

# Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

## Minutes of KACS Executive Committee Meeting

### Date

07 January 2009

### Location

TGI Fridays

### Start time

18:05

### Minutes recorded by

Carl Stachew

### Members present

- John Miller (JM)
- Tom Smith (TS)
- Pat Irish (PI)
- Lydia Hines (LH)
- Don Schreiber (DS)
- Kim Greve (KG)
- Sue Stapleton (SS)
- Carl Stachew (CS)

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### 1. Secretary's Report

1. The Dec meeting minutes were approved.
2. *Action Item Table* - Add Girl Scouts Day on Feb 14 th . Add action to complete insurance waiver for this event.

### 2. Treasurer's Report

1. Dec report approved.

### 3. WMU and Kcollege Student Affiliates

1. *WMU* - Demo planned for MLK day on campus.
2. *Kcollege* - Hosting annual forensics day. Membership drives: bowling event and information table for second year student major declaration day.

#### 4. Old Business

1. *Annual Report* - DS will review current information and get back to anyone with questions.
2. *Website* - DS will compile the survey questions and send to everyone for review. After the questions are finalized, the survey will be sent to the membership. We will use the ACS hosting services unless the membership wants content the ACS can't support.

#### 5. New Business

1. *Alex Cazer's Memorial Fund* - Alex was an active member of the society who recently passed away. His wife indicated she wants the proceeds of donations in Alex's name be used for the competitive exam scholarship. EC will make sure proper recognition is given to Alex and his wife for their generosity.
2. *Girl Scouts Day* (Feb 14, 2009) - Volunteer request will be sent by JM. CS to provide demonstration kits to KG from PEI.
3. JM was offered a debit/credit card for use with the local section account. The EC discussed advantages of eliminating need to get reimbursed versus potential costs of getting new cards each time a new officer is elected. JM will investigate the potential costs with our bank.

#### 6. Around the table

1. LH noted the SOLAR online training for completing the annual report offered nothing new.
2. DS contacted National ACS to inform them we will only host a spring tour speaker.
3. Meetings will be moved to 6:30 PM to accommodate everyone's schedule.
4. Evan Garret's presentation was well received. His advisor received positive feedback from colleagues.

Meeting adjourned at 19:09.

Next Meeting: Wednesday 4 Feb 2009 at 18:30 at TGI Fridays.

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# Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

## Minutes of KACS Executive Committee Meeting

### Date

04 February 2009

### Location

TGI Fridays

### Start time

18:30

### Minutes recorded by

Carl Stachew

### Members present

- John Miller (JM)
- Pat Irish (PI)
- Lydia Hines (LH)
- Don Schreiber (DS)
- Kim Greve (KG)
- Sue Stapleton (SS)
- Mike Kiella (MK)
- Kristin Bevins (KB)
- Carl Stachew (CS)

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### 1. Secretary's Report

1. The January meeting minutes were approved.
2. *Action Item Table* - Add Project Seed, April Tour Speaker, Awards Banquet, Science Café's for April, May and June with a possible theme of science education. Other themes are open for suggestion.

### 2. Treasurer's Report

1. January report approved.

### 3. WMU and Kcollege Student Affiliates

1. *WMU* - Welcome Kristin Bevins as the new President of the student affiliates. A group trip to the Science and Industry Museum in Chicago was made in January. Upcoming events are a the

Chemistry of Wine and Beer, the Chemistry of Chocolate and the Chemistry of Glass. Will support the regional Science Olympiad event at WMU.

2. *Kcollege* - No new update.

#### 4. Old Business

1. *Annual Report* - Add tour speaker and social event as section meetings. Other edits made at meeting. DS will update and send to LH for signature.
2. *Website* - DS presented survey questions. Two weeks allowed for feedback on questions. DS will work on completing survey and sending to members.
3. *Girl Scouts Merit Badge Day* - 64 girls have signed up for event.

#### 5. New Business

1. *Project SEED* - DS proposing KACS funds 1K per student with National ACS supplying 2K per student.
2. *Chemistry Scholarship Exam* - Chair is stepping down. Need volunteer to take over position.

#### 6. Around the table

1. LH noted the Great Lakes Regional Meeting is May 13-16. She has heard nothing new about incorporation.

Meeting adjourned at 19:30.

Next Meeting: Wednesday 4 March 2009 at 18:30 at TGI Fridays.

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# Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

## Minutes of KACS Executive Committee Meeting

### Date

11 March 2009

### Location

TGI Fridays

### Start time

18:40

### Minutes recorded by

Lydia Hines

### Members present

- Dean Cooke (DC)
- Lydia Hines (LH)
- Wally Hines (WH)
- Don Schreiber (DS)
- Tom Smith (TS)
- Sue Stapleton (SS)

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### 1. Secretary's Report

1. The February Minutes were approved with the correction that Dean Cooke was to be added to the list of meeting attendees.
2. *Action Item Table* - Typographical corrections to be made; otherwise unchanged.

### 2. Treasurer's Report - Approval postponed due to absence of JM, treasurer.

### 3. WMU and KCollege Student Affiliates

1. *WMU Chem Club* - participating at the Science Olympiad Regional competition at WMU by offering demonstrations during the break time
2. *K College* - In the Spring term the Student affiliate group plans to participate in a Brewery Tour at Bell's Brewery.

### 4. Old Business

1. Girl Scout Merit badge follow-up: 56/64 Girls participated at WMU on February 14 in the hands-on program for the fulfillment of their Regional Chemistry Merit Badge; the event went smoothly and the Girl Scout Council seemed very happy with the outcome
2. *Website* - The questionnaire has not yet been sent out to members, but will be soon. (DS)
3. *High School Science Symposium* - The invitation was sent out to High Schools in 7 counties in Southwest Michigan: 91 HS students and their teachers participated in this Symposium at WMU on March 3, 2009; this was an increase from the 2008 attendance; some different schools participated
4. *Competitive Exam Committee Chair* - We welcome David Huffman, WMU Chemistry professor, who has agreed to take on the responsibility as chair of this committee, and we thank David Reinhold for his service for the last 10 (?) Years.

#### 5. New Business

1. *Spring Tour Speaker* - Dr. Robert P. Bates, from the ACS Speaker Service, will be our Speaker; he will present a lecture titled "What you Always wanted to know about Chemicals in Foods but were Afraid to Eat" on Wednesday, April 8, 2009, at 5:30 pm in Room 226 of the Dow Chemistry Building Lecture Hall at Kalamazoo College. Joe Thorstenson at KAMSC will be contacted (LH) concerning a possible time for Dr. Bates to meet with the students there after 12 noon on that day, and the Kalamazoo College chemistry students will have an informal session with him later that afternoon (TS) before his lecture that evening.
2. *Chemistry Scholarship exam* - The first mailing should be going out soon, and the final exam will likely be on Saturday, April 25 (DH).
3. Annual Report was submitted before the February 15, 2009 deadline.

#### 6. Around the Table

1. DC expressed disappointment that the C&EN article ( February 23, 2009) on [Kalamazoo] "An unlikely hotspot" did not mention the Kalamazoo Local Section, nor WMU as the host of the Business and Tech Research Park.
2. DC reported that he is still hearing positive comments from members who attended our Fall 2008 meeting (Caldecott Award Committee member as speaker) with the expression of hope that a similar program will be held again.
3. LH distributed information to the WMU and KCollege faculty members concerning a possible activity for their students to consider doing during the Chemists Celebrate Earth Day (CCED) celebration [the 2009 topic is "The Sky's the Limit"] – an outreach to the community to encourage ways to "decrease their carbon footprint". She also distributed informational fliers concerning the Haiku/poster contest for K-12 students; she has disseminated the information to the HS teachers throughout the KACS, but contact with the Middle and Grade Schools was minimal; SS will contact Middle School science teachers about this contest.
4. LH also presented the few action items to be taken up at Council Meeting in Salt Lake City: dues escalation (per formula) to \$145 for 2010; selection by council of 2 candidates for President-Elect to be submitted to the membership for a vote in the Fall; and the one item for consideration, i.e., shortening the time interval between selection of nominees for national office and the election, as well as arranging for a petition candidate to address the Council at the same time as the N&E selected nominees.
5. LH requested input on the topic for discussion on Council floor at this meeting: "What can ACS do to attract new members while better serving our membership during these challenging economic times"?

Meeting adjourned at 19:40.

Next Meeting will be on Wednesday April 1, 2009, 18:30 at TGI Fridays

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# Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

## Minutes of KACS Executive Committee Meeting

### Date

01 April 2009

### Location

TGI Friday's

### Start time

18:30

### Minutes recorded by

Carl Stachew

### Members present

- John Miller (JM)
- Lydia Hines (LH)
- Don Schreiber (DS)
- Mike Kiella (MK)
- Kristin Bevins (KB)
- Dean Cooke (DC)
- Carl Stachew (CS)

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### 1. Secretary's Report

1. The March meeting minutes were approved.
2. *Action Item Table* - Add Museum Day Oct 17 th 12-4 PM, Great Lakes Regional Meeting (steering committee) May 16th

### 2. Treasurer's Report

1. March and April reports were approved.

### 3. WMU and Kcollege Student Affiliates

1. *WMU* - T-shirt design has been finalized. Chem Club assisted with the Girl Scouts Merit Badge Day. Conducted demos for Plainwell science night and at the regional Science Olympiad at WMU.
2. *Kcollege* - No update.

### 4. Old Business



1. Spring tour speaker notification sent to members. The event will be held in Room 226 in the Dow building at Kcollege on Wed April 8 at 5:30 PM.
2. *Website* - Reviewed questions. Changes were made to shorten the survey to three primary questions with options listed below each primary question. DS will revise survey and place on Survey Monkey website for members to respond. Notification will be sent to members about the survey.

#### 5. **New Business**

1. Spring awards reception is May 18. A reception will be held in the lobby of the chemistry building at WMU. There is no cost for attendance.
2. *Bylaws* - CS will send out feedback received from the Bylaws Committee. The approach will be to make every change recommended unless someone objects to any of the "suggested" changes. Revised bylaws will be completed for the May meeting.

#### 6. **Around the table**

1. LH provided the councilor report from the ACS meeting in Salt Lake City. A few of the highlights in the report are the financial health of the society, membership drive challenges and news from the Local Section Activities Committee. Contact Lydia for a copy.

Meeting adjourned at 19:30 Next Meeting: Wednesday 6 May 2009 at 18:30 at TGI Fridays.

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# Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

## Minutes of KACS Executive Committee Meeting

### Date

06 May 2009

### Location

TGI Friday's

### Members present

- Michael Kiella (MK)
- Patrick Irish (PI)
- John Miller (JM)
- Donald Schreiber (DS)
- Lydia E. M. Hines (LH)
- Wallis Hines (WH)
- Katie Diffendorfer (KD)
- Tom Smith (TS)

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### 1. Secretary 's Report

1. The Minutes from the 1 April 2009 meeting were approved with the correction that the date should indicate 1 April 2009
2. Updates were added to the Action Item Table: member meeting in November (MK working on this); Science Cafes in Sept, Oct, Nov; Great Lakes Region Steering Comm meeting May 16, 2009; Solicitation of nominations for Teacher of the Year be moved to February of each year; Girl Scouts Badge Event ,3 Feb 2010 (confirmed after the meeting). Some changes in initials and dates were also made.

### 2. Treasurer's Report

1. The May report was approved.
2. An additional expense of \$60 was approved for the Competitive Exam Awards due to a 3-way tie for 18th place
3. A line will be added to the budget for the Survey Monkey expense for the website questionnaire

### 3. Affiliates

1. *WMU* - No student rep was present, but DS reported that they continued to go to schools to do demonstrations
2. *K-College* - Katie Diffendorfer was present to report that K-College is having Forensics Day for KPS Middle School students on May 19, and that their annual DowBQue (for the entire student body to learn about the learning in the Dow Science budding) would also be coming up in May. They requested funding of \$275 for both activities and that expense was approved. Expenses will be reimbursed as receipts are turned in to the treasurer. They will give us a report on the activities after they are completed.

#### 4. Old Business

1. The website questionnaire will be sent out in May
2. In Carl Stachew's absence the Bylaws ' approval for distribution and vote by the membership was tabled
3. The Awards Reception is on target for May 18 and invitations will be sent out soon. There was extensive discussion concerning how to get better response to our search for and get information about Section Teacher of the Year LH and MK will investigate how to contact the Section 's High School Parent-Teacher Organizations to see if contact with these may result in a larger number of teacher nominations and/or better and more timely response from the nominated teachers

#### 5. New Business

1. Lydia requested guidance concerning her upcoming participation on May 16 in the Great Lakes Steering Committee discussion concerning incorporation of the Great Lakes Region. Consensus was that considering dissolution of the Region and realigning ourselves with the Central Region is a viable option. [All other Regions have already incorporated]

#### 6. Around the Table

1. MK expressed thanks to K College for hosting our last speaker, Dr. Bates, for the April meeting where about 45 members were in the audience; TS also mentioned that the students had a lively discussion with Dr. Bates before the formal lecture
2. LH announced that ACS President Tom Lane's offer of \$1,000, to a Section which could help in the sign-up of 100,000 members in 2009, meant that we would be eligible for that bonus if we were to recruit 50 new members.
3. LH announced that letters of invitation to the Awards Reception had been sent to the 50- and 60- year members
4. LH distributed the Chemvention competition criteria to the student affiliate representatives from WMU and K-College
5. LH distributed her report concerning the Section 's activity for CCED
6. MK will be gathering responses from WMU (JM) and K-College (TS) about our Section's efforts in the area of Sustainability and will respond to the ACS call for information about Local Sections' activities on this subject.

Next meeting will be on 3 June 2009, at 18:30 "somewhere outdoors", so stay tuned.

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# Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

## Minutes of KACS Executive Committee Meeting

### Date

03 June 2009

### Location

Bell's

### Start time

18:35

### Minutes recorded by

Carl Stachew

### Members present

- John Miller (JM)
- Lydia Hines (LH)
- Don Schreiber (DS)
- Mike Kiella (MK)
- Dean Cooke (DC)
- Kim Greve (KG)
- Sue Stapleton (SS)
- Tom Smith (TS)
- Carl Stachew (CS)

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### 1. Secretary's Report

1. The May meeting minutes were approved.
2. *Action Item Table* - Add task: Obtain insurance for Girl Scouts Day.

### 2. Treasurer's Report

1. May report was approved.

### 3. WMU and Kcollege Student Affiliates

1. *WMU* - No update. Summer break for students.
2. *KCollege* - Held Forensics Day event and Dow B-Que event. The students will submit a report on these events. The student affiliates will be electing new officers.

#### 4. Old Business

1. *Website* - Postcards sent with link. (JM) will send e-mail to members with link. Not all members are getting their postcards. (LH) noted the survey doesn't allow multiple submissions (different people) from the same computer. (JM) will look into the issue.
2. *Bylaw updates* - All in attendance approved the draft sent last week with updates based on feedback from the Committee on Constitution and Bylaws. One clarification will be made to page 10 section D regarding holding a special election.

#### 5. New Business

1. Pictures are available from the 2009 Chemistry Awards banquet.
2. The Great Lakes Region has incorporated. This means we will need to host a regional meeting. We can co-host a meeting with another section from any region to satisfy our commitment. The next regional meeting will be held in 2011 hosted by the Indianapolis Section and the Wabash Valley Section.

#### 6. Around the table

1. The Paper Chemical Engineering Group is looking to partner with us for outreach events. Possible events include Girl Scouts Merit Badge Day and Chemistry Day at the Museum. (SS)
2. (MK) hosted ten presentations for Allegan students at their Careers Day on May 28th . The USP test for sodium in water was presented.

Meeting adjourned at 19:30.

Next Meeting: Wednesday 5 August 2009 at 18:30 at a location to be determined.

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# Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

## Minutes of KACS Executive Committee Meeting

### Date

12 August 2009

### Location

John Miller's house

### Start time

18:35

### Minutes recorded by

Carl Stachew

### Members present

- John Miller (JM)
- Lydia Hines (LH)
- Don Schreiber (DS)
- Mike Kiella (MK)
- Carl Stachew (CS)

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### 1. Secretary's Report

1. The June meeting minutes were approved.
2. *Action Item Table* - Update the Girl Scouts Day to Feb, 13 2010.

### 2. Treasurer's Report

1. The Cazer's Memorial fund will be liquidated and applied to the scholarship awards program. June report was approved.

### 3. WMU and Kcollege Student Affiliates

1. *WMU* - No update. Summer break for students.
2. *KCollege* - The reports on the Forensics Day event and Dow B-Que event are still pending.

### 4. Old Business

1. *Website* - (JM) will send e-mail to members with link.
2. *Bylaw updates* - (JM) to send the latest draft by e-mail to members. Members have 30 days to comment.

### 5. New Business

1. *Chemistry Day* - (LH) will send out a request for volunteers. (LH) asked for contacts to distribute information regarding the National Chemistry Day poster contest.

2. *Science Café* - The fall theme will be Evolution. Two speakers have been identified. Tentative dates are the third Monday in Sept, Oct and Nov at Bell's.

3. *Fall Social* - Details are still pending on this event.

#### 6. **Around the table**

1. (LH) noted the section can use the Online Speaker Service ([http://portal.acs.org/portal/acs/corg/content?\\_nfpb=true&\\_pageLabel=PP\\_SUPERARTICLE&node\\_id=1225&use\\_sec=false&sec\\_url\\_var=region1&\\_\\_uuiid=](http://portal.acs.org/portal/acs/corg/content?_nfpb=true&_pageLabel=PP_SUPERARTICLE&node_id=1225&use_sec=false&sec_url_var=region1&__uuiid=)) to contact our speakers directly. (LH) stated that 100 Merck Indexes have been ordered for our section. Target donations include high school libraries and scholarship award winners. (LH) reminded everyone that grants are available to partner with community organizations for science outreach.
2. Councilor's Meeting Agenda at the Fall 2009 meeting: The Council wants the opportunity to review all petition candidates. Discussion focused on the role of Council and the rights of members to vote for any candidate wishing to pursue a National office. (LH) commented she would not vote for this amendment based on feedback provided by other members of the EC.

Meeting adjourned at 19:30. Next Meeting: Wednesday 2 September 2009 at 18:30 at a location to be determined.

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# Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

## Minutes of KACS Executive Committee Meeting

### Date

09 September 2009

### Location

Sushiya

### Start time

18:45

### Minutes recorded by

Carl Stachew

### Members present

- Lydia Hines (LH)
- Don Schreiber (DS)
- Sue Stapleton (SS)
- Carl Stachew (CS)

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### 1. Secretary's Report

1. The August meeting minutes were approved.
2. *Action Item Table* - Add the Harmon lecture.

### 2. Treasurer's Report

1. August (corrected) and September reports were approved.

### 3. WMU and Kcollege Student Affiliates

1. *WMU* - Will have table at the Major Excitement Day.
2. *KCollege* - No update. The reports on the Forensics Day event and Dow B-Que event are still pending.

### 4. Old Business

1. *Website* - DS distributed survey results. 34 completed responses were received. Highlights are listed. 78% have accessed the website. 50% indicated the website is their preferred method for obtaining information about the local section. 71% indicated an updated website would be useful. The preferred content was information about the local section and its activities along with job postings. 100%



indicated they didn't know someone to help update the website. Next action: DS to contact the current webmaster to update site based on the survey results.

2. *Bylaw updates* - Two affirmative responses received. Next step is to send the document for final approval to the Council Committee on Constitution and Bylaws.
3. *Chemistry Day (Oct 17th)* - (LH) sent out a request for volunteers.
4. *Science Café* - No update.
5. *Fall Social* - No update.

#### **5. New Business**

1. DS will send proposal to National for the "Bridging the Gap" nano-grant. The main goal of meeting new student members is to introduce them to the section and its activities.

#### **6. Around the Table**

1. LH distributed the Councilor Report from the ACS National Meeting in Washington D. C. The issue of screening petition candidates by Council was tabled for the next meeting.

Meeting adjourned at 19:30 Next Meeting: To be determined.

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# Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

## Minutes of KACS Executive Committee Meeting

### Date

07 October 2009

### Location

Sushiya

### Start time

18:31

### Minutes recorded by

Carl Stachew

### Members present

- Lydia Hines (LH)
- Don Schreiber (DS)
- Sue Stapleton (SS)
- Tom Smith (TS)
- Carl Stachew (CS)

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### 1. Secretary's Report

1. The September meeting minutes were approved.
2. *Action Item Table* - Add vote for the bylaw changes.

### 2. Treasurer's Report

1. *October report* will be reviewed at the November meeting.

### 3. WMU and Kcollege Student Affiliates

1. *WMU* - Selling t-shirts.
2. *KCollege* - Electing new officers and moderator. Reports on Dow B-Que and Forsensics Day are pending.

### 4. Old Business

1. *Chemistry Day (Oct 17th)* - (LH) provided an update. 15 events are scheduled. Background check is not helping for recruiting volunteers. (LH) and (CS) will discuss with the museum after Chemistry Day.

2. *Merck Indexes* - (LH) receiving one pallet containing 17 boxes. She will check with the local libraries. (LH) will make a donation to Al Nieboer on October 20 at Kalamazoo Christian High School for a photo opportunity to show Merck the donations are being completed. Members are requested to contact local high school teachers to determine interest.
3. *Science Café* - Postpone until Feb/March next year.
4. *Fall Social* - Postpone until spring.

#### 5. **New Business**

1. *Bridging the Gap* - Section received the grant to hold an event for student members. Details are forthcoming, but the general consensus was to provide an opportunity to meet members of the Executive Committee and have information regarding the various outreach programs. A brief presentation designed to attract members (beer/wine fermentation) may be provided depending on speaker availability. Food will be provided. Tentative date is Friday Nov. 6 th around 5:30 to 6PM.
2. *Elections* - Secretary and Chairman-Elect are the positions available. We need to find a candidate for Chairman-Elect.

#### 6. **Around the Table**

1. The meeting time was reviewed due to low attendance at recent meetings. Thursday at 7PM will be tried for the next meeting.

Meeting adjourned at 7:30 PM. Next Meeting: Thursday Nov 5 th at 7PM, location to be determined.

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# Kalamazoo Section of the American Chemical Society



(<http://www.acs.org/>)



(/)

## Minutes of KACS Executive Committee Meeting

### Date

02 December 2009

### Location

Sushiya

### Start time

18:35

### Minutes recorded by

Carl Stachew

### Members present

- Lydia Hines (LH)
- Don Schreiber (DS)
- John Miller (JM)
- Carl Stachew (CS)

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### 1. Secretary's Report

1. The October meeting minutes were approved. There were no November minutes.
2. *Action Item Table* - Change dates listed as 2008 to 2009.

### 2. Treasurer's Report

1. The November report was approved.

### 3. WMU and Kcollege Student Affiliates

1. *WMU* - Conducting demonstrations at Amberly and Haverhill in Feb 2010.
2. *KCollege* - No update. Reports on Dow B-Que and Forsensics Day are pending.

### 4. Old Business

1. *Student Member social* - Coordinate with K-College for a suitable date.
2. *Elections* - Doug Williams is the Chair Elect. Carl Stachew is the Secretary. CS to complete officer information form and turn in election results.
3. *Science Café* - Speakers are selected. Topic is evolution. Feb/March next year. Contact local libraries to determine if they want to host a Café.

## 5. New Business

1. 2010 Budget was submitted by JM and approved.

## 6. Around the Table

1. *Merck Indexes* - Delivered Merck index to Al Nieboer (Kalamazoo Christian High School) on October 20 and a picture of the donation was sent to the ACS. Eight indexes were given to area libraries and 24 were given away at Michigan Bio. Other targeted events for donations in 2010 include the High School Science Symposium and the Chemistry Awards Reception.
2. LH presented a summary of the National Chemistry Week activities by the local section.

Meeting adjourned at 7:30 PM. Next Meeting: January 2010, time and location to be determined.

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