7. New Business

1. ES proposed that we consider co-hosting and/or promoting Daniel Rabinovich to deliver his presentation, “The World of Chemistry on Stamps,” that was cancelled early this year due to inclement weather. All present agreed to promote.
2. *Next newsletter* - The next newsletter delivery is targeted for Oct 26. DW will send assignments and a request that any contributions of content be submitted to DB by 10/23.
3. *Annual Report 2010 feedback* - SS summarized review of our 2010 Annual Report as strong. We were praised for our active program, good member participation and high outreach activity level for a

section of our size. There were no major concerns raised in the review.

8. Around the Table

1. LH mentioned a tribute (Kalamazoo Gazette October 12, 2011) to recently deceased ACS member and first KACS Section Chair George Laure.
2. LH will be attending the Great Lakes Region Board Meeting on October 22 at the Great Lakes-Midwest Joint Regional Meeting in St. Louis; she will emphasize our Section's strong preference for Regional Meetings to be held every other year instead of annually. The current tentative Regional Meeting schedule lists our Section as a possible host in 2016.
3. JM requested Budget proposals from the responsible party of each activity to be sent to him prior to the November EC meeting (Nov. 9).

Meeting Adjourned 8:15 PM

The next meeting will be Nov 9th at 6:30PM at Hunan Gardens (West Main location).

© Copyright Kalamazoo Section of the American Chemical Society - All rights reserved

E-mail our Webmaster ([mailto:webmaster@kalamazooacs.org?subject=KACS website](mailto:webmaster@kalamazooacs.org?subject=KACS%20website))

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

09 November 2011

Location

Hunan Gardens

Start time

18:35

Minutes recorded by

Carl Stachew

Members present

- Don Schrieber (DS)
- Lydia Hines (LH)
- Doug Williams (DW)
- Carl Stachew (CS)
- Andre Venter (AV)
- John Wendt (JW)
- Sue Stapleton (SS)
- Elke Schoffers (ES)
- John Miller (JM)
- Kim Greve (KG)
- David Bolliet (DB)
- Tom Smith (TS)
- Phil Macklin (PM)
- Scott Lambert (SL)

1. Secretary's Report

1. October minutes were approved with no changes.

2. Treasurer's Report

1. October report approved.

2. JM distributed the draft 2012 budget. Everyone asked to review and provide comments to JM or at the December meeting. CS prompted discussion of our reserve funds and encouraged us to consider additional ways to use them. JM was asked to check on ACS recommendation for the size of reserve funds that we should keep on hand.

3. **Communications Chair** – Web site report

1. The newsletter and event announcements continue to drive traffic to the site. This month's report showed the highest level of direct traffic to date at 72% of the website hits.
2. Facebook page is being developed.
3. The ACS Office of Public Affairs requested information from the local sections on how this office has helped promote community outreach. Discussion around the benefits of this office versus directing efforts towards other activities occurred with no majority conclusion. DB noted he had used some of the news of interest from the division in the newsletter.

4. **WMU and KCollege Student Members**

1. KCollege hosted a Mole Day event on campus. The group is planning a trip to a local industrial site. Outreach activities continue to be coordinated with the Sisters of Science program.
2. WMU focusing on fundraising to purchase supplies for outreach and to plan an industry trip. PM and SL attended as representatives of the WMU Chemistry Club.
3. WMU Grad Student Association: The poster session received positive feedback from the graduate students.

5. **MS User Group Report**

1. Leco and Waters Corp. have expressed interest in helping to sponsor an activity.

6. **Old Business**

1. *Election results* - Carolyn Pugh was elected as the new Secretary. Lydia Hines was reelected as Councilor. Congratulations to both Carolyn and Lydia. A total of 40 members voted with the following results. Carolyn Pugh 40 votes. Lydia Hines 39 votes with one member skipping the vote for Councilor.
2. Chemistry Day hosted 650 kids and 1600 hygiene products were collected at the event and donated to the Kalamazoo Gospel Mission.
3. *Poster Session* - The event contained 47 posters with 85 members attending. The majority of the feedback was positive. JW may receive another Pfizer Animal Health grant in 2012 for a section activity.
4. The request form for the ChemAble Grants was approved. Plans are to announce the grants in the Dec newsletter.
5. Annual Report: DW will be working on entry of activity records in December.

7. **New Business**

1. *Great Lakes Regional Meeting* - The board met and decided to host a meeting every two years on odd numbered years. The KACS was asked by steering committee to co-host a joint regional meeting in Grand Rapids with the West Michigan Section in 2015. The Executive Committee agreed to the request.
2. The East Central Illinois section chair requested high school test exam questions to support their effort to start a competitive exam program. The executive committee recommended the section coordinate with local high schools to determine the subjects being taught and use readily available resources for test questions.
3. The ACS Leadership Conference is open to new Executive Committee members. The conference date is Jan. 20-22, 2012. ES is planning to attend. Because we did not send anyone in 2011, we agreed that we would consider sending a second officer. DW will invite Carolyn Pugh to consider attending.
4. Remaining action items consist of administrative duties for the rest of 2012. (officer list and the Annual Report). We decided to remove Girl Scouts Merit Badge from the action items list until the local district

expresses greater interest in this activity.

5. *December Newsletter* - ChemAble Grants, Election Results, A success story, Student chemistry club updates. Articles should be submitted to DB by Dec 3 for targeted issue date of Dec 12.

8. **Around the Table**

1. ES asked everyone to think about a meet and greet event for early 2012 for members to meet the Executive Committee.

Meeting Adjourned 8:10 PM

The next meeting will be Dec. 14th at 6:30PM at Hunan Gardens (West Main location).

© Copyright Kalamazoo Section of the American Chemical Society - All rights reserved

E-mail our Webmaster ([mailto:webmaster@kalamazooacs.org?subject=KACS website](mailto:webmaster@kalamazooacs.org?subject=KACS%20website))

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

Minutes of KACS Executive Committee Meeting

Date

14 December 2011

Location

Hunan Gardens

Start time

18:40

Minutes recorded by

Carl Stachew

Members present

- Carolyn Pugh (CP)
- Don Schrieber (DS)
- Lydia Hines (LH)
- Doug Williams (DW)
- Carl Stachew (CS)
- John Miller (JM)
- David Bolliet (DB)
- Kevin Douglass (KD)

1. Secretary's Report

1. November minutes were approved with no changes.

2. Treasurer's Report

1. November report approved.
2. 2012 budget was approved.
3. Investment account update: \$2000 moved from checking into the investment account.

3. Communications Chair

1. DB observed low activity with the website this month due to not having a newsletter or e-mail communications. Results continue to show that communications to the members drive visits to the website.

2. Facebook page is being developed. LH expressed a concern about people posting any comment on the Facebook page. DB noted that postings can be tracked and people blocked from the website. The desire is to have a public website to promote communication among members. Access to the page is controlled by the Communications Chair.

4. WMU and KCollege Student Members

1. *KCollege* - no update.
2. *WMU* - no update.
3. *WMU Grad Student Association* - The group needs to have their first meeting.

5. MS User Group Report – no update

6. Old Business

1. *ChemAble grants* - JM will send the form to Steve Bertman for inclusion on the website. After the holidays DB will communicate the existence of the grant program to members and direct them to the website for obtaining the form.
2. *Annual report* - DW to update.
3. *ACS leadership conference* - Elke Schoffers and Carolyn Pugh will attend in 2012.
4. *Joint Regional Meeting 2015* - LH contacted the Western Michigan Section (through their councilor) and the Central Region Board to determine that there is agreement in fact that they are willing to co-host a Regional Meeting in 2015 with the Kalamazoo Section (Great Lakes Region). She is waiting on a response. Key positions to be filled early for a successful Joint Regional Meeting are General Co-chair and Program Co-chair.

7. New Business

1. *KACS Operational Manual Review* - DW distributed a copy of the manual and noted the EC needs to review the manual in 2012.
2. *Meet and Greet Event* (Feb 2012) - More details next meeting. The timing is early February 2012.
3. *2012 National Chemistry Olympiad* - Local sections are invited to recruit students to participate in the test process for determining the representatives from the USA. A lead is needed to reach interested students and administer tests. Past history has demonstrated this requires much effort to reach few students.
4. *Action Items Table* - 2012 budget is completed. Add Earth Day event for 2012.
5. *Next Newsletter* - Timing will be determined. Current contents are the ChemAble grant program and the Meet and Greet Event. Send content to DB.

8. Around the Table

1. CS presented Doug Williams with a past Chair pin and letter of appreciation from the National ACS for his service as the 2011 Chair. We thank Doug for his significant contributions to the section this year.
2. LH provided the ACS Dept. of Public Relations with feedback on how the department assisted our local section with outreach communication for National Chemistry Week and the Speaker Tour events. The Dept. requested our feedback to justify its mission.
3. DW noted the Senior Chemists Committee that is forming desires to start a program for supporting undergraduate and graduate students with lab techniques, writing and career development. CS noted the Innovation Grant program could be a source of funds for the student development program.

Meeting Adjourned 20:07

The next meeting will be Jan. 4th at 6:30PM at a location to be determined.