

Executive Committee  
Kalamazoo Section, ACS  
**MEETING MINUTES**  
**6 January 2005**

Meeting called to order at 5:13 PM at Pfizer B126 1-A.

**Present:** Kent Alleman (KA), Monica Whitmire (MW), Mike Kiella (MK), Don Schreiber (DS), Patrick Irish (PI), Sheryl Loux (SL), Lydia Hines (LH), Shawn Hawk, (SH), Joan Esson (JE)

1. **Agendas Distributed.**
2. **Approval of Minutes from Previous Meeting.** MK moves to accept, KA seconds. Vote: All in favor.
3. **Treasurer's Report.** SH reports that he and MK will meet during the following week to transfer names and responsibilities for all ACS accounts. The tax ID number needs to be located and SH will look further into this. As of 12/21/04, the balance in our checking account was \$6281.66, and \$23,657.79 in the investment pool. Taking into account outstanding checks and expected expenses, our expendable budget is \$1333.32. The ACS allotment of \$7936.00 will come after the annual report is submitted. SH also reports that WMU SAACS has requested their cashbox. MK moves to accept, LH seconds. Vote: all in favor.
4. **EC Action Items**
  - a. **Old Business**
    - i. *2005 Budget.* Will be finalized for vote next meeting. MK will follow up with Perrigo about the outstanding high school teacher award, while MW will follow up with Pfizer after DS sends them more information about the award. Currently, \$250 in unrestricted monies is awarded to the outstanding teacher, and \$250 to the school, which must be used for the class by the teacher. Each will ask for \$1000 to be given in \$250 increments over 4 years so that the total award can be \$500 for school, and \$500 for the teacher.
    - ii. *Reorganization of KACS Financial Report.* SH and MK will finalize this change during the following week.
    - iii. *2004 KACS Annual Report.* PI reports that the annual report is in progress. PI sought help from the EC in ranking our events for the annual report during the year. The order decided upon was: Museum Day, Science is Fun, Girl Scout Day, Spring Awards, Project SEED, Spring tour speaker, Fall tour speaker. Additionally, PI and LH will work on the ACS archives during the upcoming year. PI also announced that he was accepted as an ACS tour speaker to give the talk, "Why Do Drugs Cost So Much?" PI asks to give talk to section some time during this year.
    - iv. *Boy Scout Merit Badge Day.* SH spoke with the Kalamazoo district roundtable and gave information to troop leaders. He will visit with the three other districts in the SW MI area. The tentative date for the event is March 12<sup>th</sup> at WMU. DS and JE will get in touch with students at WMU and Kalamazoo College, respectively, to serve as volunteers, and MW will

give list of potential volunteers to SH, as well as show SH where the safety glasses are kept at Pfizer that can be used for the event. MK suggests to have KA contact other ACS sections that overlap with the area of the Boy Scout Council to let them know about the event and invite their members to volunteer.

- v. *Spring Tour Speaker.* KA reports that Ernest Simpson will be coming to Kalamazoo College on Wednesday April 20 at 7:00 PM to speak about the Chemistry of Wine.

b. ***New Business***

- i. *2005 Chemistry Day.* PI has volunteered to serve as lead coordinator for Chemistry Day 2005, with help from Carlton Barbour's wife, and with Julie Lorenz serving as mentor. It will be held the first weekend of November following the local parade, which is November 5.
- ii. *National Chemistry Week (Oct 17-21, The Joy of Toys).* KA will talk with PI about reserving the banner.
- iii. *2005 Activities.* KA is looking for suggestions regarding a membership drive.
- iv. *2005 Meeting time and place.* Will be on the first Thursday of the month at 5:00 in Pfizer B126 1-A unless otherwise noted.
- v. *Award for Lydia Hines.* PI presented Lydia with a Salute to Excellence for her dedicated service to the section and as Museum Day coordinator.
- vi. *Local Section Roster/Volunteer List.* Jeff Flemming is the membership director.
- vii. *Updates to web site.* Steve Bertman should be contacted about updating the page.

5. **Committee Reports**

- a. Awards Committee. SL is taking nominations for outstanding service awards to the section until March 15<sup>th</sup>.
  - b. Public Outreach. MW reports that the Pfizer foundation, Kzoo RESA, and the Bronx Zoo are teaming up to present, "Voyage from the Sun," as workshop for 4<sup>th</sup> – 6<sup>th</sup> grade teachers in Kalamazoo County on February 17<sup>th</sup> and 18<sup>th</sup>. MW will also submit a grant to the ACS local section initiative grant program to sponsor a Science Fair for 5<sup>th</sup> and 6<sup>th</sup> graders held at the Portage Library.
  - c. Newsletter. LH suggests that article about our 50 year member, Jackson Hester, should be put into the next Newsletter.
6. Meeting adjourned at 6:43 pm by unanimous vote. Next meeting February 3<sup>rd</sup> at 5:00 at Pfizer B126 1-A.

Executive Committee  
Kalamazoo Section, ACS  
**MEETING MINUTES**  
**3 February 2005**

Meeting called to order at 5:02 PM at Pfizer B126 1-A.

**Present:** Kent Alleman (KA), Shawn Hawk, (SH), Joan Esson (JE), Lydia Hines (LH), Dean Cooke (DC), Mike Kiella (MK), Monica Whitmire (MW), Patrick Irish (PI), Don Schreiber (DS), Sheryl Loux (SL).

1. **Agendas Distributed.**
2. **Approval of Minutes from Previous Meeting.** MK moves to accept, DC seconds. Vote: All in favor.
3. **Treasurer's Report.** SH distributed 2005 budget. Line 801, Industrial Sponsorship, changed so that \$250/yr over 4 yrs is being donated by Pfizer so that a total award of \$375 will be available for the Outstanding HS teacher award, and \$375 to be give to his/her respective school. JE moves to accept 2005 budget, PI seconds. Vote: all in favor. SH looking into Tax ID number for local section, and will try to have answer within 1 week. MK asks if we are incorporated, and LH and DC think we are not. KA will send letter to National indicating that SH is treasurer. SH reports the account status as \$5,136.90 in the Standard Federal Account, with \$1,234.78 held for WMU SAACS, \$2,018.80 in the KACS reserve fund, and taking into account outstanding checks and upcoming expenses, the total expendable amount is \$1,198.32. \$18,557.41 is in the ACS Investment Pool. PI moves to accept, DS seconds. Vote: all in favor.
4. **EC Action Items**
  - a. **Old Business**
    - i. *Reorganization of KACS Financial Report.* SH and MK report that the reorganization is finished.
    - ii. *2004 KACS Annual Report.* PI reports that the annual report is finished, which was confirmed by LH. LH will contact Mark O'Brien to be sure it was received.
    - iii. *Boy Scout Merit Badge Day.* SH reports that 15 troops and 108 scouts are signed up out of a possible 200 maximum. SH will email DS lists of troops so he can spread word by mouth. February 18<sup>th</sup> is the last day to register. St. Joe's ACS chair is interested to find out more. SH will send out solicitation for volunteers next week.
    - iv. *Spring Tour Speaker.* KA reports that Ernest Simpson will be coming to Kalamazoo College on Wednesday April 20 at 7:00 PM to speak about the Chemistry of Wine. He will be coming from Holland, MI with his wife, and will need to set-up at 6:30.
    - v. *National Chemistry Week.* PI will reserve the use of the Westnedge bridge to display the banner during NCW with the city of Kalamazoo as soon as possible.
    - vi. *Local Section Roster / Membership Count.* KA reports that he, Jeff Flemming, Karina Kwok, and Ben Maxey met to go through newsletter list and Excel file from National to sort out members, and this work is

continuing. There was some discussion about the allotment given our number of members. The current allotment is \$4010, based on the number of members December of 2 years previous (December 2003), at which time there were 759 members. It was noted that 692 members is the cut-off for a second councilor. There was some discussion about recruitment of new members. SH and KA will look more into this, possibly with Jen Larise heading up a social committee/membership drive.

- vii. *Website.* KA reports that Steve Bertman updated the website. KA soliciting volunteers to take over as webmaster. PI said he was willing to find out more and possibly take over.
- viii. *Public outreach.* MW distributes proposal for the ACS Local Section Innovative Grants Program, which would provide poster board, ribbons, idea book and pamphlet for parents in order to establish a local science fair. SL suggests rewording the budget portion. DS moves to accept, KA seconds. Vote: all in favor.

b. ***New Business***

- i. *Report on Local Section Leadership Conference.* MK reports that password to get into membership directory is coming soon from National for the EC members. Mark O'Brien is working on an electronic update for all members next year. MK plans to put together demographic comparison between our local section and National.
- ii. *MSU-Women in Chemistry Seminar Series.* KA distributes posters that outlines seminar series.

5. **Committee Reports**

- a. *SEED.* DS reports that paperwork has gone in for 2 Summer 1, and 2 Summer 2 proposals. DC asks about date of spring banquet, and DS will look into.
  - b. *Councilor's Report.* LH reports that Community Coordinator News, and Leading Together Newsletter are available to those who are interested. There is a new section on resume preparation available of the [chemistry.org/careers](http://chemistry.org/careers) webpage, and a list of conferences that would appeal to chemists on the Prospectives website. LH also reports that the SEED stipend has been increased for this year.
  - c. *Awards.* DC presented an award to LH from the Council of ACS for her outstanding service to the Committee on Committees. MK suggests taking pictures to put in newsletter and to write up a piece about Lydia's awards and contributions.
6. Meeting adjourned at 6:43 pm by unanimous vote. Next meeting March 3<sup>rd</sup> at 5:00 at Pfizer B126 1-A.

Executive Committee  
Kalamazoo Section, ACS  
**MEETING MINUTES**  
**3 March 2005**

Meeting called to order at 5:00 PM at Pfizer B126 1-A.

**Present:** Kent Alleman (KA), Shawn Hawk, (SH), Joan Esson (JE), Lydia Hines (LH), Dean Cooke (DC), Mike Kiella (MK), Sheryl Loux (SL), Sharon Barbour (SB).

1. **Agendas Distributed.**
2. **Approval of Minutes from Previous Meeting.** MK moves to accept, DC seconds. Vote: All in favor.
3. **Treasurer's Report.** SH reported that the section received \$1900 in local section dues, and the allotment should come in next week (\$7936). The local section dues is ~\$500 less than last year, which means the section lost ~100 members. SH sent out information about the accounts through email on March 4. There is \$18,557.41 in the KACS investment pool and \$5,837.90 in the Standard Federal Account, and \$18,557.41 in the KACS investment pool.
4. **EC Action Items**
  - a. **Old Business**
    - i. *Boy Scout Merit Badge Day.* SH reports that 205 scouts are registered, and that Pfizer recently changed policy regarding solicitation through email and posted materials without prior approval.
    - ii. *Public Outreach Update.* KA reports that the Science Fair proposal was modified to focus more on the chemistry and provide awards from the ACS store. Science is Fun is revising their program slightly – slime and pH are being replaced by silly putty and liquid nitrogen or dry ice.
    - iii. *Perrigo sponsor for outstanding HS teacher.* MK has name of person to talk with at Perrigo and will follow up. KA will contact DS about date for Spring Banquet. SL reports that there are two 50 year members.
  - b. **New Business**
    - i. *National Chemistry Week/Chemistry Day.* Sharon Barbour was introduced as the new NCW/Chemistry Day at the Museum coordinator. Downtown Kalamazoo, INC has changed the date of the holiday parade to November 19. NCW is the week of October 16-22. After discussion about when to have Chemistry Day at the Museum, the executive board decided to hold it at the end of NCW week if that is agreeable with the Kalamazoo Valley Museum. KA reports that PI did reserve banner for the week of October 16-22.
    - ii. *New Pfizer policy on solicitation and posted materials.* KA and Ben Maxey will follow up with getting ACS approved as a society that can distribute solicitations within Pfizer.
    - iii. *Social Director.* Jennifer Larese has agreed to be the new social coordinator. There was discussion of having an ACS sponsored event that included wine tasting after the talk given by the Spring Tour Speaker, which will be on the Chemistry of Wine. After discussion, it was decided

that ACS should have events that promote society's goals and need to be careful with sponsoring events involving alcohol, with the suggesting of having someone else sponsor the wine tasting portion, perhaps Bacchus.

- iv. *Councilor Report – National Meeting in San Diego.* DC reports there are no by-law amendments to be voted on at this meeting. However, there is a proposal to be discussed. Currently, if there is not a single majority winner for the national election, another ballot must be sent out by November 15<sup>th</sup>. However, due to time constraints, this is difficult to achieve, and a proposal will be to send out the second round of ballots within 4 weeks. There will also be a vote regarding a dues increase from \$123 to \$127, which will likely pass, and a vote to establish an Ethics committee, which DC and LH will both support. MK asks for discussion of local section dues at the next EC meeting.
  - v. *Newsletter.* The March/April newsletter will soon go to press and any items should be submitted for inclusion. KA will get date of Spring Banquet from DS to put in newsletters.
  - vi. *Funding from Pfizer.* In order to receive more money from Pfizer in the future, it would be beneficial to do an assessment of all programs receiving Pfizer funds.
  - vii. *SEED status.* Tabled until next EC meeting
6. Meeting adjourned at 6:23 pm by unanimous vote. Next meeting April 7th at 5:00 at Pfizer B126 1-A.

Executive Committee  
Kalamazoo Section, ACS  
**MEETING MINUTES**  
**7 April 2005**

Meeting called to order at 5:00 PM at Pfizer B126 1-A.

**Present:** Kent Alleman (KA), Shawn Hawk, (SH), Joan Esson (JE), Lydia Hines (LH), Dean Cooke (DC), Sheryl Loux (SL), Jennifer Larese (JL), Patrick Irish (PI), Monica Whitmire (MW)

1. **Agendas Distributed.**
2. **Approval of Minutes from Previous Meeting.** MW points out that doing chemiluminescence instead of liquid nitrogen for Science is Fun, and LH points out that there are 100 people not paying dues (does not necessarily mean they are not in the section since dues are voluntary). PI moves to accept, LH seconds. Vote: All in favor.
3. **Introduction of Social Coordinator.** Jennifer Larese was introduced as the new social coordinator. JL put forth several ideas, including beginning a mailing list and putting stuff on the website to survey the members about what events they might be interested in. Some ideas include Habitat for Humanity, local festivals, Art Hop, relays/walks, BBQ, Chef's table, and garage sale. LH suggests to start a Young Chemists Committee as well.
4. **Kalamazoo College SAACS request.** Tabled until next meeting
5. **Treasurer's Report.** SH reported there is \$18,557.41 in the KACS investment pool and \$12,379.02 in the Standard Federal Account, of which \$1034.78 is in reserve for the WMU SAACS. PI moves to accept, LH seconds. Vote: all in favor.
6. **EC Action Items**
  - a. **Old Business**
    - i. *Boy Scout Merit Badge Day.* SH reports that 210 scouts attended. Although it went well, SH suggests running it more directly through the Scouts office in the future. SH&DS will work on guidebook for Boy Scout Day in the future, and possible a liability form or accountability form for the scoutmasters to be in charge of their scouts (one scout was left by his troop over the lunch hour).
    - ii. *Public Outreach Update.* MW reports that the Science Fair proposal was submitted, and that we should hear back later this month. Pfizer has donated \$3000 toward the event. MW reports that Science is Fun will occur in the month of October in 4 local schools. PI and MW will work on getting more media coverage for ACS events. Since Pfizer has also donated funds toward the Outstanding HS Teacher Award, they would like to put together an article about the award, and a picture of the recipient in their newsletter. Also, congratulations to MW for receiving a \$1000 award from Pfizer for influencing the external environment for her work on Science is Fun and other outreach programs.
    - iii. *Perrigo sponsor for outstanding HS teacher.* KA reports that MK will send letter to Perrigo later this week.
    - iv. *NCW/Chemistry Day.* The date for Museum Day will be October 15<sup>th</sup>, which is the Saturday before NCW begins. PI reports that the banner

reservations have been made. There may possibly be a visit from the ACS president during NCW.

- v. *Pfizer policy on solicitation of posted materials.* KA reports that BM has resolved this issue so that mailings for ACS events can readily occur. Sherri Henderson gave approval for positing information and email for ACS.
- vi. *March/April Newsletter.* The newsletter was distributed via email and hardcopies were mailed Monday.
- vii. *April Tour Speaker.* Ernest Simpson will present his talk, "The Chemistry of Wine," at Kalamazoo College on Wednesday April 20<sup>th</sup> at 6:30. LH sent Bill Crisene from the Gazette about information about the talk to have him possibly interview the speaker.

b. ***New Business***

- i. *SEED status.* Tabled until the next meeting.
- ii. *Awards Banquet.* The banquet will be held Monday May 23<sup>rd</sup>. Information about the event was included in the newsletter, along with a reply form. KA will contact past-chair and 50 year ACS member John Shic.
- iii. *Local Section Dues.* Dues are currently \$5. Discussion to possibly raise the dues has been tabled until the next meeting.
- iv. *Kalamazoo Public Reading Program.* LH reports that there is a program to read to kids in Bronson Park on Wednesday June 1<sup>st</sup> from 10-11 at the 8<sup>th</sup> annual Party in the Park. LH, JE, and SH volunteered to take part and represent ACS at this event.
- v. *Chemists Celebrate Earth Day.* LH reports that April 22<sup>nd</sup> is Earth Day. The next newsletter should include a solicitation for someone to chair a celebration for Earth Day next year.

7. **Committee Reports**

- a. Councilors. The councilors report that: (a) dues will change to \$127 per year with a \$5 surcharge for divisions and local sections; (b) the committee on ethics was approved; (c) Catherine Hunt and John Kozarich were selected to join George Heinze as nominations for president; (d) the election will be a hybrid election – both hardcopy and electronic.
  - b. Women Chemists Committee. SL reports that there will be a general meeting on April 24<sup>th</sup>, and that there are 2 positions open on the steering committee.
6. Meeting adjourned at 6:23 pm by unanimous vote. Next meeting May 4th at 5:00 at Pfizer B126 1-A.



Executive Committee  
Kalamazoo Section, ACS  
**MEETING MINUTES**  
**5 May 2005**

Meeting called to order at 5:07 PM at Pfizer B126 1-A.

**Present:** Kent Alleman (KA), Shawn Hawk, (SH), Joan Esson (JE), Lydia Hines (LH), Dean Cooke (DC), Don Schrieber (DS), Ben Maxey (BM), Kyle Wilson (KW), Andy Rosko (AR)

1. **Agendas Distributed.**
2. **Approval of Minutes from Previous Meeting.** Cresene is actually spelled Krasean. DC moves to accept, DS seconds. Vote: All in favor.
3. **Kalamazoo College SAACS request for funds.** KW and AR present their plans for two events to be held at Kalamazoo College. The first is an outreach program for 6<sup>th</sup> graders centered around forensic science, and the second is a social outing for chemistry students and faculty. KW and AR requested for \$150 for the forensics day, which would match funds provided by the college, and for \$120 for the barbecue. DS moves to accept the request on the condition that they provide a list of members that indicates which are ACS members, and give a short report about the event. Vote: all in favor.
4. **Treasurer's Report.** SH reported there is \$18,557.41 in the KACS investment pool and \$14,743.43 in the Standard Federal Account, which includes a \$3,000 donation from Pfizer. SH reports he received a bill from WMU for \$161.60, and DS will check what the charges on the bill are, which are likely testing fees, prior to having SH pay. SH notes that ACS national will reimburse 75% (up to \$875 maximum) for councilor travel. DC moves to accept, JE seconds. Vote: all in favor.
5. **EC Action Items**
  - a. **Old Business**
    - i. *Perrigo sponsor for Outstanding HS Teacher.* Tabled until the next meeting. Mike Kiella is waiting to hear back from contacts at Perrigo.
    - ii. *Tour Speaker Recap.* KA reports that approximately 130 people attended the talk, which went well.
  - b. **New Business**
    - i. *SEED status.* DS reports that there are 2 new students (at a new starting salary of \$2275) and 2 returning students (with a salary increased to \$2600). LH suggests that the newsletter contain a story about previous SEED recipients, such as Curtis Deere who later received awards from the United Negro College Fund and Merck.
    - ii. *Awards Banquet.* The banquet will be held Monday May 23<sup>rd</sup>. DS and SH will get together to finalize money associated with the event. SH will get release forms to publish pictures of the high school award winner in the Pfizer newsletter. The 50 year members are Tom Houser and Richard His. DS will contact SL about getting their information and inviting them to come to the award banquet to receive an award. DS also reports that only Plainwell and Portage Northern nominated an outstanding teacher. As a side note, based on a question from LH, DS reported that the Science Symposium, which invites students and teachers from a five county area

and consists of talks by speakers and tours of WMU, was held, but not as well attended due to conflicts with schools, and buses. Approximately 150 people came.

- iii. *Local Section Dues*. SH reports that local section dues amounts are due tomorrow. After some discussion among the EC, he will keep the dues at the current value of \$5, and the EC will revisit the issue of possibly increasing the dues next year.
  - iv. *Newsletter Editor Change*. BM reports that Karina wishes to step down as editor of the newsletter. BM kindly volunteered to be editor for the remainder of the year. BM distributed a list of what events typically appear in which newsletter and suggests switching so instead of Jan/Feb paired together, Feb/March will be. The deadline for the next newsletter is June 2. DC suggests to include the councilor report and banquet write up in the next newsletter.
  - v. *Public Outreach Update*. KA reports for Monica Whitmire that we are still waiting to hear about the outcome of the grant proposal. MW contacted the media about the Chemistry of Wine speaker, and the Awards banquet.
6. Meeting adjourned at 6:23 pm by unanimous vote. Next meeting June 2<sup>nd</sup> at 5:00 at Pfizer B126 1-A.

Executive Committee  
Kalamazoo Section, ACS  
**MEETING MINUTES**  
**2 June 2005**

Meeting called to order at 5:00 PM at Pfizer B126 1-A.

**Present:** Kent Alleman (KA), Don Schreiber, (DS), Ben Maxey (BM), Monica Whitmire (MW), Mike Kiella (MK), Shawn Hawk, (SH), Joan Esson (JE), Lydia Hines (LH)

1. **Agendas Distributed.**
2. **Approval of Minutes from Previous Meeting.** The correct spelling for the previous minutes should be Hsi. MK moves to accept, LH seconds. Vote: All in favor.
3. **Treasurer's Report.** SH reported there is \$18,449.08 in the KACS investment pool, which means the account lost ~\$100 due to market fluctuations. There is \$10,683.36 in the Standard Federal Account. Taking into account debits of outstanding and upcoming expenses, SH calculates the balance to be -\$638.95; however, incoming monies include those from SEED, travel reimbursements, and 2<sup>nd</sup> half of yearly dues. JE moves to accept, MW seconds. Vote: all in favor.
4. **EC Action Items**
  - a. **Old Business**
    - i. *Awards Banquet.* Cynthia Beer, an author for the Pfizer newsletter, put together a short article about the event that include pictures of the high school award winner, and children of Pfizer employees. DS sent an article to BM about the banquet for the newsletter.
    - ii. *SEED Status.* DS reports that the SEED banquet and open house will be Monday August 8th. There are 4 students in the program this year, although he is having problems getting in touch with one of them, but 3 are confirmed.
    - iii. *Reading in the Park.* PI and LH went to the event, and had lost of fun reading to the kids. There will be an article in the next newsletter about the event.
  - b. **New Business**
    - i. *CANSPAM Legislation.* New directives were issued about how communications within non-profit groups should be addressed. Emails, if transactional, are required to have: accurate header information, accurate from line, accurate subject line. This would apply generally to members, such as when sending out the newsletter. If the emails are also commercial, they must have: an identification that the message is an advertisement or solicitation, the ability for a recipient to opt out of later emails, and the sender's valid postal address. This would be applicable to non-members or emails to members about offerings of products. For dual purpose emails (transactional and commercial), use whichever format applies to the majority of the content.
    - ii. *LSAC Innovative Project Grant – Science Fair.* The Science Fair proposal was granted. MW reports that KRESA will contact schools to advertise an

evening session that deals with how to run science fairs, find topics, etc., and to find out what schools would like in terms of extent of involvement. Science experiment kits will be put together for the schools that they could check out from Pfizer. MW would like to send out solicitation for volunteers through ACS, which would go to training and be assigned to particular schools. Part of the funds will be used to buy 500 pencils for \$550 that have a design that includes the KACS name. The money should come in mid-July for the program.

iii. *Around the Table.*

1. LH reports that the Great Lakes Regional Steering Committee is looking for a local section to host a meeting. Current meetings are set for 2006 in Milwaukee, 2007 and 2011 in Chicago; the other years are open. BM suggests getting in touch with the central region to see about planning, and emphasizes that planning will likely involve monthly meetings for about 2 years before hosting the event. It will require a small, committed group to plan it, and BM suggests putting call for volunteers to plan it into the next newsletter.
  2. KA will look into the possibility of Bill Carroll coming for NCW.
  3. MK reported that Db McLoughlin contacted him about four speakers for the following year and that he will follow up about speakers. He also reported that he helped at the Allegan schools career day with a session on analytical chemistry that ran 10 times to 250 people.
  4. JE reports that the K College SAACS activities went very well with ~30 6<sup>th</sup> graders attending forensics day at K, and ~100 people attending the Dow-B-Que.
  5. SH will send thank you to Mark VanArendonk for money for the banquet and to Bob McDonald from Pfizer for award money.
  6. BM would like to know who is up for re-election this coming year to put it into the newsletter. JE will look into the records she has and respond back.
5. MK moves to adjourn, KA seconds. Vote: all in favor. Meeting adjourned at 6:23 pm by unanimous vote. Next meeting August 4th at 5:00 at Pfizer B126 1-A.

Executive Committee  
Kalamazoo Section, ACS  
**MEETING MINUTES**  
**4 August 2005**

Meeting called to order at 5:05 PM at Pfizer B126 1-A.

**Present:** Kent Alleman (KA), Don Schreiber, (DS), Ben Maxey (BM), Monica Whitmire (MW), Mike Kiella (MK), Shawn Hawk, (SH), Lydia Hines (LH), Dean Cooke (DC), John Stodola (JS), John Beck (JB), Sharon Barbour (SB), Sheryl Loux (SL)

1. **Agendas Distributed.**
2. **Approval of Minutes from Previous Meeting.** Minutes approved with minor correction of lost to lots. Vote: All in favor.
3. **Treasurer's Report.** No treasurer's report available at time of meeting. SH indicated the section is in the black and that a report will be issued.
4. **EC Action Items**
  - a. **Old Business**
    - i. *SEED Status.* DS reports that the SEED reception will be Monday August 8th. There are 4 students in the program this year and each will be presenting a poster. A report on the SEED project needs to be filed. SH will be taking pictures at the reception.
    - ii. *LSAC Innovative Project Grant.* SH and Amy St. Charles have agreed to take over the Science Fair project from MW in the event that she cannot continue leading the project. Steve Grieve had agreed to champion / support Shawn in these activities. There will be a teacher's workshop on November 1<sup>st</sup> at KRESA.
    - iii. *Newsletter.* MK has been approached by Dr. Paige Oxley with regard to nanotechnology at Pfizer. MK provided a few contacts, but there is some doubt as to the interest level at this stage. Suggestions to contact WMU and to place a small article in the newsletter were made. A ballot is needed for the next newsletter (October/November).
  - b. **New Business**
    - i. *Impact of Pfizer announcements.* KA commented that there was no need for immediate action, but that later in the year, transition from to chair to chair-elect may need to be accelerated. SH has been in contact with Ena Castro (national career services) with regards to a visit to Kalamazoo to host workshops on interview skills, resume preparation, negotiating, etc. There is some concern not to duplicate Pfizer's efforts in this area since they have contracted Right Management to perform similar activities. It was suggested to place Sue Stapleton's contact info in the newsletter since she is our Career Coordinator. The effect of further loss of membership on the sections budget, activities, and volunteers was discussed. It was suggested to diversify our membership by recruiting new members from smaller companies such as AvTech, MPI Research, Perrigo, and Axom. A current count of membership is desired. Data may be accessible online.

- ii. *Fall Speaker.* KA indicated that the original Fall Tour Speaker (Dr. Schwarz) was unable to come. However, a replacement speaker (Dr. Helen Free) has been selected. LH will contact KVCC as to a location for the presentation. KA to create a flyer advertising the speaker. MK indicated that Pat Irish had been scheduled as one of our speaker for 2006, but he will unlikely to be in a position to present.
  - iii. *Chemistry Day at the Museum.* SB expressed concern that the Pfizer announcements might cut down on the number of volunteers available for NCW. SB to meet with PI with regard to a call for volunteers e-mail. SB to check with Annette Hoppenworth with regard to posters at the museum. SH suggested contacting teachers through KRESA to find additional volunteers.
  - iv. *Around the Table.*
    - 1. LH participated in a conference call where several local section leaders explained some of the successful events they had hosted. Local sections are encouraged to coordinate with other chemistry or science related organizations.
    - 2. KA sent a thank you note to Mark VanArendonk for the banquet awards money.
    - 3. LH pointed out an error in the 2004 Annual Report which indicated we hosted a new activity last year. This was not the case.
    - 4. LH indicated that she has many plaques which may be reused for awards at low cost.
    - 5. DC commented that the topic of compensation for national officers will be discussed and should be interesting. DC pointed out that the ACS vision statement does not contain the word chemistry in it. Everyone found this quite ironic. By-Laws were not voted upon.
  - v. *Committee reports.* SL reported the votes from the Women's Chemist Committee. SL and Kim Greve both received 7 votes each and were elected to the steering committee. SL indicated that MPI was expanding and had many open positions. Girl Scout Chemistry Day is scheduled for March 25<sup>th</sup> 2006 (Saturday) at WMU, McCracken Hall.
5. Meeting adjourned at 6:32 pm by unanimous vote. Next meeting Sept 1<sup>st</sup> at 5:00 at Pfizer B126 1-A.