

Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



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Minutes of KACS Executive Committee Meeting

Date

04 February 2010

Location

Sushiya

Start time

18:35

Minutes recorded by

Carl Stachew

Members present

- Lydia Hines (LH)
- Don Schreiber (DS)
- John Miller (JM)
- Mike Kiella (MK)
- Sue Stapleton (SS)
- Kim Greve (KG)
- Doug Williams (DW)
- Pat Irish (PI)
- Tom Smith (TS)
- Carl Stachew (CS)

1. Secretary's Report

1. The December meeting minutes were approved.
2. *Action Item Table* - Combine the Councilor certification, officer biographies and committee chair designations into one task. Move the members meeting to a later date. Nominations for the Section Award for Outstanding Service are due to LH by April 17, 2010. The Awards reception banquet will be in May 2010.

2. Treasurer's Report

1. The February treasurer's report was approved. The 2009 income and expense summary was reviewed with no objections.
3. **WMU and Kcollege Student Affiliates**
 1. *WMU* - Conducting demonstrations at Amberly, Haverhill elementary schools this month. Participating in the Lake Center science night with PEI this month. Demonstration is planned for Plainwell High School.
 2. *KCollege* - Written report on Dow B-Que is pending. The faculty is evaluating the role of the ACS student member group as departments are incorporating community outreach into their curriculums.
4. **Old Business**
 1. *Girl School Merit Badge day* was cancelled due to lack of participation. TS offered to have the K-College outreach group provide hands on demonstrations to the troupes that signed up for the event. Pfizer outreach group may assist if needed.
 2. *Science Café* - Theme was changed to Planet Earth with presentations on the geosphere, biosphere and anthrosphere. Dates and speakers are pending.
 3. Bridging the Gap social event for welcoming student members is tentatively scheduled for April 6 th at 6PM. Need to confirm date will work for K-College student members. Students prefer to have a pot luck dinner. Grant will be used to supplement the pot luck dinner.
 4. *Tour Speaker* - SS confirmed a speaker for Oct 2010. Details will be provided in a future meeting.
5. **New Business**
 1. *2009 annual report* - Addressed questions on the report requiring more information. DS to finalize report and submit for final review to the EC before sending to National ACS.
 2. *Leadership institute* - DW provided a summary of his participation at the New Officers Conference and a list of items he wants to review in order to contribute to the section.
6. **Around the Table**
 1. PI would like to add an agenda item for the March meeting to discuss formation and scope of a mass spec users group.
 2. LH commended the ACS Constitution and Bylaws committee for the fast response to finalizing our new bylaws. The EC concurs.
 3. DS noted the High School Science Symposium is set for March 2, 2010 from 9AM to 1PM in the chemistry building at WMU.
 4. *Communication* - During the meeting members discussed the need to improve communication to the local membership and within the EC. MK suggested that communication be a topic for the next meeting. LH offered to take the responsibility for communicating upcoming events to the local membership.

Meeting adjourned at 20:30. Next Meeting: March 3 2010, location to be determined.

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Kalamazoo Section of the American Chemical Society



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Minutes of KACS Executive Committee Meeting

Date

04 March 2010

Location

Sushiya

Start time

18:40

Minutes recorded by

Carl Stachew

Members present

- Lydia Hines (LH)
- Don Schreiber (DS)
- John Miller (JM)
- Doug Williams (DW)
- Carl Stachew (CS)

1. Secretary's Report

1. The February meeting minutes were approved.
2. *Action Item Table* - Remove Girl Scout Merit Badge Day items. KACS Earth Day event at the Nature Center will be on April 17 th . Chemistry Scholarship Exam dates are March 23 for the preliminary exam and April 24 for the final exam. Add Student Member Social for April 6 and National Chemistry Week Oct 2010.

2. Treasurer's Report

1. The March treasurer's report was approved.

3. WMU and KCollege Student Affiliates

1. *WMU* - Conducted outreach activities at Haverhill Elementary and Lake Center Science Night. Demonstrations planned for Plainwell Science Night and Amberly Elementary (April 19th).
2. *KCollege* - No update.

4. Old Business

1. *Science Café* - Dates and speakers are pending.
2. Bridging the Gap social event for welcoming student members is scheduled for April 6 th at 6PM. Need to determine if K-College student members are coming. DW and CS will contact local companies about participating.
3. *High School Science Symposium* - 68 participants from 6 schools with great student participation observed based on questions asked during lectures
4. 2009 annual report was submitted.

5. **New Business**

1. *Agenda* - CS will publish draft with minutes and wait 1 week for updates before sending agenda to Webmaster for posting. Updates after deadline will just be added at the meeting.
2. *Local company focus series* - Discussed ways to showcase local companies to membership. First step will attempt to get participation at the student member social event. Next step after talking with companies would be a panel discussion or science café series.

6. **Around the Table**

1. LH commented on the distinction between affiliates and members. Student members are members.

Meeting adjourned at 19:50. Next Meeting: 1 April 2010, Sushiya at 18:30.

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Minutes of KACS Executive Committee Meeting

Date

01 April 2010

Location

Sushiya

Start time

18:40

Minutes recorded by

Susan Stapleton

Members present

- Lydia Hines (LH)
- Don Schreiber (DS)
- John Miller (JM)
- Doug Williams (DW)
- Tom Smith (TS)
- Susan Stapleton (SS)
- Andre Venter (AV)

1. Secretary's Report

1. LH moved to approve the March minutes, DS seconded - minutes approved.
2. *Action Item Table* - Added to table-National Chemistry Week Oct. 17-23 (our participation at the museum is Oct. 16), 2010 and Project SEED reception TBA.

2. Treasurer's Report

1. DS moved to approve the April treasurer's report, LH seconded - report approved.

3. WMU and Kcollege Student Affiliates

1. *WMU* - Conducted outreach activities at Plainwell Science Night and Amberly Elementary (April 19 th) and also Science Olympiad - region 10 at WMU.
2. *KCollege* - Jeff Bartz is now the coordinator and the group is planning a visit to Kalsec on April 5.

4. Old Business

1. *Science Café* - JM has arranged to use for a fee the upstairs room at Martini's for the science cafe. First one is tentatively scheduled for May 18th , speaker Todd Barkman and the topic will be chemical genetics.
2. *Bridging the Gap* social event for welcoming student members is scheduled for April 6 th at 6PM at the WMU chemistry building. JM will contact public safety concerning use of bbq grills. DW and CS contacted local companies and brief talks will be presented. DW will send email reminder to membership.

5. New Business

1. DW will be using the soon to be launched speaker directory to arrange for 2011 speakers.
2. LH provided a detailed councilor's report from the spring ACS meeting. Highlights included election results- Echegoyen and Shakhashiri as candidates for 2011; society finances- while 2009 revenue did not meet budget, shortfall was expected and planned for; member statistics- membership up; spring mtg- attendance was very good.
3. AV presented a proposal to develop a local section topical group for mass spectrometry users. Proposal was discussed, DS moved and JM seconded that the mass spectrometry topical group be established with AV serving as the liaison of the group to the EC. Motion passed. DW will work with AV to investigate grant opportunities to support speakers, etc. Announcement of the group will be sent to membership.

6. Around the Table

1. LH has been making calls to area principals to seek nominations for HS chemistry teacher award. Also discussed was presenting some of the Merck Indexes to students.
2. At the awards banquet, we will have recognition for 2 60 yr and 1 50 yr members.
3. DW indicated he would like to announce at the Bridging the Gap social the availability of possibly two positions for our section- Corresponding Secretary to help with advertisements and a Social Chair to help with social gatherings for the section. Description of duties will be drafted by DW and SS.
4. Entries for the 2010 CCED Poster-Poem contest were received from Saugatuck High School.

Next Meeting: May 6 2010, Sushiya at 18:30

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Minutes of KACS Executive Committee Meeting

Date

06 May 2010

Location

Sushiya

Start time

18:40

Minutes recorded by

Susan Stapleton

Members present

- Lydia Hines (LH)
- Susan Stapleton (SS)
- Doug Williams (DW)

Since no quorum was present, no action was taken. Minutes are informational.

1. Secretary's Report

1. Minutes from April meeting (minutes were not available for review, however, SS indicated all corrections noted were incorporated).
2. *Action Item Table* - reviewed

2. Treasurer's Report

1. *May Treasurer's Report* - sent to SS from JM for review.

3. Western Michigan University and Kalamazoo College Student Affiliates

1. *WMU Chem Club* - no report
2. *Kalamazoo College* - no report

4. Old Business

1. *Science Café update* – no new information on Science Cafe
2. *Bridging the Gap social event report* – DW indicated that the event went well. He will draft a report for national and for the section final report.

3. *Earth Day report* – LH indicated that approximately 800 people attended the event at the Nature Center including ACS members Gellert Mezei and family and Andre Venter. Also Saugatuck High School participated in the CCED poster/poem contest. Their entry was not a national winner but they received certificates of participation
4. *Chemistry exam results* – Winners have been determined and have been invited to the awards reception.
5. *Chemistry awards reception* – The reception is scheduled for May 17 th in the lobby of the Chemistry Building at WMU. Refreshments at 6:00PM and award ceremony begins at 6:45. Awardees (exam winners and outstanding high school chemistry seniors) will be honored. One of the 50 year members will also attend.
5. **New Business** a. *ACS Investment Pool* - National ACS has communicated to local sections that we can no longer participate in the ACS investment pool. Alternative investment options were presented to us by ACS and included Vanguard Wellesley income fund, Vanguard Wellington fund, Fidelity Puritan or Balanced fund, or T Rowe Price Capital Appreciation or Balanced fund. A proposal to considered Vanguard Wellesley income fund and T Rowe Price Capital Appreciation was reviewed.
6. **Around the Table** - DW discussed the need for and description of a corresponding secretary for the local section.

Next Meeting: June 3 2010, (tentative)

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Minutes of KACS Executive Committee Meeting

Date

03 June 2010

Location

Bell's Brewery

Start time

18:45

Minutes recorded by

Carl Stachew

Members present

- Lydia Hines (LH)
- Don Schreiber (DS)
- John Miller (JM)
- Doug Williams (DW)
- Carl Stachew (CS)

1. Secretary's Report

1. May minutes approved with one correction. Add LH to the Earth Day report.
2. Action Item Table: Science Café moved to Sept. Project Seed reception is tentatively scheduled for Aug 9 th . Change the date for Chemistry Day at the Museum to Oct 16 th . Update table for 2011 events at August meeting.

2. Treasurer's Report

1. Approved with no changes.

3. WMU and Kcollege Student Affiliates

1. WMU: New officers will be taking over in Sept.
2. KCollege: No update.

4. Old Business

1. Science Café: 30 people attended the May 18 th café at Martini's. JM completed a report that is available on the website.

2. Chemistry awards were presented with 100 people in attendance. Two outstanding college student awards, eight outstanding high school student awards, two outstanding high school teacher awards and twenty exam winners were given at the ceremony. Each student and teacher awardee received a complimentary copy of the 14 th edition of the Merck Index. Awards were also given to 50-year member, Verlan VanRheenen, 60-year members, John Kittredge and Howard Burke, and one award for outstanding local section volunteer, Carl Stachew.

5. **New Business**

1. JM provided a comprehensive review of the investment choices presented to us from National ACS. EC approved the fund recommendations from JM, the Vanguard Wellesley Income Fund and the T.Rowe Price Capital Appreciation Fund. Both funds have low expense ratios, consistent to better than market performance and stable management .
2. Another Bridging the Gap grant is available for providing an event for undergraduate student members. Send your ideas to DW. The application deadline is August.
3. Speaker's Directory: DW passed out several biographies for potential speakers in March. Contact DW for the biographies or a recommendation.

6. **Around the Table**

1. DS noted Project Seed is continuing this summer with one new summer I student and a returning summer II student.
2. LH presented an update on Chemistry Day. This year's theme is Behind the Scenes. DW will contact local theater groups to find a representative who candiscuss the science behind theater productions. PCHS vice principal was a chemistry teacher and is active in theater productions. A 1/2 hour show is planned with Keith Roe. The goal is to have representatives from the community speak to chemistry behind the scenes.

Next Meeting: 5 August 2010 at Sushiya at 18:30

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Minutes of KACS Executive Committee Meeting

Date

12 August 2010

Location

Hunan Gardens

Members present

- Kim Greve (KG)
- Lydia Hines (LH)
- Tom Smith (TS)
- Doug Williams (DW)
- and Susan Stapleton (SS)

No quorum was present so notes are informational only.

1. Secretary's Report

1. Minutes from the June meeting were reviewed as was action item table.

2. Treasurer's Report

1. Treasurer's report was reviewed.

3. Western Michigan University and Kalamazoo College Student Affiliates

1. *WMU Chem Club* - no news
2. *Kalamazoo College* - no student activities during the summer. TS did indicate that K-College had a lab manager position open and that chemistry classes, in particular organic were oversubscribed.

4. Old Business

1. *Bridging the Gap Nano-grant* – nothing submitted for the Aug. 2 deadline
2. *Science Cafe* – planned for Sept.
3. *Follow Up on Fund Investments* – JM had not received any confirmation from ACS yet
4. *Spring Speaker Update* – DW reported that a spring speaker will most likely be scheduled for late March, early April.
5. *National Chemistry Week Update* – LH reported that a few individuals have volunteered to be interviewed on Public Access. Lydia has contacted the theater department at WMU to encourage their

participation. Doug is working with Jason Frink (chemistry teacher, asst. principal, Portage Central) to deliver a program at the KVM theater on Chemistry Day.

5. **New Business**

1. Use of Surplus
2. *Elections* - DW indicated he was working on identifying candidates. LH reminded us that it was important to follow the ACS process
3. Discussion of policy/procedures for listing job advertisements on the web site-discussion centered on timeline for posting.
4. *ACS Sparkle Communications Workshop* - the date for this workshop is Oct 15-17. Deadline for registration is Aug. 16.

6. **Around the Table**

LH indicated she would be attending the council meeting in Boston.

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Minutes of KACS Executive Committee Meeting

Date

02 September 2010

Location

Hunan Gardens

Start time

18:45

Minutes recorded by

Carl Stachew

Members present

- Lydia Hines (LH)
- Don Schreiber (DS)
- John Miller (JM)
- Doug Williams (DW)
- Tom Smith (TS)
- Carl Stachew (CS)

1. Secretary's Report

1. Aug notes presented after the meeting via e-mail by DW.
2. *Action Item Table* - Circulated after the meeting via e-mail by DW.

2. Treasurer's Report

1. Approved with no changes.

3. Councilor's Report Fall ACS National Meeting (Boston) - LH provided a comprehensive update. See separate attachment posted with these minutes.

4. WMU and Kcollege Student Members

1. *WMU: Chem. Club* will have a booth at Bronco Bash on Sept. 10.
2. *KCollege* - No update.

5. Old Business

1. *Science Café*: Dr. Barcelona (WMU) will present his research on the motion of pollutants in ground water. Location: Martini's on Sept 28 at 7PM.
2. Funds have been transferred from National to KACS for investment. JM will arrange to invest the funds in the Vanguard Wellesley Income Fund and the T. Rowe Price Capital Appreciation Fund as approved by the EC in May 2010. The checking account requires signature changes. A motion was approved to have the Treasurer and Chair or the Chair Elect as co-signatories on the investment and checking accounts. For 2010, the co-signatories will be the Treasurer, John Miller, and the Chair Elect, Doug Williams.
3. *Fall Speaker* - no update.
4. *Spring Speaker update* - DW identified Dr. Ned Heindel as the speaker. Tentative date is Tuesday March 22, 2011.
5. *National Chemistry Week* Oct. 16 (12-4PM) Update: LH has sent another request for volunteers. A very small group has volunteered to date. Jason Frink, former Chemistry teacher at PCHS and now assistant Principal, and Gus (James) Guzinski, formerly with KALSEC and now a part-time faculty member at WMU, will participate in an on-air interview with Keith Roe at the Public Media Network in downtown Kalamazoo on October 4, at 6 p.m. Subsequent airings of the show will be on Channel 20 on Wednesday, Thursday, Friday and Saturday, in both Portage and Kalamazoo (before Chemistry Day at the Museum on October 16).
6. *Elections* (DW): JM will run for treasurer. A candidate needs to be identified for Chair Elect. CS will setup the election on Survey Monkey.

6. New Business

1. *Job Description Communications Chair* - DW presented a draft description. A recommendation was made to change the last responsibility to initiate and recruit help to collect written summaries and photos of local section activities for posting to the website and for retention in the archives. The EC approved the position. DW will search for a volunteer.
2. *International Year of Chemistry Nanogrant* (\$250): EC agreed to pursue a science café format for requesting a grant. JM offered to pursue a NSF grant for public science presentations in cooperation with other local sections. The NSF grant is substantially larger 50K.

7. Around the Table

1. JM noted the Kalamazoo Astronomy Society has a good web site that could be used as a guide for updating the KACS website. The designer can update our site for \$500 to \$1000. JM will have Steve Bertman look at the site. See it online at <http://www.kasonline.org/>
2. DW stated the section bylaws should be posted on the website.
3. LH presented a request from National regarding feedback on the following question: What concerns do you have in the area of dues, dues modeling or member benefits? What solution(s) do you propose to address these concerns? Send your response to meminfo@acs.org. Deadline for input is Sept 10, 2010.

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Minutes of KACS Executive Committee Meeting

Date

07 October 2010

Location

Sushiya

Start time

18:30

Minutes recorded by

Carl Stachew

Members present

- Lydia Hines (LH)
- Sue Stapleton (SS)
- John Miller (JM)
- Doug Williams (DW)
- Tom Smith (TS)
- Carl Stachew (CS)

1. Secretary's Report

1. Sept minutes approved with no changes.
2. *Action Item Table* - No updates.

2. Treasurer's Report

1. Approved with no changes.
2. *Investment/Checking Funds update* - JM to meet with CS and DW this month to change signatures for checking account. JM to set up transfer of funds to investment accounts.

3. WMU and Kcollege Student Members

1. *WMU* - Chem. Club will have demonstrations and host talks by WMU professors to support chemistry month for the science scholars.
2. *KCollege* - No meetings yet. Students escorting visitors from Baltimore science foundation for minority students.

4. Old Business

1. International Year of Chemistry Nanogrant was submitted proposing four small scale science café talks.
2. *Science Café* - 25 people attended Dr. Barcelona's talk on movement of pollutants in ground water. Photos are on WMU Chem Dept Facebook page.
3. *Fall speaker* - Reminder being sent Tues Oct 12. WMU Chem Club to host coffee hour prior to talk.
4. *Spring Speaker update* - DW contacted Dr. Heindel and is working out schedule with other local sections that want to host this speaker.
5. *National Chemistry Update* 2010-10-16 (12:00-16:00) - LH provided event information to Portage and Kalamazoo libraries. Monday Night Live event was successful. 18 activities are planned. 15 activity leaders have confirmed.
6. *Elections* (DW) - DW contacting local companies for potential candidates for Chair Elect. CS will set up the election on Survey Monkey.

5. New Business

1. Use of budget surplus was discussed. Some potential uses are travel grants to undergraduate and graduate students. Mini grants to professional members to pursue professional outreach or public outreach programs. Discussion will continue next month to further outline specific details and requirements.
2. DW requested comments on maintaining a complete list of local employers of chemists on the KACS web page. All agreed this was a good idea. Doug will review the e-roster for additional employers of our members who might wish to be added to our list.

6. Around the Table

1. JM will setup a meeting between the webmaster for the Kalamazoo Astronomical Society, LH and Steve Bertman to discuss improvements to the KACS website.
2. DW visited local companies to provide information about the local section. One contact was made at MPI who recommended having an event where members display posters which they have already presented at professional meetings. She also suggested having a mixer event to which professionals who have started consulting businesses are invited to share their experiences
3. LH noted that National ACS will be going through the required councilor recalculation process based on the number of paid members in each Local Section on 2010-12-31.

Meeting Adjourned 20:30

Next Meeting: 2010-11-04 18:30 at Sushiya

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Minutes of KACS Executive Committee Meeting

Date

04 November 2010

Location

Sushiya

Start time

18:40

Minutes recorded by

Carl Stachew

Members present

- Lydia Hines (LH)
- Sue Stapleton (SS)
- John Miller (JM)
- Doug Williams (DW)
- Dave Bolliet (DB)
- Carl Stachew (CS)

1. Secretary's Report

1. October minutes approved with no changes.
2. *Action Item Table* - Changing to 12 month rolling list. New items Project Seed Application due date, IPG grant application due date, Recycled Science Symposium, Feb 2011 Science Café

2. Treasurer's Report

1. Oct. Treasurer's Report was approved with no changes.
2. *Investment/Checking Funds update* - T. Rowe Price has not been receptive to the section having an account. JM will pursue Vanguard as the investment selection across 2-3 different funds.

3. WMU and Kcollege Student Members

1. *WMU* - No update.
2. *KCollege* - No update.

4. Old Business

1. Fall speaker event was successful with 35 in attendance.
2. *Spring Speaker update* - Dr. Heindel confirmed the spring date and will make his own travel plans. We are the host section and will underwrite his travel expenses. DW to determine if the other local sections will pay us directly for their share of the cost or we get reimbursed through National. DW to determine if Pfizer Animal Health has an interest in hosting a second talk during the day. DW to survey members on Dr. Heindel's presentation choices using Survey Monkey.
3. *National Chemistry Week* - Another successful event. See attached write up of the events.
4. *Elections* (DW) - Election notice sent and votes are coming into the Survey Monkey website.
5. *Use of Surplus* - JM recommended using a portion of these funds to provide grants to unemployed members for career development or attending meetings at \$400 each. The Exec. Committee agreed and JM offered to develop the criteria for submitting proposals.

5. New Business

1. *Operations Manual* - Remove the Local Section and Nominating Committee. Bylaws state the Chair-Elect will appoint one as necessary. Remove Newsletter Editor. New Communications Chair assumes this responsibility. Remove Social Committee since we don't have one. LH recommended the Chair of each named committee or function review the duties under their respective ownership to ensure they are accurate.
2. *Communications Chair Appointment* - Dave Bolliet (DB) from Kalsec has agreed to assume the role. DB offered to setup a Facebook page for the local section. A draft page will be completed and the Exec. Committee will be invited to join and review. DB offered several suggestions for a simple newsletter to highlight local members and companies and to post upcoming activities. DB recommended adding a puzzle for members to complete as a way to increase participation on the Facebook page. We welcome Dave and look forward to his participation in the local section.
3. *Budget Proposal* - JM prepared a 2010 budget summary and the proposed 2011 budget. Minor changes to the 2011 budget are proposed to reflect changes in the expense section. Costs for postcard mailings have reduced significantly and the WMU and KCollege student groups have not typically spent their allotted funds. A category for budget surplus will be added for the travel/career development grants for students and unemployed members. In recent years the local section hasn't needed to tap into WMU foundation funds for the teacher/student awards banquet, but may need to in 2011.
4. *Project Seed 2011* - Deferred until next meeting. DS is recovering from surgery and we are encouraged by the early prognosis and wish him a speedy recovery.
5. *Staff Recognition* - Robin Lenkhart will be recognized with a \$50 gift card for her efforts to go above and beyond expectations for assisting with local section activities.

6. Around the Table

1. LH provided a handout on ways to provide outreach for the International Year of Chemistry.

Meeting Adjourned 20:30

Next Meeting: Dec. 2 18:30 at Sushiya

Kalamazoo Section of the American Chemical Society



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Minutes of KACS Executive Committee Meeting

Date

02 December 2010

Location

Sushiya

Start time

18:40

Minutes recorded by

Carl Stachew

Members present

- Sue Stapleton (SS)
- John Miller (JM)
- Doug Williams (DW)
- Kim Greve (KG)
- Carl Stachew (CS)

1. Secretary's Report

1. November minutes were approved with no changes.
2. *Action Item Table* - No changes.

2. Treasurer's Report

1. Nov. Treasurer's Report was approved with no changes.
2. *Budget proposal for 2011* - Only comment was to remove the second \$400 entry from the speaker fund. National will reimburse sections for \$400 maximum once per calendar year. Will be sharing expenses with the Western Michigan and St. Joseph sections for the spring speaker.
3. *Investment/Checking Funds update* - pending actual investment of funds.

3. WMU and KCollege Student Members

1. *WMU* - No update.
2. *KCollege* - No update.

4. Old Business

1. *Spring Speaker update* - DW to survey members on Dr. Heindel's presentation choices using Survey Monkey.
2. *Elections* (CS & DW) - John Miller was elected unanimously (41 to 0) for Treasurer.
3. *Use of Surplus* - \$1200 has been approved for 2011 with up to \$400 per grant for professional development (short course, meeting) for unemployed members. Next meeting will further discuss how to implement this program in 2011. Targeting late summer/fall for rolling it out to the members.
4. *Operations Manual* - DW will make updates and submit for approval by e-mail.

5. **New Business**

1. *January event* - DW proposing a mixer where members can present old posters or have an informal discussion panel on business consulting. The event will be held on Jan 20 th from 6 PM to 8 PM in the WMU Chemistry Building
2. December newsletter will contain the election results, a calendar of upcoming events, the spring speaker survey notice and Girl Scouts Day request for volunteers. A puzzle will be added with a token prize for being first to complete.
3. *Project Seed* - Tabled for next meeting.

6. **Around the Table**

1. DW to complete the list of local companies on the web site. Meeting Adjourned 19:47

Next Meeting: First or second week of January. Watch for notice to vote for your preference.

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